

Minutes

Cuyahoga County Board of Control  
Monday, January 4, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Council President)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 12/21/2020

Leigh Tucker motioned to approve the minutes from the December 21, 2020 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT\*\*

There was no public comment.

IV- CONTRACTS AND AWARDS

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-01**

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. 242 with Fabrizi Recycling, Inc. for reconstruction and widening of Sprague Road from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville for additional funds in the amount not-to-exceed \$195,863.63.

Funding Source: 85% City of Parma, 6% Ohio Public Works Commission, 4.5% County \$7.50 Motor Vehicle License Tax Fund and 4.5% other municipalities

Nichole English, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-01 was approved by unanimous vote.

**BC2021-02**

Department of Public Works, submitting an amendment to Contract No. 342 with Independence Excavating, Inc. for construction of the Towpath Trail – Stage 4 in the City of Cleveland for additional funds in the amount not-to-exceed \$153,401.46:

a) from West 13<sup>th</sup> Street to Literary Avenue

b) from Merwin Avenue to Scranton Road

Funding Sources: 80% Congestion, Mitigation and Air Quality Funds (CMAQ) and 20% Cleveland TIF Funding, Clean Ohio Trails Grant and Towpath Ohio Department of Natural Resources

Nichole English, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-02 was approved by unanimous vote.

**BC2021-03**

Department of Public Works, submitting an agreement with City of Seven Hills in the amount not-to-exceed \$400,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 2 for the period 1/1/2021 – 12/31/2021.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. Trevor McAleer asked what amount was billed in 2020. Ms. English did not have that amount available but would follow up with the Board members on this question. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-03 was approved by unanimous vote.

**BC2021-04**

Department of Development, recommending an award ~~and enter into~~ on Purchase Order No. 20002643 with City of Parma in the amount not-to-exceed \$90,000.00 for HOME funded activities for the period 6/1/2020 – 5/31/2022.

Funding Source: HOME Funds

Sara Jackson, Department of Development, presented. Nan Baker asked what were the issues that resulted in the late submittal of this item and have the issues been resolved or was this a one-time occurrence; asked if the City of Parma could have responded to the request for documents earlier and asked if they are aware of the County’s approval process; and recommended that the department improve communications with providers and be more proactive, so items are not being submitted late. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-04 was approved by unanimous vote, as amended.

**BC2021-05**

Department of Information Technology, submitting an amendment to Contract No. 273 with Cherwell Software, LLC for a Cloud Based IT Service Desk Management Application for the period 12/31/2016 - 12/30/2021 to expand the scope of services to purchase (10) additional user software licenses, effective 1/4/2021 and for additional funds in the amount not-to-exceed \$16,632.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2021-05 was approved by unanimous vote.

**BC2021-06**

Department of Information Technology,

- a) Submitting an RFP exemption on RQ4557, which will result in an award recommendation to Dell Marketing L.P. in the amount not-to-exceed \$7,428.40 for the purchase of (2) Microsoft SQL Server Standard Core Licenses for Common Pleas Court.
- b) Recommending an award on Purchase Order No. 20004253 to Dell Marketing L.P. in the amount not-to-exceed \$7,428.40 for the purchase of (2) Microsoft SQL Server Standard Core Licenses for Common Pleas Court.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if there is an overall, centralized system to track licensing for the County; and recommended that a coordinated system be in put in place so there is no overlap in license purchases among the various County agencies. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-06 was approved by unanimous vote.

**BC2021-07**

Department of Workforce Development, submitting an amendment to Contract No. 219 with Growth Transitions, Inc. dba Maher & Maher for Workforce Innovation and Opportunities Act consultant services for the period 2/1/2019 – 12/31/2020 to extend the time period 12/31/2021 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: WIOA Federal Funds

Lauren Carey, Department of Workforce Development, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-07 was approved by unanimous vote.

**BC2021-08**

Department of Public Safety and Justice Services, requesting authority to prepare an amendment to Agreement No. 431 with the City of East Cleveland for Cuyahoga Emergency Communications System emergency dispatch services for the period 6/1/2019 – 5/31/2022 to change the end date to 4/30/2021 and to facilitate the transfer and installation of related assets to the City of East Cleveland Police Department; no additional funds required.

Funding Source: Revenue Generating

Alex Pellom and Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked who initiated these changes in City of East Cleveland's emergency dispatch system and what were the reasons; asked if the City of East Cleveland will be self-dispatching or be part of a larger system; asked if a self-dispatch system is the opposite direction of what the County is trying to bring about; and asked if it is anticipated the City of East Cleveland will link up with a larger system. Nan Baker asked if the City of East Cleveland will experience any delays in communications under the self-dispatch system; and asked for confirmation that the Mutual Aid partnership will still be in effect. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-08 was approved by unanimous vote.

**BC2021-09**

Department of Public Safety and Justice Services,

- a) Recommending to amend Board Approval No. BC2020-419 dated 7/20/2020, which approved various Direct Open Market purchases, by rescinding the award on Purchase Order No. 20002164 to Delta Scientific Corporation in the amount not-to-exceed \$16,930.89 for the purchase of (3) portable vehicle barriers and (1) hauler to transport the barriers for use by Metroparks Police.
  
- b) Recommending an award and enter into Contract No. 541 with Delta Scientific Corporation in the amount not-to-exceed \$16,930.89 for the purchase of (3) portable vehicle barriers and (1) hauler to transport the barriers for use by Metroparks Police.

Funding Source: FY18 State Homeland Security Grant Program – Law Enforcement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-09 was approved by unanimous vote.

**BC2021-10**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 448 with West Publishing Corporation dba Thompson Reuters – West in the amount not-to-exceed \$27,557.40 for the purchase of (6) Clear LE Plus with License Plate Reader user licenses for the Northeast Ohio Regional Fusion Center the period 1/1/2021-12/31/2021.

Funding Source: FY19 State Homeland Security – Law Enforcement Grant

Michael Herb and Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-10 was approved by unanimous vote.

**BC2021-11**

Medical Examiner’s Office, recommending a sole source award on Purchase Order 20003997 to Thermo Electron North America, LLC in the amount not-to-exceed \$45,441.94 for the purchase of (2) replacement Nicolet Mid Infrared Spectrometers for the Drug Chemistry Lab.

Funding Source: Opioid Mitigation Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2021-11 was approved by unanimous vote.

**The following item was held at the request of the Board of Control members.**

**BC2021-12**

~~Sheriff's Department, requesting authority to prepare an Agreement No. 573 with the City of Solon in the amount not to exceed \$45,000.00 for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2021.~~

~~Funding Source: General Fund~~

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked for clarification on the department's responses to the advanced questions regarding the number of daily beds available at the City of Solon facility and asked why this site would be used, which can only house 2 prisoners per day, when the City of Bedford Heights Jail is available and can house 75 prisoners; and asked how this contract was initiated. Nan Baker concurred with Mr. McAleer's concerns about not using the Bedford Heights Jail and recommended that this item be held until additional information could be provided to the Board members. The item was held.

**BC2021-13**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 298 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just in Time Foster Parent/Caregiver Web-Based Training Program for the period 3/23/2020 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Paul Porter, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-13 was approved by unanimous vote.

**BC2021-14**

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 248 with The Center for Community Solutions for financial support for administrative staffing for the period 1/1/2020 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2021-14 was approved by unanimous vote.

## **C. – Consent Agenda**

Nan Baker referred to Item No. BC2021-16 and asked for clarification on what media monitoring services are and if any services will be compromised due to the cancellation of this contract; asked if the department has the resources to continue with the manual process being used without the contracted services; and asked why it took 7 months to bring this request to the Board for approval and asked if there are any other outstanding invoices due to the vendor.

Ms. Baker referred to Item No. B2021-17 – Direct Open Market Purchases – Purchase Order No. 20003233 and asked for the reason for late submittal; and asked how the error was detected which led to the late submittal.

There were no additional comments or questions on the Consent Agenda items. Leigh Tucker motioned to approve BC2021-15 through -17; Dale Miller seconded. The consent items were approved by unanimous vote.

### **BC2021-15**

Department of Public Works, submitting an amendment to Contract No. 177 with Kokosing Construction Company, Inc. for resurfacing of Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park in connection with the 2019 Operations Resurfacing Program for a decrease in the amount of (\$33,688.90); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 50% Ohio Public Works Commission, 40% County using Funds from the \$7.50 License Tax Fund and 10% City of Fairview Park

### **BC2021-16**

Department of Communications, recommending to terminate Contract No. CE2000289 with Agility PR Solutions, LLC for media monitoring services for the period 1/13/2020 – 1/12/2022, effective 5/22/2020. Funding Source: General Fund

**BC2021-17**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 1/4/2021:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below):**

| <i>Purchase Order Number</i> | <i>Description</i>  | <i>Department</i>                    | <i>Vendor Name</i>           | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|---|--------------------------------------|------------------------------|--------------|-----------------------|
| 20004045                     | 1-year subscription renewal of SmartDraw Enterprise Site License            | Department of Information Technology | GovConnection Inc.           | \$7,175.00   | General Fund          |
| 20004159                     | 3-year subscription renewal of (8) Redgate SQL Toolbelt Essentials licenses | Department of Information Technology | SBC Technology Partners Inc. | \$8,996.96   | General Fund          |

**Items/Services Received and Invoiced but not Paid:**

| <i>Purchase Order Number</i> | <i>Description</i>  | <i>Department</i>                       | <i>Vendor Name</i>          | <i>Total</i> | <i>Funding Source</i>               |
|------------------------------|---|---|-----------------------------|--------------|-------------------------------------|
| 20004262                     | Non-emergency client transportation services*   | Cuyahoga Job and Family Services        | Ace Taxi                    | \$3,406.10   | Health and Human Services Levy Fund |
| 20002574                     | Advertisement in July 2020 Issue of Site Selection Magazine   | Department of Development               | Conway Data, Inc.           | \$2,500.00   | General Fund                        |
| 20004140                     | Technical Support Services for County employees in connection with Technical Service Support Policy for July-September 2020** | Department of Health and Human Services | Treasurer, State of Ohio    | \$1,752.75   | Health and Human Services Levy Fund |
| 20003268                     | Tenant parts***   | Department of Public Works              | Burns Industrial Equipment  | \$7,725.91   | General Fund                        |
| 20003332                     | Tenant parts***   | Department of Public Works              | Burns Industrial Equipment  | \$1,146.86   | General Fund                        |
| 20003893                     | Accident repairs to Vactor Unit S-224***  | Department of Public Works              | Cleveland Freightliner Inc. | \$7,045.79   | Sanitary Sewer Fund                 |
| 20004038                     | Generator repairs at 1642 Lakeside Avenue***  | Department of Public Works              | Ohio CAT/Ohio Machinery     | \$1,100.14   | General Fund                        |
| 20004043                     | Generator repairs at Virgil E. Brown Building***  | Department of Public Works              | Buckeye Power Sales         | \$2,160.14   | General Fund                        |
| 20004170                     | Emergency Veterinary Services****   | Department of Public Works              | Karen Ganofsky, DVM         | \$27,431.25  | Dick Goddard's Best Friend Fund     |

|          |  |                            |                                |             |  |
|----------|--|----------------------------|--------------------------------|-------------|--|
| 20004240 | Emergency repairs to compressor at the Harvard Maintenance Yard***                     | Department of Public Works | Diversified Air Systems Inc.   | \$4,641.59  | \$3,120.02 Sanitary Sewer Fund and \$1,521.57 Road and Bridge Fund |
| 20004307 | Engine replacement services for Vehicle S-116***                                       | Department of Public Works | Valley Ford Trucking           | \$15,621.78 | Sanitary Sewer Fund  |
| 20004330 | Various plow parts for Unit OG1177***  | Department of Public Works | Best Truck Equipment           | \$3,185.87  | General Fund   |
| 20004333 | Repairs to Truck S423***   | Department of Public Works | Rush Truck Center of Ohio Inc. | \$10,806.54 | Sanitary Sewer Fund  |
| 20003233 | Various Bureau of Criminal Investigation background checks for January - February 2020 | Sheriff's Department       | Treasurer, State of Ohio       | \$1,902.50  | General Fund   |

\*Alternate procurement process and exemption from aggregation to authorize various awards to Ace Taxi in the total amount not-to-exceed \$120,000.00 for non-emergency client transportation services for the period 5/26/2020 – 5/25/2022 approved by Board of Control Approval No. BC2020-302, dated 5/26/2020 and subsequently amended by BC2020-364, dated 6/22/2020, which changed the time period to 1/1/2020 – 12/31/2021.

\*\*Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.

\*\*\*Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

\*\*\*\*Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|-------------|------------|-------------|-------|----------------|
| None                  |             |            |             |       |                |

## **V – OTHER BUSINESS**

### **Time Sensitive/Mission Critical Item**

#### **BC2021-18**

Medical Examiner's Office, recommending an award on Purchase Order No. 20004175 to LEPD Firearms & Range in the amount not-to-exceed \$3,141.36 for the purchase of ammunition for the period 12/11/2020 – 1/11/2021.

Funding Source: Medical Examiner's Office Crime Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. Nan Baker asked what type of ammunition was purchased. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2021-18 was approved by unanimous vote.

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Cleveland Foundation for implementation of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 1/1/2019 – 12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

**Item No. 2**

**Submission of Awarded Contracts/Amendments, in Accordance with  
Prior Board of Control Authorization and Meeting all Requirements (no vote required)**

| RQ No. | Contract/<br>PO No.                  | Vendor                 | Service Description  | Amount                | Department              | Date(s) of<br>Service   | Funding<br>Source | Authority to<br>Prepare -<br>Approved by<br>Board of<br>Control |
|--------|--------------------------------------|------------------------|--|-----------------------|-------------------------|---|-------------------|---|
| N/A    | Amendment<br>to Agreement<br>No. 131 | Village of<br>Woodmere | Inmate housing<br>services, to change<br>the per diem rate<br>from \$105.26 to<br>\$122.12 per inmate,<br>effective 1/1/2021 | Revenue<br>Generating | Sheriff's<br>Department | 1/1/2020 –<br>12/31/2020 to<br>extend the<br>time period to<br>12/31/2021 | N/A               | BC2020-676<br>on<br>12/21/2020                                  |

**Item No. 3**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

| RQ No.      | Contract/<br>PO No.                           | Vendor               | Service<br>Description   | Amount | Department  | Date(s) of<br>Service   | Funding<br>Source  | Date of<br>Execution                                   |
|-------------|---|----------------------|--|--------|---|-------------------------|--|--|
| RQ<br>39540 | Amendment<br>to Master<br>Contract No.<br>257 | Various<br>Providers | Out-of-Home<br>placement and<br>foster care<br>services, to<br>change the<br>name from<br>Habilitation<br>Center, LLC dba<br>Millcreek of<br>Arkansas to<br>Habilitation<br>Center, LLC and<br>add a service<br>location,<br>effective<br>12/29/2020 | \$0.00 | Division of<br>Children and<br>Family<br>Services | 1/1/2018-<br>12/31/2020 | 70% Health<br>and Human<br>Services Levy<br>Fund and<br>30% Title IV-E | 12/10/2020<br>(Executive)<br>12/29/2020<br>(Law Dept.) |

**VII – ADJOURNMENT**

Leigh Tucker motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:52 a.m.