



**CUYAHOGA COUNTY EMERGENCY SERVICES  
ADVISORY BOARD (CCESAB)  
MEETING MINUTES**



Date/Time: Wednesday, February 13, 2013 / 2:00 P.M.

Location: Cuyahoga County Board of Health  
5550 Venture Blvd., Parma, OH 44130

**Attendees (Voting Board Members)**

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach	X	Vice-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper /Paula Young	X
Laura Palinkas		City of Cleveland Rep.	Glen Moore	X
Mayor Joseph M. Cicero, Jr.	X	Mayors & Managers Rep.		
Mayor Richard Bain	X	Mayors & Managers Rep.		
Mayor Michael Summers		Mayors & Managers Rep.		
Chief Daniel Gilles	X	Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	X
<b>VACANT</b>		<b>MMRS</b>		
Robert Horwatt	X	City of Cleveland Rep.		
Harold Pretel	X	City of Cleveland Rep.		
Walter Topp	X	Office of Emergency Management	Brandy Carney	
Sheriff Frank Bova	X	Cuyahoga County Sheriff	Tim Oleksiak	
Chief John P. Joyce		GCRTA	Lamont Lockhart	
<b>CHAIR</b>		<b>FUNCTIONAL COMMITTEES</b>	<b>CO-CHAIR</b>	
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar	X
Sharon Nicastro - Chair	X	Citizen Corps	Michelene Holland	
Chief Christopher Flynn - Chair	X	Communications	Steven Greene	
Chief Joseph Zemek - Chair	X	EMS	Chief Cornel Munteanu	
Chief Mark Ramach – Chair		Fire	Chief Briant Galgas	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing	
Chief Scott Lee - Chair		Law Enforcement	Chief Kevin Nietert	
Bob Girardi - Chair	X	Public Works	Bill Boag	

**AGENDA ITEMS**

- CALL TO ORDER:** Chief Ledford called the meeting to order.
- ROLL CALL / QUORUM DETERMINATION:** Upon roll called a quorum was in attendance.
- PUBLIC COMMENT:** None
- APPROVAL OF MINUTES**  
Chief Ledford called for a motion to approve the minutes of the December 13, 2012 meeting; Chief John Rice moved; Chief Mark Ramach seconded; all in favor; none opposed; minutes approved.



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## 5. OEM ADMINISTRATOR UPDATE

Walter Topp noted OEM initiatives; presentation describes who we are and what we do; request for feedback from the board on Ready Cuyahoga Certification program; table-top exercise at Jacobs Field; website updates; Emergency Management Magazine to be published soon.

## 6. COMMITTEE REPORTS

### AMS – Bob Kollar

Reported public notice and official resignation of AMS Chair Olen Martin effective April 30<sup>th</sup>. Tall Ships returning to Cleveland in July; planning meetings and exercises to be held; US Navy returning Labor Day; update on critical infrastructure working group risk assessment.

### Citizen Corps – Sharon Nicastro

Update on Citizen Corps full scale exercise with participation from over 100 volunteers including functional needs community. Damage assessments, sheltering, wide area search and radios were tested. After Action Report forthcoming.

### Communications – Chief Christopher Flynn

Committee met, Steven Greene elected vice-chair. Noted MARCS radios and 911 disabled briefly Jan. 25<sup>th</sup>. Debate on radio cache-researching location and programming. COM-L and COM-T courses upcoming; next meeting scheduled March 13<sup>th</sup>.

### EMS – Chief Joseph Zemek

Update on scanners, received, programmed to be distributed; committee membership additions; on track with spending plans; next meeting scheduled Feb. 25<sup>th</sup>.

### Fire – Chief Mark Ramach

Committee met prior to discuss reallocation of \$10,124.00.

### Health/Medical – Beth Gatlin

Committee will meet March 29<sup>th</sup>. Commented on MARCS radios, issues with Metro Life Flight and UH Transfer Referral Center; was able to notify the EMS community to use cell numbers as they were affected for about four hours. Chief Zemek commended CECOMS for their service.

### Law Enforcement – No Report

### Public Works – Bob Girardi

Committee met; working on mini-seminars to support Public Works Manual; table-top exercise upcoming. William Boag, Shaker Hts. Public Works was elected as Co-Chair. Thanks to Larry Tafe for trailer procurement efforts.

## 7. EXECUTIVE SESSION – None



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### 8. PUBLIC SAFETY GRANTS

Jerry Mullins led the discussion for reallocation of FY2010 UASI. He noted FY2011 SHSP on track and FY2012 award notices will be out by soon. Any questions can be directed to him or Larry Tafe.

FY2010 UASI reallocation amount: \$514,614.72. Requests were received from the Communications Committee \$600K for portable radios/chargers; and Law Enforcement/Fire/EMS for ACU 1000 Crosspatch \$24,500. Larry Jones, City of Cleveland requested \$150-200K in support of radio system for Southwest communities. Extended discussion, comments, questions and answers resulted in the following action item:

**Motion by Mayor Cicero to reallocate full amount of \$514,614.72 to the Communications Committee for portable radios/charges; Bob Girardi seconded the motion:**

**Roll Call Vote: Yes- 11; Abstentions-6**

### 9. ANNOUNCEMENTS / MISC. BUSINESS

- Vice Chair Nomination/Election

**Chief Ledford called for nominations for Vice Chair of the CCESAB: None were made.**

**Roll Call Vote to confirm 2<sup>nd</sup> two-year term for current Vice-Chair Chief Mark Ramach:**

**Yes – 17; None Opposed; No Abstentions**

- Approval of Severe Weather Annex

Mark Christie from Office of Emergency Management gave an overview of the Severe Weather Annex to the Emergency Operations Plan (EOP). Glen Moore suggested expansion on response actions for mass population.

- Larry Jones gave an update on the City of Cleveland's countywide communications system, which is up and running, timeline for other entities to be connected. Questions can be directed to him.

### 10. NEXT MEETING

Meetings to be held bi-monthly; next scheduled meeting is Thursday, April 11, 2013 at 2:00 p.m.; location to be determined.

### 11. ADJOURNMENT

Chief Ledford moved to adjourn the meeting.