



**CUYAHOGA COUNTY EMERGENCY SERVICES
ADVISORY BOARD (CCESAB)
MEETING MINUTES**



Date/Time: Thursday, December 13, 2012 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORSB)
4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach	X	Vice-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper / Brandy Carney	X
Laura Palinkas	X	City of Cleveland Rep.	Larry Jones II	
Mayor Joseph M. Cicero, Jr.		Mayors & Managers Rep.		
Mayor Richard Bain	X	Mayors & Managers Rep.		
Mayor Michael Summers	X	Mayors & Managers Rep.		
Chief Daniel Gilles	X	Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	
Jim Willson-RETIRED /VACANT		MMRS		
Robert Horwatt	X	City of Cleveland Rep.		
Harold Pretel		City of Cleveland Rep.	Glen Moore	X
Walter Topp	X	Office of Emergency Management	Brandy Carney	
Sheriff Bob Reid		Cuyahoga County Sheriff	Tim Oleksiak	
Chief John P. Joyce		GCRTA	Lamont Lockhart	X
FUNCTIONAL COMMITTEES – CHAIR			Vice-Chair	
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar – Vice Chair	X
Sharon Nicastro - Chair	X	Citizen Corps	Michelene Holland – Vice Chair	
Chief Christopher Flynn - Chair	X	Communications	Steven Greene – Vice Chair	
Chief Joseph Zemek - Chair	X	EMS	Chief Cornel Munteanu – Vice Chair	
Chief Mark Ramach – Chair		Fire	VACANT	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing – Vice Chair	
Chief Scott Lee - Chair	X	Law Enforcement	Chief Kevin Nietert – Vice Chair	
Bob Girardi - Chair		Public Works	VACANT	

AGENDA ITEMS

1. **CALL TO ORDER**
Chief Ledford called the meeting to order.

2. **ROLL CALL / QUORUM DETERMINATION**
Roll was called and it was determined a quorum was in attendance.

3. **PUBLIC COMMENT**
None



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4. APPROVAL OF MINUTES

Chief Ledford called for a motion to approve the minutes of the November 8, 2012 meeting; Chief Zemek moved; Lamont Lockhart the motion; all in favor; none opposed; minutes approved.

5. OEM ADMINISTRATOR UPDATE

Walter Topp gave an overview by PowerPoint presentation of the Ready Cuyahoga Emergency Management Certification, voluntary program for communities to assess preparedness standards, education, and training levels; request for volunteers from the CCESAB to assist with review of standards and applications. Update on recent storm, after action report, damage assessments and meeting with Ohio EMA and FEMA officials to review applications Dec. 18th -location to be determined.

6. COMMITTEE REPORTS

AMS – Bob Kollar

Update on NEORAMSS Critical Infrastructure Protection Working Group in collaboration with the Northeast Ohio Fusion Center on maritime critical infrastructure and key resources. Noted Olen Martin will resign as Chairman on 4/30/2013. Tall ships will return to Cleveland July 2013; planning meetings and exercise to be held in March and June, 2013.

Citizen Corps – Sharon Nicastro

Committee met Nov. 27th; training volunteers to assist those with functional needs and shelters; volunteer management workshops continue. Review of FY2009 & 2010 grants-to be completed by end of Dec. Bylaws revisions, and countywide credentialing project were discussed. Exercise scheduled for Feb. 10th progressing with good attendance. Quarterly meetings will be held second month in each quarter.

Communications – Chief Christopher Flynn

Committee met Dec. 5th; reaffirmed FY2010 reallocation request for end-user equipment, hand held radios; working on mutual aid channels for UHF/VHF 700 & 800 for better communication. Tactical Interoperable Communications Plan (TICP) to be revised. Next meeting scheduled Jan 9, 2013.

EMS – Chief Joseph Zemek

Committee met Dec. 19th; review of funding, on track with spending; discussed TEMS and AED's. Patient tracking scanners/battery chargers to be received then distributed after programming by Chief Egut. Next meeting scheduled Jan. 14, 2013.

Fire – Chief Mark Ramach

No report.

Health/Medical – Beth Gatlin

Committee met Nov. 30th. Review of active funding status, moving along smoothly. Reviewed membership guidelines

Law Enforcement – Chief Scott Lee

No report – meetings held quarterly.

Public Works – No Report

Per Mayor Bain, Pepper Pike.



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7. EXECUTIVE SESSION – None

8. PUBLIC SAFETY GRANTS

Paula Young reviewed reallocation requests received for FY2010 UASI grant totaling \$833,303.37; funding available is \$343,681.89. Upon presentations from Law Enforcement, Communications, Health & Medical, Fire, EMS and Cleveland/EMA for various equipment, removal of unallowable items and request withdrawals; discussion ensued and it was decided to vote on allowing the full reallocation go to the Communications Committee for portable radios and chargers in support of continuing interoperability.

- **Brandy Carney moved to approve the reallocation of FY2010 UASI funds in the amount of \$343,681.89 to the Communications Committee for portable radios and chargers;**
- **Mayor Michael Summers seconded the motion;**
- **Roll Call Vote: 9=Yes 4= No 4=Abstain**

9. ANNOUNCEMENTS / MISC. BUSINESS

In honor of Jim Willson's recent retirement and service to the board, Chief Ledford read to him the Proclamation from County Executive Ed FitzGerald, recognizing his service and commitment professionally and personally.

10. NEXT MEETING

Tentative for Thursday, January 10, 2013; location to be determined.

Organizational Meeting, Wednesday, February 13, 2013; location to be determined

11. ADJOURNMENT

Chief Ledford asked for a motion to adjourn; Ron Kauntz moved; Lamont Lockhart seconded; meeting adjourned.