



**Cuyahoga County Board of Control Agenda  
Tuesday, September 4, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II – REVIEW MINUTES – 8/27/18**

**III – PUBLIC COMMENT**

**IV – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2018-592**

Department of Public Works, submitting an amendment to Contract No. CE1600232 with Jones-Stuckey LTD., a Division of Pennoni Associates, Inc. for design engineering services for improvement of Cedar Point Road Bridge No. 00.49 over the Rocky River in the City of North Olmsted, to modify the scope of services, effective 9/4/2018 and for additional funds in the amount not-to-exceed \$397,551.00.

Funding Source: Road and Bridge Fund

**BC2018-593**

Department of Public Works, submitting an amendment to Contract No. CE1500304 with Safety Company dba MTEch Company for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 9/1/2015 - 8/13/2018 to extend the time period to 12/31/2018 and for additional funds in the amount not-to-exceed \$90,000.00.

Funding Source: Sanitary Sewer Fund

**BC2018-594**

Department of Public Works, recommending an award on RQ42762 and enter into a contract with Gem, Incorporated in the amount not-to-exceed \$24,500.00 for HVAC services and supplies for various County buildings for the period 9/4/2018 – 9/3/2019.

Funding Source: Internal Service Fund

**BC2018-595**

Department of Information Technology, submitting an an amendment to Contract No. CE1600126 with Mythics, Inc. for Oracle database software support and maintenance for the period 6/1/2016 – 5/31/2018 to extend the time period to 5/31/2019 and for additional funds in the amount not-to-exceed \$305,486.23.

Funding Sources: General Fund and Real Estate Assessment Fund

**BC2018-596**

Department of Information Technology,

a) Submitting an RFP exemption on RQ43306, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$10,008.24 for JIRA software maintenance and support for use by the Department of Health and Human Services for the period 12/5/2018 – 12/5/2020.

b) Recommending an award on RQ43306 to Carahsoft Technology Corporation in the amount not-to-exceed \$10,008.24 for JIRA software maintenance and support for use by the Department of Health and Human Services for the period 12/5/2018 – 12/5/2020.

Funding Sources: 54% Federal and 46% Health and Human Services Levy

**BC2018-597**

Board of Revision,

a) Submitting an RFP exemption on RQ43217, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,728.90 for the purchase of (6) HP Ultra Slim Notebooks; LED LCD Monitors, licenses and peripherals for use by the Board of Revision.

b) Recommending an award on RQ43217 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$7,728.90 for the purchase of (6) HP Ultra Slim Notebooks; LED LCD Monitors, licenses and peripherals for use by the Board of Revision.

Funding Source: Real Estate Assessment Fund

**BC2018- 598**

Sheriff's Department, submitting an agreement with the Board of Park Commissioners of the Cleveland Metropolitan Park District in the estimated amount not-to-exceed \$35,840.00 for inmate housing services for the period 9/4/2018 – 11/30/2018.

Funding Source: Revenue Generating

**BC2018-599**

Sheriff's Department, submitting an agreement with the Village of Moreland Hills in the estimated amount not-to-exceed \$25,000.00 for inmate housing services for the period 9/4/2018 – 12/31/2019.

Funding Source: Revenue Generating

**BC2018-600**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1800215 with Center for Quality Legal Representation in Juvenile Proceedings for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 - 9/30/2018 to extend the time period to 4/30/2019 and for additional funds in the amount not-to-exceed \$30,626.70.

Funding Source: Parent Representation Grant Funds

**BC2018-601**

Court of Common Pleas/Juvenile Court Division, submitting an agreement with University of Cincinnati in the amount not-to-exceed \$17,600.00 for Core Correctional Practice Training services to Court Staff for the period 9/4/2018 – 6/30/2019.

Funding Source: Reclaim Ohio Grant Fund

**BC2018-602**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700098 with various providers for Safe Space Housing services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2018 for additional funds in the amount not-to-exceed \$9,000.00.

- a) Lutheran Metropolitan Ministry
- b) The Village Network

Funding Source: Victims of Crime Act

**BC2018-603**

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of Division of Children and Family Services, submitting an amendment to Agreement No. AG1800043 with University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation and Implementation to develop, integrate and sustain best practices and programs to improve the well-being, stability and permanency of Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit (LGBTQ2S) Children and Youth in foster care for the period 9/30/2017 – 9/29/2018 for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: University of Maryland, Baltimore Grant

**C.– Exemptions**

**BC2018-604**

Court of Common Pleas/Juvenile Court Division, submitting an RFP Exemption on RQ42557, which will result in an award recommendation to OhioGuidestone in the amount not-to-exceed \$646,688.00 for Functional Family Therapy and Functional Family Therapy Wraparound Aftercare services for the period 7/1/2018 – 6/30/2019.

Funding Source: \$125,000.00 – Reclaim Grant; \$390,000.00 - TITLE IV-E and \$131,688.00 – Targeted Reclaim

## **D.– Consent Agenda**

### **BC2018-605**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700100 with Cornell Abraxas Group, Inc. for Trauma Informed Treatment services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2018 for a decrease of funds in the amount of (\$9,000.00).

Funding Source: (Original Contract - Victims of Crime Act Grant)

### **BC2018-606**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600113 with Specialized Alternatives for Families and Youth of Ohio, Inc. for respite services in connection with the Domestic Violence Prevention Coordinated Approach to Low Risk Misdemeanors (CALM) Program for the period 7/1/2016 - 6/30/2019 for a decrease of funds in the amount of (\$7,220.45).

Funding Source: Original Contract - TITLE II Grant Funds

### **BC2018- 607**

Department of Health and Human Services, Division of Children and Family Services, submitting an amendment to Master Contract No. CE1800306 with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2018 – 12/31/2018, by adding the provider RTC Resource Acquisition Corporation, effective 3/28/2018; no additional funds required.

Original Funding Sources 70% Levy and 30% Title IV-E

**BC2018-608**

Department of Development

**Homeowner Rehabilitation Loan**

<b>Funding Source</b>	<b>Type</b>	<b>Homeowner Name</b>	<b>City</b>	<b>Loan Amount</b>	<b>Term</b>	<b>Work to be completed</b>	<b>Taxes current as of</b>
CDBG	Senior Deferred	Deborah Herman	Shaker Heights	\$35,000.00	N/A	Install double hung vinyl windows and siding on house and garage; replace casing, fascia, moldings and sheeting as needed, exterior paint stabilization, repairing or replacing toilet and faucets, and installing new circuit.	7/27/2018

**BC2018-609**

Fiscal Office, Presenting Proposed Travel Requests for the week of 9/4/2018

<b>Travel Requests</b>							
<b>Department</b>	<b>Staff</b>	<b>Event</b>	<b>Host</b>	<b>Dates of Travel</b>	<b>Location</b>	<b>Expenses</b>	<b>Funding Source</b>
Office of the Medical Examiner	Megan Peders	A Seminar entitled "Drug Enforcement Administration (DEA) Forensic Chemist Seminar"	Drug Enforcement Administration	11/4/-11/9/2018	Dulles, VA	Registration Fees - \$0.00 *Lodging - \$570.65 *Meals - \$246.00 **Airfare - \$241.40 *Car Rental - \$337.27 *Ground Transportation - \$5.00 *Other - \$10.00 <b>Total \$1,410.32</b>	FY 2017 Coverdell Grant (100%)

\*Staff reimbursement

\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$241.40)**

**Purpose:**

The Drug Enforcement Administration State and Local Forensic Chemist Seminar is a five-day training course on topics related to drug analysis including emerging trends, quality assurance, clandestine laboratories, court testimony, and instrumental techniques. The course includes an interactive training portion where chemists can perform maintenance/troubleshoot instrumentation and participate in demonstrations including the conversion of cocaine hydrochloride into crack cocaine.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Paul Fox  Felicia Ruffin	A Conference entitled "21 <sup>st</sup> Annual Cogent User Group International (CUGI) Biometric Fingerprint Conference"	Gemalto Cogent Incorporated	9/16/- 9/21/2018	Chantilly, France	Registration Fees - \$0.00  *Meals - \$16.00  <b>Total \$16.00</b>	General Fund

\*Staff reimbursement – Mr. Fox Only

Gemalto Cogent will cover air fare, meals, transportation and hotel accommodations for four nights.

The Inspector General has approved this travel item.

Purpose:

The Cogent User Group International (CUGI) promotes the free exchange of information among users of Gemalto Cogent Biometric Technology, thereby increasing the effective utilization of Gemalto Cogent's Biometric Technology. The group provides assistance on the operations and management of Gemalto Cogent's biometric technology systems, and insures system integrity, ethical usage and optimal effectiveness, fostering public and legislative support for the use of automated biometric identification technology. This conference covers new advanced fingerprint identification techniques, video analytics tools for latent FP, FP's found in multiple devices, FP Images at sexual abuse crimes scenes, regionalization, cloud computing, new equipment and biometric break through(s).



**BC2018-610**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 9/4/2018

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-18-43249	(1) Elitebook 850 G3 laptop with docking station for Department of Human Resources	Department of Information Technology	Diltex Inc.	\$1,156.97	Human Resources – Self Insurance Fund
CT-18-42972	(2) Oil separator pumps for RTA/Harvard Facility	Department of Public Works	Trombold Equipment Company	\$10,120.00	10% General Fund 20% Road and Bridge Fund 70% Sanitary Sewer Fund
CT-18-43094	Chiller repair at Juvenile Justice Center and Courts Tower	Department of Public Works	Johnson Controls Inc.	\$501.00	General Fund – Internal Service Fund
CT-18-43352	Ballasts for various buildings	Department of Public Works	Graybar Electric Company	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-43359	Pocket folders for Animal Shelter	Department of Public Works	Foote Printing	\$1,195.00	General Fund – Internal Service Fund
CT-18-43372	Laundry products for Animal Shelter	Department of Public Works	Quality Chemical	\$520.94	Special Revenue Fund
CT-18-43389	Tempered glass window for Reception Area - Room 440 at Cleveland Police Department Headquarters	Department of Public Works	Prism Glass & Door Co., Inc.	\$6,100.00	General Fund – Capital Projects
CT-18-43399	Duct-mounted sensors for Jail I Kitchen	Department of Public Works	Johnson Controls Inc.	\$2,230.39	General Fund – Capital Projects
CT-18-43421	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$3,999.27	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-18-43422	Body repair to Vehicle GYA 7578 for Prosecutor's Office	Department of Public Works	Axelrod Collision Center	\$1,844.13	General Fund – Internal Service Fund
CT-18-43429	(1) Smart TV with High Dynamic Range to	Department of Public Works	HPM Business Systems	\$977.77	Sanitary Sewer Fund

	inform staff of work assignment sections for Sanitary Engineer				
CT-18-43450	Paper for large mailing for Cuyahoga Job and Family Services	Department of Public Works	Millcraft Paper Company	\$2,502.00	General Fund
CT-18-43451	Finishing and mailing services for mass mailing for Cuyahoga Job and Family Services	Department of Public Works	Weekley's Mailing Service	\$5,590.00	General Fund
CT-18-43458	White woven window envelopes for Fiscal Office	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$1,708.00	General Fund – Internal Service Fund
CR-18-43409	Saw repair for Autopsy Lab	Medical Examiner's Office	Eurton Electric Company	\$1,540.00	General Fund
CR-18-43417	DNA, Drug Chemistry, Trace, Fingerprint and Firearms Proficiency Test materials to maintain 2019 accreditation	Medical Examiner's Office	Collaborative Testing Services	\$11,510.00	Medical Examiner's Office Crime Lab Fund
CR-18-43435	Pipette calibration for various labs	Medical Examiner's Office	Mettler Toledo Rainen	\$3,210.63	Medical Examiner's Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-43361	Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback supervision*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$715.00	70% Health and Human Services Levy 30% Title IV-E
CF-18-43491	Post Adoption Special Services Subsidy: Residential – intensive unit*	Division of Children and Family Services	Bellefaire JCB	\$14,177.81	70% Health and Human Services Levy 30% Title IV-E

CF-18-43492	Post Adoption Special Services Subsidy: Summer treatment program*	Division of Children and Family Services	Cleveland Clinic Children's Hospital	\$12,403.41	70% Health and Human Services Levy 30% Title IV-E
FC-18-43340	Family Centered Services and Supports: Family memberships**	Family and Children First Council	YMCA of Greater Cleveland	\$2,388.00	State
CR-18-43428	Toxicology testing***	Medical Examiner's Office	NMS Labs	\$6,899.00	Medical Examiner's Office Lab Fund
SH-18-43303	Radiation-generating (x-ray) equipment inspection at various buildings	Sheriff's Department	Ohio Department of Health	\$2,520.00	General Fund

**\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

**\*\*Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.**

**\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

**Items of Note (non-voted)**

**Item No. 1**

Department of Development, submitting a Loan Agreement with East Cedar Apartments, LLC in the amount of \$314,200.00 for funding assistance to rehabilitate a 12-unit multi-family building to provide affordable rental housing for low and moderate-income persons in connection with the East Cedar Apartments Project, located at 7302 – 7306 Cedar Road, Cleveland for the period 12/22/2017 – 12/21/2020.

Funding Source: Federal HOME Investment Partnership Program

**Item No. 2**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an Operational Capacity Building Funds Assurance agreement for allocation of FY2019 funding in the amount of \$407,897.00 in connection with the implementation of the Family Centered Services and Supports Wraparound Program.

Funding Source: FCSS State Funds

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, August 27, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Armond Budish, Chairperson  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dale Miller)  
Michael Dever, Director, Department of Public Works  
Dennis Kennedy, Fiscal Officer  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 8/20/2018

Armond Budish motioned to approve the minutes from the August 20, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2018-583

Department of Public Works, recommending an award on RQ42767 to Walt Sweeney Ford, Inc. (13-3) in the amount not-to-exceed \$36,359.50 for the purchase of (1) 2019 Ford F-250 Super Cab 4x4 Pick-up Truck.

Funding Source: Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. Nan Baker asked for clarification on whether this purchase is for a replacement vehicle or new addition. Armond Budish motioned to approve the item; Trevor McAleer seconded. Item BC2018-583 was unanimously approved.

BC2018-584

Office of Innovation and Performance, recommending an award on RQ42379 and enter into a contract with Connected Insights in the amount not-to-exceed \$85,089.45 to conduct a Broadband Access Study for the period 9/1/2018 – 8/31/2019.

Funding Sources: Cleveland Foundation Grant Funds - \$62,000.00; General Fund \$23,089.45

Cathy Tkachyk, Office of Innovation and Performance, presented. Nan Baker asked if there has been any prior study of broadband access. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-584 was unanimously approved.

BC2018-585

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700145 with US Together, Inc. for oral and sign language interpretation and written translation services for the period 9/1/2017 – 8/31/2018 to extend the time period to 8/31/2019, to expand the scope of services, effective 9/1/2018 and for additional funds in the amount not-to-exceed \$358,070.50.

Funding Source: Federal Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. Dennis Kennedy asked what the total value of the contract will be after approval of this request. Nan Baker inquired about the availability of resources and locations for “English as a Second Language” classes for clients requiring translation services and asked if staff encourages participation in these classes as clients may not be aware of these services due to the language barrier. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-585 was unanimously approved.

BC2018-586

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a Master contract with various providers for various services for the Community Social Services Program for the period 1/1/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$58,110.00, effective 8/27/2018:

Agreements:

- a) City of Bedford Heights for Transportation services.
- b) City of Brecksville in the amount not-to-exceed for Adult Development and Congregate Meals services.
- c) City of Euclid for Congregate Meals and Transportation services.
- d) City of Lakewood for Congregate Meals and Transportation services.
- e) City of Maple Heights for Congregate Meals and Transportation services.
- f) City of Olmsted Falls for Adult Development services.

- g) City of Parma Heights for Congregate Meals and Transportation services.
- h) City of Solon for Adult Development services.
- i) City of Strongsville for Adult Development and Transportation services.

Contracts:

- j) Catholic Charities Corporation on behalf of the Fatima Family Center for Adult Development services.
- k) Catholic Charities Corporation on behalf of the Hispanic Senior Center for Adult Development and Transportation services.
- l) Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center for Adult Development and Transportation services.
- m) Catholic Charities Corporation on behalf of the St. Philip-Neri Family Center for Adult Development services.
- n) Community Partnership on Aging for Congregate Meals and Transportation services.
- o) The East End Neighborhood House Association for Adult Development, Congregate Meals and Transportation services.
- p) Eldercare Services Institute, LLC for Adult Day services.
- q) Eliza Bryant Village for Adult Day and Transportation services.
- r) The Harvard Community Services Center for Adult Development, Congregate Meals and Transportation services.
- s) The Mandel Jewish Community Center of Cleveland for Adult Development, Congregate Meals and Transportation services.
- t) Murtis Taylor Human Services System for Adult Development, Congregate Meals and Transportation services.
- u) The Phillis Wheatley Association of Cleveland, Ohio for Congregate Meals services.
- v) Rose Centers for Aging Well, LLC for Adult Development, Congregate Meals and Transportation services.
- w) Rose Centers for Aging Well, LLC – East Cleveland for Adult Development and Transportation services.
- x) The Salvation Army for Adult Development, Congregate Meals and Transportation services.
- y) Senior Citizen Resources, Inc. for Adult Development, Congregate Meals and Transportation services.

z) University Settlement, Incorporated for Adult Development, Congregate Meals and Transportation services.

aa) West Side Community House for Adult Development, Congregate Meals and Transportation services.

Funding Source: Health & Human Services Levy

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-586 was unanimously approved.

#### C. – Exemptions

##### BC2018-587

Department of Public Works, recommending an alternate procurement process on RQ43329, which will result in a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$24,500.00 for the purchase of sodium chloride (rock salt) for the period 11/1/2018 – 10/31/2019.

##### Funding Sources:

General Funding – Internal Services = 85%

General Fund – Airport Operation Fund = 5%

Road & Bridge Fund = 5%

Sanitary Sewer Fund = 5%

Thomas Pavich, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-587 was unanimously approved.

#### D. – Consent Agenda

Dennis Kennedy referred to item BC2018-589 and asked for clarification on whether the County pays the homeowner or the contractor for renovations.

Nan Baker referred to BC2018-591 and asked for clarification on why multiple funding sources are utilized to cover expenses for various items being purchased by the Medical Examiner's Office. Dale Miller asked how the determination is made to use Medical Examiner's Office Lab Funds or the General Fund to pay for the purchases.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-588 through -591; Dale Miller seconded, the consent agenda items were unanimously approved.

##### BC2018-588

Cuyahoga County Sheriff's Department, requesting authority to apply for and accept grant funds from the City of Cleveland in the amount of \$100,000.00 for the Interoperable Communications Improvement Project in connection with the FY2018 Byrne Memorial Justice Assistance Grant Program (JAG) for the period 10/01/2017 – 09/30/2021.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland



BC2018-589

Department of Development

Homeowner Rehabilitation Loan

<i>Funding Source</i>	<i>Type</i>	<i>Homeowner Name</i>	<i>City</i>	<i>Loan Amount</i>	<i>Term</i>	<i>Work to be completed</i>	<i>Taxes current as of</i>
<i>CDBG</i>	<i>Senior Deferred</i>	<i>Sharon L. Hudson</i>	<i>Fairview Park</i>	<i>\$18,250.00</i>	<i>N/A</i>	<i>Install vinyl windows; glass block windows; vinyl siding; exterior paint stabilization; railing and banisters and fiberglass entry door.  Replace storm door.</i>	<i>8/2/2018</i>

BC2018-590

Fiscal Office, Presenting Proposed Travel Requests for the week of 8/27/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Christine Julian Adrienne Cavender Sheila Downs Patricia London	A Seminar entitled "Decoding and Litigating Mental Health Issues "	National Association of Criminal Defense Lawyers (NACDL)	10/24/-10/27/2018	Savannah, GA	*Registration Fees - \$1,076.00 ***Airfare - \$1,222.40 **Lodging- \$1,429.02 **Meals - \$616.00 **Ground Transportation - \$100.00 Total \$4,443.42	General Fund

\*Paid to the Host

\*\*Staff reimbursement – (4 Staff)

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,222.40)

**Purpose:**

Experts estimate that between 55 and 75% of all incarcerated people suffer from mental health issues. Decoding the defenses and untangling issues of competence begins the moment the public defender meets the mentally ill client and the work continues until the case is finally resolved, whether by verdict, sentence, or dismissal. The cases are complex, the clients are challenging, and the stakes are high. The nation's top experienced lawyers, scientists, and doctors with expertise in mental health issues will cover issues ranging from competence to insanity defenses, jury selection and persuasion, and sentencing. The attendees will decipher the tools they need to provide outstanding representation for their clients struggling with mental health issues.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Mallory Foran</i>	<i>A Workshop entitled "Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Firearms Examiner Academy (NFEA) Training Course "</i>	<i>Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)</i>	<i>9/05/-9/14/2018</i>	<i>Ammendale, MD</i>	<i>*Mileage - \$394.58  *Meals - \$91.00  *Ground Transportation - \$50.00  Total \$535.58</i>	<i>General Fund</i>

*\*Staff reimbursement*

*Hotel and per diem will be paid by the Academy for the length of the workshop. The County is responsible for travel costs.*

*The attendee will be driving her own vehicle to and from the workshop.*

*Purpose:*

*The purpose of the workshop is to provide specialized forensic firearms-toolmarks training for individuals who are nominated by their laboratory and accepted by the National Firearms Examiner Academy (NFEA). The course goal is for the attendee to graduate from the NFEA as an apprentice level firearms-toolmark examiner. The attendee is one of 11 participants in the country. The attendee will be testifying on her mock cases and presenting research to a panel of firearms examiners. Once the attendee has completed the academy, she will have received training that less than 200 firearms examiners in the United States have, which will allow the attendee to do more casework in the future.*

	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Job and Family Services</i>	<i>Kevin Gowan</i>	<i>A Symposium entitled “2018 National Child Support Enforcement Agency (NCSEA) Leadership Symposium “</i>	<i>National Child Support Enforcement Agency</i>	<i>8/13/-8/15/2018</i>	<i>Pittsburgh, PA</i>	<i>*Registration Fees - \$665.00</i> <i>**Mileage - \$140.61</i> <i>**Lodging- \$339.72</i> <i>**Meals - \$82.00</i>  <i>Total \$1,227.33</i>	<i>Federal Financial Participation (66%) and State (34%)</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*The attendee drove his personal vehicle to and from the event.*

*Purpose:*

*Symposium attendees enjoyed relevant, quality educational opportunities aimed at directors, managers, leaders and future leaders in the child support community. Topics include child support leadership, innovation, technology, policy, best practices, and management skills. The Leadership Symposium is not a “nuts and bolts” of child support case processing – but an exciting opportunity for leaders and future leaders from around the country, and around the world, to share initiatives at all levels. The Leadership Symposium has a unique focus on nurturing current and future leaders in the child support program.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-18-43243</i>	<i>(15) Elitebook 850 G3 laptops with docking stations for Public Defender's Office</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$18,708.30</i>	<i>General Fund</i>
<i>JA-18-42526</i>	<i>(3) X1 Social Discovery v5 Annual Software Licenses for open source intelligence collection from social networks and internet for Northeast Ohio Fusion Center</i>	<i>Department of Public Safety and Justice Services</i>	<i>XI Discovery, Inc.</i>	<i>\$5,985.00</i>	<i>General Fund</i>
<i>JA-18-43258</i>	<i>(2) Renewal Red Hat Enterprise Linux phone and web support for Northeast Ohio Regional Fusion Center</i>	<i>Department of Public Safety and Justice Services</i>	<i>Brown Enterprise Solutions, LLC</i>	<i>\$1,221.00</i>	<i>General Fund</i>
<i>CT-18-43439</i>	<i>Lined record jackets for Division of Senior and Adult Services</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$783.58</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43441</i>	<i>Pressure-sensitive mailing envelopes for Clerk of Courts</i>	<i>Department of Public Works</i>	<i>RR Donnelley</i>	<i>\$983.78</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-18-43455</i>	<i>Legal notice: Rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River bid</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,500.00</i>	<i>Federal</i>
<i>CR-18-43014</i>	<i>Window shades for lab</i>	<i>Medical Examiner's Office</i>	<i>More Than Blinds</i>	<i>\$1,342.00</i>	<i>Medical Examiner's Office Lab Fund</i>
<i>CR-18-43156</i>	<i>Scissor sharpening for Autopsy Lab</i>	<i>Medical Examiner's Office</i>	<i>Integrated Medical System International</i>	<i>\$2,103.80</i>	<i>General Fund</i>
<i>CR-18-43335</i>	<i>Promotional coffee mugs for Medicolegal Death Investigation training course attendees</i>	<i>Medical Examiner's Office</i>	<i>HPM Business Solutions</i>	<i>\$989.97</i>	<i>Funded by training participants and deposited to General Fund</i>
<i>CR-18-43364</i>	<i>Maintenance and calibration and cleaning of standard lab grade microscopes for various labs</i>	<i>Medical Examiner's Office</i>	<i>Ohio Optics</i>	<i>\$1,700.00</i>	<i>General Fund</i>

CR-18-43368	Weights and balances calibration and maintenance	Medical Examiner's Office	Lake Balance & Calibration Services	\$1,640.00	General Fund
CR-18-43371	Storage unit for slides for Histology Lab	Medical Examiner's Office	Fisher Scientific	\$2,726.95	General Fund
CR-18-43373	Cassettes, blades, hematoxylin, eosin for Histology Lab	Medical Examiner's Office	Leica Biosystems	\$1,483.08	Medical Examiner's Office Lab Fund
CR-18-43405	Floor disinfectants, wipes, eyewash, cleaner and insect spray	Medical Examiner's Office	Grainger	\$903.48	Medical Examiner's Office Lab Fund
CR-18-43410	Gloves for Autopsy Lab	Medical Examiner's Office	Airgas USA	\$926.70	Medical Examiner's Office Lab Fund
SH-18-43401	(1) Urban Police Mountain Bicycle	Sheriff's Department	Beat Cycles	\$1,139.97	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-43307	Skill Up training for (9) participants for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$24,450.00	Health and Human Services Levy Fund
WT-18-43339	Skill Up training for (6) participants for the Learn and Earn Program*	Cuyahoga Job and Family Services	Myocare Nursing Home, Inc.	Not-to-exceed \$13,200.00	Health and Human Services Levy Fund
FC-18-43294	Family Centered Services and Supports: Music lessons**	Family and Children First Council	Rock U LLC dba School of Rock	\$525.00	State
FC-18-43341	Family Centered Services and Supports: Home safety modification materials and installation**	Family and Children First Council	TPC Contracting Inc.	\$2,680.00	State

\* Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

\*\*Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-18-43169</i>	<i>Various commercial building supplies for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>M Tech Company</i>	<i>\$75,000.00</i>	<i>Sanitary Sewer Fund</i>

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Middleburg Heights for emergency repair of Bagley Road Culvert No. C-07.26 over Lake Abrams Ditch.

Funding Sources: 50% - \$210,000 with County Road and Bridge fund and 50% - \$210,000 with funds from the City of Middleburg Heights the total cost of the project \$420,000.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Shaker Heights in connection with the resurfacing of Fairhill Road from Coventry Road to the Shaker Heights West Corporation Line for the 2018 50/50 Resurfacing Program.

Funding Sources: 50% - \$249,040 with County Road and Bridge fund and 50% - \$249,040 with funds from the City of Shaker Heights the total cost of the project \$498,080.

Item No. 3

Department of Public Works, submitting an agreement of cooperation with City of North Olmsted in connection with the resurfacing of Mackenzie Road from Lorain Road to the South Corporation Line.

Funding Source: 34% - \$250,000 - County Road and Bridge Fund and 66% - \$490,824 from the City of North Olmsted Funds the total cost of the project is \$740,824

Item No. 4

Department of Public Works, submitting an agreement of cooperation with Village of Hunting Valley in connection with the resurfacing of Cedar Road from S.O.M. Center Road to Woodstock Road.

Funding Sources: 80% - \$960,000 County Road and Bridge Fund / 10% - \$120,000 from the Village of Gates Mills and 10% - \$120,000 from the Village of Hunting Valley.

Item No. 5

Department of Public Works, submitting an agreement of cooperation with Village of Gates Mills in connection with the resurfacing of Cedar Road from S.O.M. Center Road to Woodstock Road.

Funding Sources: 80% - \$960,000 County Road and Bridge Fund / 10% - \$120,000 from the Village of Gates Mills and 10% - \$120,000 from the Village of Hunting Valley

Item No. 6

Department of Public Works, submitting an agreement of cooperation with Village of Cuyahoga Heights in connection with the resurfacing of Canal Road from Rockside Road to East 71<sup>st</sup> Street for the 2018 50/50 Resurfacing Program.

Funding Source: 11% - \$250,000 County Road and Bridge Fund / 89% - \$1,954,448 Village of Cuyahoga Heights.



Item No. 7

Department of Public Works, submitting an amendment to a Local Public Agency agreement with Ohio Department of Transportation in connection with the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls.

Funding Sources: ODOT shall provide to the LPA 80% in Federal CEAO (4B87) funds and 20% County Road and Bridge funds

Item No. 8

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$528,901.00 for FY2018 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2018 - 12/31/2018.

Funding Sources: Adult Treatment Drug Court and Treatment Capacity Expansion, CURES and Addiction Treatment Program Grants

Item No. 9

Court of Common Pleas/Juvenile Court Division, recommending to terminate Contract No. CE1700124 with Jawan Collins in the amount not-to-exceed \$20,000.00 for barber services for youth at the detention center for the period 8/1/2017 – 7/31/2019, effective August 21, 2018.

Funding Source: General Fund

Item No. 10

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting a grant award from Credit Builders Alliance, Inc. (CBA) in the amount of \$2,500.00 for the CBA Returning Citizens Convening Program event being held on August 24, 2018.

Funding Source: Credit Builders Alliance, Inc. Grant

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11: 19 a.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2018-592**

Department of Public Works

Jones-Stuckey, Ltd. will provide detailed final plans, specification and an engineer's estimate to bid this project for construction. The County has maintenance responsibility for Cedar Point Road Bridge 00.49 under Title 55 of the Ohio Revised Code. This structure is in need of structural repair. This amendment will allow the County to complete the reconstruction and fulfill the County's maintenance responsibility for this structure.

Jones-Stucky, Ltd. will coordinate and work with the County bridge staff and act as an agent for the County to provide final plans, specifications and an engineer's estimate to complete this project. Jones-Stuckey, Ltd. has performed an alternative evaluation report weighing the findings of in-depth inspection and testing of the existing bridge and an analysis of feasible alternatives for improving the structure. Jones-Stuckey, Ltd. has the background through the structural inspection and testing to develop final plans, specifications and engineer's estimate to bid this job for construction. It would not be practical, feasible or cost-effective to advertise and hire another consultant for these services under a separate contract. Jones-Stuckey, Ltd. was awarded the original contract (CE1600232-01) for this project based on their statement of qualifications. They were selected under the County's RFQ 32393 process to provide engineering services for the rehabilitation of Cedar Point Bridge 00.49. They have the capability, personnel and expertise to complete this project in the required timeframe.

Hiring another consultant was ruled out due to the fact that Jones-Stuckey, Ltd. has the background information to complete this at this stage of the process and provide these services at a cost-effective price.

These engineering services will be used for the Cedar Point Bridge 00.49 located over the Rocky River in the City of North Olmsted. This is a County owned and maintained structure.

**BC2018-593**

The Department of Public Works is requesting to enter into a contract amendment with M Tech Company for Equipment, Parts, and Labor for Cues, Inc. Sewer Inspection Camera Trucks. This will be a contract amendment for additional funds in the amount of not-to-exceed \$90,000.00 and will span four (4) additional months from 09/01/18 – 12/31/18.

The goal of this project is to contract with a vendor that will supply Equipment, Parts, and Labor for Cues, Inc. Sewer Inspection Camera Trucks.

The scope of the contract includes providing authorized factory parts, equipment, maintenance, repairs, and services related to Cues Sewer Inspection Vehicles and Equipment.

The location of the project is N/A.

**Procurement**

Identify the original procurement method on the contract/purchase:

The original method was RFP Exemption.

**Contractor Information**

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Vendor Name: The Safety Company LLC dba M Tech Company.

Street address: 7401 First Place

City, State, and Zip Code: Cleveland, OH 44146

The vendor owner is Daniel Soukup

**Project Status**

The last Agreement ends on 08/31/18 and this will begin on 09/01/18.

The project is on a critical action path due to the need for parts, equipment, maintenance, repairs, and services related to Cues Sewer Inspection Vehicles and Equipment without interruption.

**Funding**

Funding has been approved through Sanitary Sewer Fund

The schedule of payments is upon receipt of invoice.

**BC2018-594**

The Department of Public Works is requesting to enter into a contract for general HVAC services and supplies to be used as-needed at various County buildings.

This was an informal bid that will result in a contract. This was the Lowest and best bidder. The last time this was competitively bid was in 2017.

The awarded vendor will provide advanced HVAC services beyond what work can be done in-house by Public Works trades staff. All County buildings have HVAC systems that must be maintained for continuous operation.

There was/is a business need for these services and Public Works conducted a bid, so the best bidder/vendor can be awarded to perform the services. This contract will be utilized at various County buildings on an as-needed basis.

**BC2018-595**

Department of IT is requesting the approval to amend the existing contract CE1600126 with Mythics. The anticipated start-completion dates are (06/01/2018- 05/31/2019).

The primary goals of the project are:

To ensure that the current database is functional for our developers to use

This database supports (SAP, OBM, Personal Property, Appraisal data)

Allow the County to maintain the aforementioned databases until the databases are transitioned to ERP and/or MS SQL databases.

The item is late due to reseller initially requesting a change in the agreement (from contract to purchase order). We were able to finally work it out with the cooperation of Fiscal and Oracle directly.

**Procurement**

The original procurement method for this project was an RFP Exemption and was purchased from the Ohio State Term Schedule on 5/24/2016. The total value of the amendment is \$305,486.23. The total contract value is currently \$901,421.29.

**Contractor and Project Information**

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Mythics, Inc

4525 Main Street, Suite 1500

Virginia Beach, VA 23462

Council District (All)

The main contact for the contractor/vendor is Jenna Nassar at [jnassar@mythics.com/](mailto:jnassar@mythics.com/).

**Project Status and Planning**

The project reoccurs annually, and we are amending the prior agreement. The current OnBase status is Contract Review.

**Funding**

The project is funded (General Fund and real estate assessment)

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the term end date to 5/31/2019 and is the first amendment of the contract.

**BC2018-596**

Department of Information Technology

Renewal of JIRA maintenance and support for two years. Project Portfolio Management and IT requires significant effort from IT leadership to ensure proper alignment of resources to meet the needs of the business. Projects in the IT space require solutions to plan, track and evaluate the status of projects. JIRA is an information system used by the HHS Applications Development team. The software provides bug tracking, issue tracking, and project management functions. It has become our standard in driving the work of the Department, and keeps the team engaged and organized on our projects. Industry adoption as a leading Application Lifecycle Management (ALM) tool. Ease of use. Integration with our environment. This will be used within the Application Development team at HHS.

**An exemption is needed as this purchase is being made off a State Contract**

**BC2018-597**

Board of Revision

Laptops and monitors for new Board Members. We currently do not have enough laptops or monitors to supply new board members with the appropriate technology they will need to carry out the duties of their job. We will provide the Board Members with the instruments they need to carry out their duties. This is in anticipation of the hiring of 6 new Board Members. This will be used by the Cuyahoga County Board of Revision.

**An exemption is needed as this purchase is being made off a State Contract**

**BC2018- 598**

Sherriff's Department

Provide prisoner board and care to their fresh arrests. The County agreed to house a Metroparks prisoner free of charge temporarily. The CCCC hasn't accepted any of their prisoners to date but is submitting this contract in anticipation. This will provide more officers on street patrol, increase community safety and possible revenue for the county. This will be used at the county corrections center (sheriff's department).

**BC2018-599**

Sherriff's Department

Providing prisoner board and care to Moreland Hills prisoners. More officers will be available to patrol the community and provide increased community safety. Generates revenue for the county. This will increase access to programs for the inmates. Which will result in increased security for the community.

**BC2018-600**

Juvenile Court Division

The vendor will be assisting the Court in implementing a Parent Representation Program here at the Court. This project will assist in the timely appointment of counsel, will assist in keeping attorney caseloads at a reasonable amount, will improve the continuity of representation, will provide parent attorney training and support, and will provide representation outside the Court, as well as, inside. This project is designed to improve the quality of parent representation in child welfare cases and improve outcomes for children within Cuyahoga County.

This contract provides the Court with a vendor to oversee the implementation of the project here at the Court. This project will be utilized with Court youth and families coming to the attention of the Court for custody/abuse/neglect cases. The Court was awarded grant dollars for this project.

**BC2018-601**

Juvenile Court Division

The vendor will be providing on-site training services to those Court staff in Correctional program checklist and Core Correctional Practices. This will assist staff in adhering to the fidelity of this model of service in the Detention Center. This will also assist staff in adhering to the fidelity of this model of treatment. This will also provide for train-the-trainer training to allow Court staff to train new staff in these protocols. The staff being trained are those that work in the Court's Juvenile Detention Center.

**BC2018-602**

Juvenile Court Division

Both vendors provide a 21-day safe space housing alternative for those youth involved in the Court's Safe Harbor docket. This alternative provides safety for the youth, allows services to begin, and keeps these youths out of the Detention Center. This alternative provides safety for the youth, allows services to begin, and keeps these youths out of the Detention Center. These youths need a safe place to be assessed and begin services.

An RFP was completed for this project and two (2) other vendors submitted responses. However, those responses were not providing the services the Court required. This program is used only with youth involved in the Safe Harbor docket.

**BC2018-603**

Division of Children and Family Services

Submitting an amendment with the University of Maryland, Baltimore, on behalf of the School of Social Work/Institute for Innovation & Implementation that increases the agreement amount by \$300,000.00.

To develop strategies to safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections. There is also rigorous evaluation of each aspect of the project. Services are provided by Kinnect and Case Western Reserve University Mandel School of Applied Social Sciences. This will safely identify LGBTQ youth in foster care, identify, and train a network of affirming foster homes who can care for identified youth, and services to ensure that these youth have lifelong permanency resources and connections. This was a competitive grant that was developed and written by DCFS, Case Western, and Kinnect.

**C. – Exemptions****BC2018-604**

Juvenile Court Division

This vendor provides both traditional Functional Family Therapy (FFT), as well as, Functional Family Therapy - Wraparound Aftercare Services (FFT-W). FFT is an evidenced based community based in home treatment model utilized with youth currently on community control. FFT-W targets youth being released from a secure residential placement to assist them in transitioning back into the community. This contract provides the Court with an evidenced based option for those youth struggling within the community. This will provide a community based, in-home treatment model to youth and their families. The Court is in support of utilizing evidenced based models when possible, this program is one of two programs the Court has to offer.

An RFP was done for this program back in 2012 and we initially had two (2) vendors providing the service, however, the Court now only has the one (1) vendor. FFT is utilized with Court youth struggling within the communities that are on community control. FFT-W targets youth that have just been released from a secure residential placement.

**This vendor is currently written into the Court's RECLAIM Grant, as well as, the Targeted Grant. The Court has also invested almost \$130,000.00 in training for this vendor.**

## **D. – Consent Agenda**

### **BC2018-605**

Juvenile Court Division

This vendor provides outpatient trauma informed treatment services to youth involved in the Court's Safe Harbor docket. This provides specialized community-based treatment services for a unique population of youth. This population requires services that can be provided by a specially trained vendor that has experience with this specific population. An RFP was issued for this service; however, this was the only vendor that responded. This will be used with youth that are involved in the Court's Safe harbor docket.

### **BC2018-606**

Juvenile Court Division

The vendor provides respite care services for those youth involved in the CALM Program. Youth stay in the homes for a period no more than three (3) days to allow for a "cooling off" period and to determine if any services need to be put in place for the family. This will provide respite home beds. For those youth and families involved in Domestic Violence situations, sometimes it is imperative to remove a party from the situation to allow for everyone to calm down and re-evaluate. If the families do not have any relatives who can assist them in childcare, the Court offers respite care beds for a short term.

This will be utilized with Juvenile Court youth involved in the CALM Program.

### **BC2018- 607**

Division of Children and Family Services

This is for out of home placement. This will add more beds and also give the agency more options for out of state placements. There was a disruption and the child had to be placed immediately- current providers could not provide the services the child needed.

This is being submitted late because this was originally a mission critical and the provider was being added to the Out of Home master contract. There is a process that the provider has to go through before they can contract with the county. Unfortunately, this can be time consuming and cause the process to take a little longer than anticipated and with mission critical items you cannot prevent a contract from being considered late.

### **BC2018-608**

Homeowner loan includes agreements with the following:

Home Exteriors, in the amount not to exceed \$35,000.00 of which \$1,200.00 is contingency for unforeseen circumstances; for the purpose of installing double hung vinyl windows on house and garage, installing vinyl siding on house and garage, replacing casing, fascia, moldings and sheeting as needed, exterior paint stabilization, repairing or replacing toilet and faucets, and installing new circuit.

All documents related to this activity will be submitted in a separate action.

Taxes current as of July 27, 2018.



**BC2018-609**

(See related items for proposed travel requests for the week of 9/4/2018 in Section D. above)

**BC2018-610**

(See related items for proposed purchases for the week of 9/4/2018 in Section D. above)

**V. – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

Department of Development, submitting a Loan Agreement with East Cedar Apartments, LLC in the amount of \$314,200.00 for funding assistance to rehabilitate a 12-unit multi-family building to provide affordable rental housing for low and moderate-income persons in connection with the East Cedar Apartments Project, located at 7302 – 7306 Cedar Road, Cleveland for the period 12/22/2017 – 12/21/2020.

**Item No. 2**

Family Services and Support(FCSS) is a state funded wraparound program. The funding is used to administer a family driven wraparound process that helps maintain young people in their community-based settings. FCSS and community-based wraparound are designed to meet the unique needs of children and families on an individualized family service coordination plan (IFSCP) developed through the service coordination process as described in the county's Service Coordination Mechanism. The amount of the allocation is \$407,897.00.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**