



ARMOND BUDISH
Cuyahoga County Executive
Public Safety & Justice Services



9-1-1 Technical Advisory Committee

**Southeast Emergency Communications Center
5661 Perkins Road
Bedford Heights, OH**

February 18, 2015

MINUTES

Attending: S. Greene, P. Johnson, N. Kolcan, M. Sherer, N. DiCicco, M. Milam

Call to Order at 10:18 a.m.:
S. Greene

Approval of Minutes:
Table approval of last Meeting Minutes until clarification from B. Carney.

Update on 9-1-1 Project

- Discussion regarding consolidated centers and how many positions they would get. Per B.Carney, each center gets a number equal to the number of positions they currently have plus one additional.
- Discussion regarding staffing versus number of positions in consolidated centers. S. Greene will look at industry best practices. M. Sherer advises we should take into consideration the number of trunks.
- There were some concerns over the lack of ECW equipment at extra positions. No equipment renders extra positions useless.
- 9-1-1 project is 28 days behind original schedule due to AT&T circuit instability. M. Sherer reports testing is now going well and expects progress to continue
- M. Sherer advises all CAMAS should be in by end of week based on call with AT&T.
- N. Kolcan provided update on training. Advises training schedule remains as was originally planned and is on time and moving forward.
- N. DiCicco asks whether PSAPs can see each others info.
- Can PSAPs log into training work stations yet? N. Kolcan will follow up.
- B. Emmons has 10-digit 9-1-1 number list. Star codes will no longer be used.



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Other Business

- S. Greene discussed Policy and Procedure regarding access to records and audio files. Who owns the records? The County or PSAP?
- A public Records policy should be stated in the 9-1-1 Plan regarding who owns the recordings and who authorizes release of recordings. Who would be the custodian of records?
- N. DiCicco discussed the need for a consolidated center back-up plan.
- S. Greene suggests there be a fair number of positions established at each center. Beyond that, the center would pay for license fee and equipment.

Next Meeting

Next meeting will be held on March 18, 2015 at 2:00 p.m. at Parma Heights PD firing range.