



**Cuyahoga County Board of Control Agenda
Monday, November 6, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 10/30/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-794

Department of Public Works, requesting approval of an alternate procurement process on RQ41008, which will result in an award recommendation to Lakeside Supply Company in the amount not-to-exceed \$200,000.00 for the purchase of various plumbing supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-795

Department of Public Works, requesting approval of an alternate procurement process on RQ41003, which will result in an award recommendation to Cleveland Lumber in the amount not-to-exceed \$200,000.00 for the purchase of various general building supplies in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-796

Department of Public Works, requesting approval of an alternate procurement process on RQ41185, which will result in an award recommendation to Doors and Hardware, Inc. in the amount not-to-exceed \$200,000.00 for the purchase of various doors and related hardware in connection with the Cleveland Police Headquarters Building and Bedford Jail for the period 11/6/2017 – 11/5/2019.

Funding Source: Capital Projects

BC2017-797

Department of Development, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$191,948.00 for various Storefront Renovation Program Projects in connection with the FY2017 Community Development Block Grant for the period 4/1/2017 – 12/31/2017:

- a) City of Berea in the amount not-to-exceed \$41,948.00 for the Berea Commons Storefront Renovation Project located in Berea.
- b) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the Commercial Property Reinvestment Project located at 20690 Lorain Road.
- c) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for the Marshall Power Equipment Storefront Renovation Project located at 5151 Mayfield Road.
- d) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for the Lee Road Storefront Renovation Project located at 3558; 3592; 3649 and 3706 Lee Road.

Funding Source: Community Development Block Grant

BC2017-798

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40821, which will result in an award recommendation to Lighttower Fiber Networks, II LLC in the amount of \$18,000.00 for the purchase of (1) high-speed internet circuit and bandwidth to support web-based applications.
- b) Recommending an award on RQ40821 to Lighttower Fiber Networks, II LLC in the amount of \$15,250.00 for the purchase of (1) high-speed internet circuit and bandwidth.

Funding Source: General Fund

BC2017-799

Department of Information Technology,

- a) Submitting an RFP exemption on RQ40929, which will result in an award recommendation to Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.
- b) Recommending an award on RQ40929 and enter into a contract with Sound Com Corporation in the amount not-to-exceed \$8,750.00 for preventative maintenance and repair of communication equipment located at the County Administration Building for the period 11/6/2017 - 12/31/2018.

Funding Source: General Fund

BC2017-800

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in connection with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2017 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$185,000.00.

Funding Source: Health and Human Services Levy

BC2017-801

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. CE1600273 with The Effective Leadership Academy for Leadership and Life Skills Training and services for the period 12/1/2016 – 12/31/2017 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Health and Human Services Levy Fund

BC2017-802

Department of Health and Human Services/Cuyahoga Job and Family Services/Division of Child Support Enforcement,

a) Submitting an RFP exemption on RQ40762, which will result in an award recommendation to The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

b) Recommending an award on RQ40762 and enter into a contract with The Progressive Baptist Association in the amount not-to-exceed \$100,000.00 for outreach, enrollment and management services for the Protect Our Babies Project for the period 7/1/2017 – 12/31/2018.

Funding Source: Ohio Department of Medicaid Grant

C – Consent Agenda

BC2017-803

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2017-804

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Department of Development, recommending to amend Board of Control Approval No. BC2016-892 dated 11/28/2016, which approved an alternate procurement process and exemption from aggregation on various requisitions, and resulted in award recommendations to various providers in the total amount not-to-exceed \$4,500,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017, to extend the time period to 12/31/2019.

Funding Source: HHS Levy, PA, or other eligible HHS funding (funding source depends on eligibility of employee-in-training)

BC2017-805

Office of Procurement & Diversity, presenting proposed purchases for the week of 11/6/2017

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-17-40857	(2) Cisco 8821 Wireless IP Phones	Department of Information Technology	1 Point Procurement Solutions, LLC	\$690.90	General Fund
IS-17-40441	(30) - Apple iPads with keyboards and cases for Division of Senior and Adult Services	Department of Information Technology	Zones, Inc.	\$14,859.90	54% - Federal 46% - Health and Human Services Levy Fund
IS-17-40970	(2) – HP ProBook 650 G2 Notebooks with docking stations and related accessories for Court of Common Pleas	Department of Information Technology	Diltex Inc.	\$2,277.06	FY2017 Adult Drug Court Project Grant
IS-17-41224	(3) - security cameras for Animal Shelter	Department of Information Technology	Integrated Precision Systems, Inc.	\$2,958.39	Dog & Kennel – Operations
CT-17-39314	Manhole risers for sanitary sewer for Sanitary Engineer	Department of Public Works	American Highway Products	\$9,500.00	Sanitary Sewer Fund
CT-17-40926	Cement mortar and sewer brick	Department of Public Works	The Chas. E. Phipps Company	\$24,500.00	Road and Bridge Fund
CT-17-40984	(5) - 27" Zowie RL2755 eSports computer monitors for County Archives	Department of Public Works	Zones, Inc.	\$1,192.45	Capital Projects Fund
CT-17-40990	Rim clamp tire machine for Fleet Services	Department of Public Works	Northcoast Equipment Specialist	\$6,195.00	Internal Service Fund
CT-17-41029	Body repair to vehicle 18-84	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$754.00	Internal Service Fund
AU-17-40974	W-2 Forms	Fiscal Office	RR Donnelley	\$752.76	General Fund
AU-17-41133	20 boxes – F-Warrants to process payables through 2017	Fiscal Office	RR Donnelley	\$1,562.00	General Fund
CR-17-40453	Power Plex Fusion Systems for DNA and	Medical Examiner	Promega Corporation	\$20,014.50	DNA Backlog Grant

	Parentage/ID Departments				
CR-17-40885	Cassettes, storage boxes, hematoxylin and eosin for Histology	Medical Examiner	Leica Biosystems	\$931.86	Medical Examiner's Office Lab Fund
CR-17-40886	Fume absorber filter for Histology	Medical Examiner	Fisher Scientific	\$761.72	Medical Examiner's Office Crime Lab Fund
CR-17-40895	Participant lunches for Death Scene Investigation Training	Medical Examiner	Italian Creations	\$999.00	Funded by training participants and deposited to General Fund
CR-17-40980	Mid-cycle accreditation for ABFT Laboratory Accreditation Program	Medical Examiner	ANSI - ASQ	\$4,500.00	General Fund
CR-17-41073	Solvents, tubes and lab coats for Toxicology and Drug Chemistry	Medical Examiner	VWR International	\$1,392.07	Medical Examiner's Office Lab Fund
CR-17-41094	Saw repairs for Autopsy	Medical Examiner	Summit Medical Specialties	\$2,140.00	General Fund
CR-17-41155	Mass spectrometer columns, filaments, caps and vials for Drug Chemistry	Medical Examiner	NETA Scientific	\$2,377.84	Medical Examiner's Office Lab Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
LL001-17-40864	2017-2018 Directory of Corporate Counsel – 2 volume set	Law Library	CCH/ Wolters Kluwer	\$1,591.00	Law Library Resources Fund
CR-17-41222	Toxicology services	Medical Examiner	National Medical Services dba NMS Labs	\$11,973.00	Medical Examiner's Office Lab Fund
CF-17-40888	Legal Notice: Community-Based Services for At-Risk Children and Families RFP	Office of Procurement and Diversity	Plain Dealer	\$515.84	Health and Human Services Levy Fund

EC-17-40683	Legal Notice: Faith-Based Outreach Program RFP	Office of Procurement and Diversity	Plain Dealer	\$549.12	Health and Human Services Levy Fund
FC-17-40438	Legal Notice: Youth Advocacy and Leadership Coalition RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
RE-17-40686	Legal Notice: Open Door Transitional Housing Program RFP	Office of Procurement and Diversity	Plain Dealer	\$507.52	Health and Human Services Levy Fund
TR-17-40833	Tax lien production and mailing	Treasurer's Office	Midwest Presort Mailing Services, Inc. dba Midwest Direct	\$1,494.09	Special Revenue Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-17-40846	Bread – November	Juvenile Court	Schwebel Baking Company	\$2,752.50	General Fund
JC-17-40847	Milk – November	Juvenile Court	Borden Dairy Company	\$5,768.76	General Fund
JC-17-40848	Peaches – November	Juvenile Court	V&J Services	\$2,226.49	General Fund
JC-17-40849	Pork and beans - November	Juvenile Court	V&J Services	\$725.12	General Fund
JC-17-40849	Pork and beans - November	Juvenile Court	Benjamin Foods	\$490.80	General Fund
JC-17-40850	Lima Beans – November	Juvenile Court	Benjamin Foods	\$3,013.74	General Fund
JC-17-40851	Dairy – November	Juvenile Court	Benjamin Foods	\$267.00	General Fund
JC-17-40852	Lunch meat – November	Juvenile Court	Benjamin Foods	\$206.00	General Fund
JC-17-40853	Meat – November	Juvenile Court	Benjamin Foods	\$4,795.56	General Fund
JC-17-40854	Bananas – November	Juvenile Court	The Sanson Company	\$4,607.75	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget revisions and expand the scope of services.

Funding Source: Grant – Felony Delinquency Care and Custody

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, October 30, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Office, (Alternate for Dennis Kennedy)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 10/23/17

Armond Budish motioned to approve the minutes from the October 23, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

This item was amended to reflect the time period as 8/5/2013 – 6/30/2018 to extend the time period to 12/31/2018.

BC2017-772

Department of Public Works, submitting an amendment to Contract No. CE1300423 with Relocation Specialists, Inc. for transition planning, move coordination, storage consolidation and management services for the Cuyahoga County Administration Building for the period 8/5/2013 – ~~12/31/2016~~ **6/30/2018** to extend the time period to ~~6/30/2018~~, **12/31/2018** to expand the scope of services, effective 11/1/2017 and for additional funds in the amount not-to-exceed \$184,000.00.
Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked for clarification on the end date of the existing contract; what services are required under the scope expansion; how the County was made aware of the need for additional services; and why the services were not bid out. Dale also inquired about local vendors who could provide similar services. Armond Budish inquired about the time-line of the various planned relocations; and asked if the scope of work could be divided into phases so that part of the services could be expedited under this amendment, and a Request for Proposals could be processed

for the remaining portion of the services. Nan Baker asked if the not-to-exceed amount and extension of time is sufficient to complete the project. Trevor McAleer asked if the Department of Health and Human Services agencies (HHS) will move out of Courthouse Square permanently; and asked for an itemized list of the planned relocations associated with HHS. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-772 was unanimously approved as amended.

BC2017-773

Department of Public Works,

a) Submitting an RFP exemption on RQ41159, which will result in an award recommendation to Cleveland Communications, Inc. in the amount of \$2,485.88 for the buildout of (1) 2016 Dodge Caravan for use by Court of Common Pleas/Juvenile Court Division.

b) Recommending an award on RQ41159 to Cleveland Communications, Inc. in the amount of \$2,485.88 for the buildout of (1) 2016 Dodge Caravan for use by Court of Common Pleas/Juvenile Court Division.

Funding Source: Internal Service Fund

James Taylor, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-773 was unanimously approved.

This item was amended to remove the City of Berea from the award list associated with Cuyahoga County Land Reutilization Corporation and to change the not-to-exceed amount to \$2,601,000.00, as the Municipality has decided to administer their own contract and will submit a separate award recommendation and agreement.

BC2017-774

Department of Development, recommending an award and enter into contract with Cuyahoga County Land Reutilization Corporation in the total amount not-to-exceed ~~\$2,701,000.00~~ **\$2,601,000.00** for administration of the demolition of vacant, abandoned, nuisance or blighted structures for various municipalities in connection with Round 7 of the Cuyahoga County Property Demolition Program for the period 9/1/2017 – 2/28/2019:

- a) City of Bedford Heights in the amount not-to-exceed \$615,000.00.
- ~~b) City of Berea in the amount not-to-exceed \$100,000.00.~~
- c) City of Brook Park in the amount-not-to-exceed \$65,000.00.
- d) City of Garfield Heights in the amount-not-to-exceed \$1,046,000.00.
- e) City of Maple Heights in the amount-not-to-exceed \$280,000.00
- f) City of Middleburgh Heights in the amount-not-to-exceed \$100,000.00
- g) City of North Royalton in the amount-not-to-exceed \$135,000.00
- h) Village of Cuyahoga Heights in the amount-not-to-exceed \$160,000.00
- i) Village of Oakwood in the amount-not-to-exceed \$200,000.00

Funding Source: Demolition Fund

Kenneth Surratt, Department of Development, presented. Dale Miller asked for clarification on which municipalities applied for assistance; and how much additional funding is anticipated by the end of the year. Dale also asked after this award recommendation is approved, what will be the remaining balance in the demolition fund account.

Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-774 was unanimously approved as amended.

BC2017-775

Department of Development, recommending a payment in the amount of \$50,000.00 to Ohio Aerospace Institute for support of the Great Lakes Initiative in connection with the U.S. Department of Commerce/Economic Development Administration FY2017 Funding Assistance Grant for the period 10/1/2017 – 12/31/2018.

Funding Source: Economic Development Fund

Sara Jackson, Department of Development, presented. Dale Miller commented that this Initiative is part of the Aero Zone Alliance Program. Dale and Armond Budish voiced their support of the Great Lakes Initiative. Nan Baker expressed her support for the Program as well, and asked for clarification on the difference between what is being done on a regional basis in comparison to the activities supported through the grant, as it relates to the creation of a Regional Center for Economic Development. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-775 was unanimously approved.

BC2017-776

Department of Development, submitting an amendment to Contract No. CE1600284 with Pandey Environmental, LLC for Phase I Environmental Site Assessment, Asbestos Survey and Lead Paint Inspection services for property located at 10640 St. Clair Avenue, Cleveland for the period 11/14/2016 – 5/13/2017, to expand the scope of services, effective 2/23/2017 and for additional funds in the amount not-to-exceed \$1,200.00.

Funding Source: Brownfield Development Revolving Loan Fund

Jan Bayne, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-776 was unanimously approved.

BC2017-777

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1500311 with Mizanin Reporting Service Inc. for court reporting services for the period 1/1/2016 – 12/31/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$16,875.00.

Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-777 was unanimously approved.

Items BC2017-778 through -786 were presented collectively and approved concurrently:

BC2017-778

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40484 and enter into an agreement with City of Bay Village in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-779

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40492 and enter into an agreement with City of Broadview Heights in the amount not-to-exceed \$7,200.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-780

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40494 and enter into an agreement with City of Brooklyn in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-781

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40501 and enter into an agreement with City of East Cleveland in the amount not-to-exceed \$21,600.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-782

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40503 and enter into an agreement with City of Fairview Park in the amount not-to-exceed \$16,800.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-783

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40517 and enter into an agreement with City of Mayfield Heights in the amount not-to-exceed \$7,200.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-784

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40534 and enter into an agreement with City of North Royalton in the amount not-to-exceed \$7,200.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-785

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40497 and enter into an agreement with Village of Brooklyn Heights in the amount not-to-exceed \$2,400.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

BC2017-786

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40518 and enter into an agreement with Village of Mayfield in the amount not-to-exceed \$6,000.00 for the Community Diversion Program for the period 1/1/2018 – 12/31/2019.

Funding Source: General Fund

Sarah Baker, Juvenile Court, presented Items BC2017-778 through -786 collectively. Nan Baker asked for clarification on the differences in the amounts awarded to each municipality. Armond Budish motioned to approve the items concurrently; Dale Miller seconded. Items BC2017-778 through -786 were unanimously approved.

BC2017-787

Sheriff's Department, submitting an amendment to Contract No. CE1600108 with Watch Systems, LLC for Sex Offender Notification services for the period 5/1/2016 – 4/30/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Armond Budish asked if the services are mandated; and asked for clarification on the funding source. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-787 was unanimously approved.

BC2017-788

Department of Public Safety and Justice Services, recommending an award on RQ39965 and enter into a contract with TAC Computer, Inc. in the amount not-to-exceed \$3,600.00 for Ohio Law Enforcement Network subscription services for use by the Northeast Ohio Regional Fusion Center for the period 1/1/2017 – 12/31/2017.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the expiration date of the contract; and asked if the services will be renewed for Calendar Year 2018. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-788 was unanimously approved.

BC2017-789

Department of Health and Human Services/Division of Senior and Adult Services, requesting authority to apply for and accept grant funds from Western Reserve Area Agency on Aging in the estimated amount of \$204,820.00 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2018 – 12/31/2018.

Funding Source: FY2018 Western Reserve Area Agency on Aging

Paul Porter, Division of Senior and Adult Services, presented. Nan Baker asked for clarification on the outreach resources utilized to notify participants about the Program; the application deadline date; and the Grant approval date. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-789 was unanimously approved.

C – Consent Agenda

Nan Baker asked if envelopes are ordered in bulk or as needed, as it relates to Item No. BC2017-793 listed under Proposed Purchases for Item Nos. CT-17-41168; CT-17-41200; CT-17-41209 & CT-17-41215.

Trevor McAleer asked if the food purchases for the County Jail are made through the new reverse auction process, as it relates to Items listed under Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity).

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-790 through -793, Dale Miller seconded, the consent agenda items were unanimously approved.

BC2017-790

Department of Public Works,

a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1500234 with DiGioia-Suburban Excavating LLC for the various improvements of Barton Road, Bronson Road and Cook Road in the City of North Olmsted and Olmsted Township, for a decrease in the amount of (\$137,624.78).

b) Recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Sewer District User Fees

BC2017-791

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700127 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 – 6/30/2018 to expand the scope of services, effective 8/1/2017; no additional funds required. Original Funding Source: Targeted Reclaim Fund

BC2017-792

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a Memorandum of Understanding with The Cleveland Clinic Foundation to define the terms and conditions to guide the implementation of the Cleveland Clinic Foundation's donation of \$1,000,000.00 for support of the expansion of the Universal Pre-Kindergarten Program 2.0. for the period 5/1/2017 – 7/31/2020.

Funding Source: N/A

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-40899</i>	<i>(2) HP EliteBook 850 G3 Notebook PC's and docking stations for Public Safety and Justice Services</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$2,168.16</i>	<i>50% - Other – Justice Service – REDDS 50% - General Fund – Justice Affairs Administration</i>
<i>CT-17-40924</i>	<i>Cement mortar and sewer brick</i>	<i>Department of Public Works</i>	<i>Chas. E. Phipps Company</i>	<i>\$24,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-17-41006</i>	<i>Various vehicle tires for Fleet Services</i>	<i>Department of Public Works</i>	<i>Tredoc Tire Services, Inc.</i>	<i>\$24,500.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-41057</i>	<i>Legal notice: Virgil E. Brown Building Roof Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$2,200.00</i>	<i>Capital Project</i>
<i>CT-17-41168</i>	<i>Expansion envelopes for Sheriff's Department</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$948.40</i>	<i>Internal Service Fund</i>
<i>CT-17-41200</i>	<i>Data processing and mail house services for the Fiscal Appraisal Valuation of Property Mailing</i>	<i>Department of Public Works</i>	<i>Weekleys Mailing Service</i>	<i>\$870.00</i>	<i>Internal Service Fund</i>
<i>CT-17-41209</i>	<i>Printed envelopes for Sheriff's Department</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$911.88</i>	<i>Internal Service Fund</i>
<i>CT-17-41215</i>	<i>Ivory prism regular envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$564.25</i>	<i>Internal Service Fund</i>
<i>SA-17-41027</i>	<i>(2) Refrigerators for employee use</i>	<i>Division of Senior and Adult Services</i>	<i>MAS, Inc.</i>	<i>\$1,049.00</i>	<i>Health and Human Services Levy Fund</i>
<i>CR-17-40882</i>	<i>Reagent alcohol for Histology</i>	<i>Medical Examiner</i>	<i>Ultra Pure, LLC</i>	<i>\$925.00</i>	<i>Medical Examiner's Office Lab Fund</i>
<i>HRCOM-17-40863</i>	<i>Statistical Package for Social Sciences Software subscription and support services</i>	<i>Personnel Review Commission</i>	<i>International Business Machines Corporation</i>	<i>\$1,173.00</i>	<i>General Fund</i>
<i>SH-17-40951</i>	<i>Concealed Carry Weapon supply packages for license issuance for Parma Auto Title Bureau</i>	<i>Sheriff's Department</i>	<i>Identiphoto Co., Ltd.</i>	<i>\$2,238.30</i>	<i>General Fund</i>

SH-17-41054	Legal Notice: Delinquent Land Sale #120	Sheriff's Department	Legal News Publishing Company	\$16,549.50	General Fund
JA-17-40997	Legal notice: Citizens Corp Coordinator Request for Proposals	Department of Public Safety and Justice Services	Advance Ohio Media	\$800.00	FY2016 Urban Area Security Initiative Grant

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-17-41198	Post Adoption Special Services Subsidy: Attachment therapy	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$4,686.00	67% - Health and Human Services Levy Fund 33% - Title IV-E
CF-17-41202	Post Adoption Special Services Subsidy: Residential treatment	Division of Children and Family Services	Bellefaire JCB	\$10,065.03	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-17-41042	Family Centered Services and Supports: Summer Camp	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$5,944.05	State
FC-17-41060	Family Centered Services and Supports: Summer Camp	Family and Children First Council	Achievement Centers for Children	\$1,325.00	State
SH-17-41203	Harris radio repair	Sheriff's Department	Cleveland Communications Inc.	\$906.25	General Fund

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
SH-17-41100	Sugar, Flour – Nov – December	Sheriff's Department	JNS Foods, LLC	\$4,992.00	General Fund
SH-17-41103	Canned fruit – Nov – December	Sheriff's Department	Benjamin Foods	\$6,750.00	General Fund
SH-17-41106	Cheese sauce – Nov – December	Sheriff's Department	National Food Group dba CSV Sales	\$7,131.60	General Fund

SH-17-41107	Spices – Nov – December	Sheriff's Department	Majestic International Spice Corporation	\$3,938.60	General Fund
SH-17-41109	Frozen vegetables – Nov – December	Sheriff's Department	Good Source	\$5,970.00	General Fund
SH-17-41109	Frozen vegetables – Nov – December	Sheriff's Department	National Food Group dba CSV Sales	\$9,801.60	General Fund
SH-17-41109	Frozen vegetables – Nov – December	Sheriff's Department	New England Food Brokerage, Inc	\$2,605.50	General Fund
SH-17-41116	Bulk cereal – Nov – December	Sheriff's Department	National Food Group dba CSV Sales	\$2,730.00	General Fund
SH-17-41118	Jelly/syrup – Nov – December	Sheriff's Department	JNS Foods, LLC	\$4,997.50	General Fund
SH-17-41125	Chicken – Nov – December	Sheriff's Department	Good Source	\$6,560.00	General Fund
SH-17-41126	Cake mix – Nov – December	Sheriff's Department	Benjamin Foods	\$6,600.00	General Fund
SH-17-41126	Cake mix – Nov – December	Sheriff's Department	New England Food Brokerage, Inc	\$1,287.50	General Fund
SH-17-41129	Soup – Nov – December	Sheriff's Department	JNS Foods, LLC	\$4,995.00	General Fund
SH-17-41130	Cookies – Nov – December	Sheriff's Department	Benjamin Foods	\$6,304.85	General Fund
SH-17-41132	Nutri-Cal drink mix – Nov – December	Sheriff's Department	National Food Group dba CSV Sales	\$6,562.00	General Fund

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting (14) Offer of Settlement Agreements to acquire necessary Right-of-Way in connection with the reconstruction, with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel 6 SH & T (Standard Highway Easement & Temporary Easement)

Property Owners: D-5 LLC

Recommended Offer of Settlement: \$13,950.00

Fair Market Value Estimate: \$13,950.00

Parcel 7 SH & T (Standard Highway Easement & Temporary Easement)

Property Owner: Veronastone, LLC

Recommended Offer of Settlement: \$7,010.00

Fair Market Value Estimate: \$7,010.00

Parcel 38 BS (Bill of Sale)

Property Owner: Rino G. Costa and JoAnn Costa

Recommended Offer of Settlement: \$15,250.00

Fair Market Value Estimate: \$15,250.00

Parcel 9 SH & T (Standard Highway Easement & Temporary Easement)

Property Owners: Pfister Real Estate Properties, LLC

Recommended Offer of Settlement: \$13,800.00

Fair Market Value Estimate: \$13,800.00

Parcel 12 SH & T (Standard Highway Easement & Temporary Easement)

Property Owner: Elaine M. Sidoti

Recommended Offer of Settlement: \$6,120.00

Fair Market Value Estimate: \$6,120.00

Parcel 29 T, 30 SH & T (Standard Highway Easement & Temporary Easement)

Property Owner: Royal Rose, LLC.

Recommended Offer of Settlement: \$18,748.00

Fair Market Value Estimate: \$18,748.00

Parcel 39 T (Temporary Easement)
Property Owner: PM Development LLC
Recommended Offer of Settlement: \$1,550.00
Fair Market Value Estimate: \$1,550.00

Parcel 52 T (Temporary Easement)
Property Owner: Betty G Williams Trust & Paula A. Williams Trust
Recommended Offer of Settlement: \$1,250.00
Fair Market Value Estimate: \$1,250.00

Parcel 53 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: Axios Investments 1, LLC.
Recommended Offer of Settlement: \$41,500.00
Fair Market Value Estimate: \$41,500.00

Parcel 11 SH & T (Standard Highway Easement & Temporary Easement)
Property Owners: Royal Redeemer Lutheran Church
Recommended Offer of Settlement: \$24,150.00
Fair Market Value Estimate: \$24,150.00

Parcel 20 SH & T (Standard Highway Easement & Temporary Easement)
Property Owner: Jessica Development
Recommended Offer of Settlement: \$29,500.00
Fair Market Value Estimate: \$27,250.00

Parcel 37 T (Temporary Easement)
Property Owner: Zajc Enterprises
Recommended Offer of Settlement: \$1,500
Fair Market Value Estimate: \$1,300.00

Parcel 42 T (Temporary Easement)
Property Owner: 82nd Street Properties
Recommended Offer of Settlement: \$950.00
Fair Market Value Estimate: \$950.00

Parcel 51 T (Temporary Easement)
Property Owner: Leonard A. Kessler and Agnes R. Kessler
Recommended Offer of Settlement: \$650.00
Fair Market Value Estimate: \$650.00

Item No. 2

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Rehabilitation and Correction for the Probation Improvement and Incentive Grant Program in the amount of \$192,697.00 for the period 7/1/2017 - 6/30/2019.

Funding Source: Ohio Department of Rehabilitation and Correction

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:43 a.m.

Item Details

IV. Contracts and Awards

A. Tabled Items

B. – New Items

BC2017-794

Cuyahoga County Council recently approved the acquisition of the Cleveland Police Headquarters Building and the Bedford Jail, both of which require extensive renovations. In order to facilitate these renovations in a swift and compliant manner, Public Works has developed a strategy for acquiring building and renovation supplies.

For this request, Public Works is requesting an alternative procurement process for the purchase of various plumbing supplies, in the amount of not-to-exceed/up-to \$200,000.00 from Lakeside Supply Company for a period of two (2) years. Lakeside Supply was selected through an informal bidding process through the BuySpeed bidding system, which included multiple vetting efforts. Lakeside was the only supplier that provided a bid submission and Public Works intends on awarding multiple departmental orders against this alternative procurement request.

Lakeside Supply Company has been a valued partner to the County for many years and has continuously bid and been awarded purchase orders and departmental orders, providing various plumbing related supplies and services to the County.

BC2017-795

Cuyahoga County Council recently approved the acquisition of the Cleveland Police Headquarters Building and the Bedford Jail, both of which require extensive renovations. In order to facilitate these renovations in a swift and compliant manner, Public Works has developed a strategy for acquiring building and renovation supplies.

For this request, Public Works is requesting an alternative procurement process for the purchase of various building supplies, in the amount of not-to-exceed/up-to \$200,000.00 from Cleveland Lumber for a period of two (2) years. Cleveland Lumber was selected through an informal bidding process through the BuySpeed bidding system, which included multiple vetting efforts. Cleveland Lumber was the only supplier that provided a bid submission and Public Works intends on awarding multiple departmental orders against this alternative procurement request.

Cleveland Lumber has been a valued partner to the County for many years with the purchase of general building supplies and offers in-stock materials that are aligned with this project's needs. Cleveland Lumber was awarded multiple departmental orders during 2017 through a bidding process as being the lowest and best bidder.

BC2017-796

Cuyahoga County Council recently approved the acquisition of the Cleveland Police Headquarters Building and the Bedford Jail, both of which require extensive renovations. In order to facilitate these renovations in a swift and compliant manner, Public Works has developed a strategy for acquiring building and renovation supplies.

For this request, Public Works is requesting an alternative procurement process for the purchase of door and hardware equipment, in the amount of not-to-exceed/up-to \$200,000.00 from Doors and Hardware, Inc. for a period of two (2) years. Doors and Hardware, Inc. was selected through an informal bidding process through the BuySpeed bidding system, which included multiple vetting efforts. Doors and Hardware, Inc. was the only supplier that provided a bid submission and Public Works intends on awarding multiple departmental orders against this alternative procurement request.

Doors and Hardware, Inc. has been a valued partner to the County for many years with the purchase of door equipment and related hardware and offers in-stock materials that are aligned with this project's needs. Door and Hardware, Inc. was awarded multiple departmental orders during 2017 through a bidding process as being the lowest and best bidder.

BC2017-797

Department of Development

Storefront Grant using Federal Block Grant Funds offered to Communities under a cooperation agreement with the county.

1. Why is the contract being submitted late?

The Department of Development had to wait for verification of federal funding before proceeding to a contract. Federal allocation from U.S. Department of HUD not received until August 2017.

2. What is being done to prevent this from reoccurring?

Department of Development will not issue an RFP for these funds until the federal budget has approved the formula allocation for Cuyahoga County.

Department of Development will not issue an RFP for these funds until the federal budget has approved the formula allocation for Cuyahoga County.

Community Infrastructure, Senior ADA Access, etc. All allowable Eligible Activities for Community Development Block Grant Program.

Allow communities short on funding to do Storefront projects that otherwise would not be able to be done.

Eligible to those in the urban county who apply and have entered into a cooperation agreement with the county.

BC2017-798

Department of Information Technology,

Purchase a new higher speed Internet circuit with additional bandwidth that will be able to support new and existing web based County applications. Improved transaction speed for personnel utilizing Web based internet applications. Purchase a higher speed internet circuit for increased access to programs. Existing circuits did not have enough bandwidth to accommodate new applications. There are no other solutions that will work to resolve our capacity issue.

Lighttower could offer a 1Gigabit Internet Circuit for \$1500 per month under GSA Contract and has existing fiber presently installed into our hosting center. The other vendors evaluated could not meet our bandwidth requirements. We contacted five different vendors AT&T, Spectrum, Everstream, Oarnet and Level3 none of these met our bandwidth requirements nor were they competitively priced.

BC2017-799

Department of Information Technology

The CCHQ AV maintenance support for the Council Chambers, Council Committee Rooms A & B, AV Control Center (Video studio), 6th Floor Training Rooms and 8th floor Multipurpose is set to expire July 31, 2017. The current support maintenance was in place from when the building was built in 2014 and the AV system was installed. The systems are functioning properly but have required maintenance visits to resolve problems, implement workflow and technical solutions. The overall systems use scenarios lead to complex integration of specialized broadcast and IT equipment to meet our end user's operational goals. Having access to maintenance services and support from the installer's team of engineers, AV consultants, and technicians has been a positive asset in resolving complex issues and problems.

Having continued maintenance support for these complex AV systems is key to meeting one of the county's goals of transparency and community engagement. The Council Chambers AV system is responsible for the council / committee room live-streams, which enables all county residents to watch every council meeting and committee meeting live when they are happening. In addition to in room video/audio presentation options and meeting video workflows for these systems, the system also records audio files of meetings per Ohio Revised Code requirement. County Boards and Commissions hold public meetings that require audio recordings use the committee rooms as well. The systems have been functioning properly but have required maintenance visit to resolve various issues. As time passes we look to not only maintain these systems but to make strategic investments to improve and modernize the systems instead of just replacing broken parts with old models and outdated equipment.

Continuing to have maintenance is critical to keeping the systems functioning properly. In addition, there are a need to continue to make system improvements and plan for end of life equipment replacements. To that end we look to purchase a block of Consulting/Engineering to better plan for the future of the systems. Purchase a block of 50 maintenance hours and block of 25 consulting hours from professional AV systems installer. And have these hours in place and available through the end of 2018.

These hours can be considered to be flexible and can be used / billed for consulting services, maintenance services, engineering and technical software hardware support services. We explored having the system warranties extended through the end 2017, the cost for that exceeded \$39,000 for only 6 months. Moving to a block of hours approach can save the county significant funds as this should not exceed \$10,000 and last through 2018.

BC2017-800

Office of Re-entry

The Women's Re-entry Program will provide therapeutic group sessions, work experience, job training, case management and additional support services while working towards long-term financial sustainability through earned income from co-packing and other enterprises.

This program will provide women with a skill set before they are released from prison. Job readiness, job training, and ongoing case management after transitioning back into the community. Inmates will be transported from the NEPRC to LMM for training and case management.

BC2017-801

Office of Re-entry

The HHS Office of Reentry would like to continue services with Effective Leadership Academy however, the original contract was for \$37,000.00 and this New Amendment request will for \$70,000.00. Provide interactive leadership workshops for student cohorts that are meaningful and engaging. Will provide youth within the juvenile system in Cuyahoga County a transitional curriculum which is designed to serve as a bridge to address the social, emotional, and academic challenges students face during an important transitional period. The program will be delivered to 5 cohorts of 15 student and it will commence with an intense Transition program delivered one hour per week for 8 weeks. Provide services for youth throughout Cuyahoga County.

BC2017-802

Division of Child Support Enforcement

Work through federations of churches within targeted zip codes, enroll 44 churches into the project, oversee the distribution of stipend funds to all the churches involved and provide monthly reports on church deliverables to the Fatherhood Initiative Office. Cuyahoga County has the highest rate of Infant Mortality in the state of Ohio. The vendor was selected to provide services from 44 churches to help Reduce Infant Mortality (Protect Our Babies Program) in targeted zip codes of Cuyahoga County. Churches will identify a Health minister/health ambassador who will be trained by the Health Dept. Each Pastor will select one Sunday a month for one year to lead a sermon on key messages that impact healthy parents and healthy babies. Each church will hold one large workshop/community engagement activity focused on reduction of infant mortality. Health ambassadors will provide information on safe sleep, healthy homes, smoking cessation, violence protection, STI services, chronic disease management, weight management, substance abuse treatment, mental health services and prenatal care. Cuyahoga County is leading the state in Infant Mortality. Fatherhood Initiative received a grant from the State of Ohio Office of Medicaid to provide the services selected. Solutions were outlined in the grant.

C. – Consent Agenda**BC2017-803**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch – Director

BC2017-804

Cuyahoga Job and Family Services, on behalf of the Department of Development Businesses either located in Cuyahoga County, or located elsewhere but employing Cuyahoga County residents, may submit applications for reimbursement of employee training costs to the Department of Development. A separate application will be submitted for each employee to be trained. Department of Development staff will review each application and work with the business submitting the application as needed to be sure the proposed training plan and training wage differential are consistent with Cuyahoga County's Learn and Earn program. Upon approval of each application, the Skill-Up Department Orders are being processed by JFS Procurement. This will continue next year as well. A separate Department Order will be issued for each employee to be trained. Each Department Order will be approved on the regular weekly Board of Control calendar. Once the Department Order is approved by the Board of Control, the business may begin training the employee. As the business pays out its approved training costs and training wage differential, it may submit monthly invoices to the Department of Development with backup documentation as required by Learn and Earn program guidelines. Department of Development staff will review each invoice and, upon approval, submit the approved invoice for payment under the appropriate Department Order. The total amount reimbursed for training of each employee will not exceed the amount of the Department Order authorizing their training and training wage differential. Because companies will be ready to request training approval on a rolling basis throughout the calendar year, it is necessary to have a flexible approval process that complies with all legal requirements while giving businesses certainty as to when their employee training applications will be approved. 15

The Law Department advised Development that an alternate process involving execution of a single master contract, with repeated amendments to the contract adding new businesses, is under development but is not yet available at this time. Companies will apply on a rolling basis and a separate Department Order will be issued for each company and each specific employee to be trained.

V – OTHER BUSINESS**Items of Note (non-voted)****Item No. 1**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget revisions and expand the scope of services.