



**PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)
BOARD MEETING
MINUTES**



Date/Time: Thursday, October 11, 2012 / 2:00 P.M.

Location: Northeast Ohio Regional Sewer District (NEORS)
4747 East 49th Street, Cuyahoga Hts., OH 44125

Attendees (Voting Board Members)

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	X	Chairman – Fire Chiefs Assoc.		
Chief Mark Ramach		Co-Chair – (Fire Committee)		
Norberto Colón		Cuyahoga County Rep.	Vallerie Propper	X
Laura Palinkas	X	City of Cleveland Rep.	Larry Jones II	
Mayor Joseph M. Cicero, Jr.	X	Mayors & Managers Rep.		
Chief Daniel Gilles	X	Police Chiefs Assoc.		
Sherri Lippus		Township Trustee (Olmsted Twp.)	Asst. Chief John Rice	
Jim Willson	X	MMRS		
Robert Horwatt		City of Cleveland Rep.	Glen Moore	X
Harold Pretel	X	City of Cleveland Rep.		
Walter Topp	X	Emergency Management		
Sheriff Bob Reid		Cuyahoga County Sheriff	Tim Oleksiak	X
Chief John P. Joyce	X	GCRTA	Lamont Lockhart	
FUNCTIONAL COMMITTEES – Chair			Vice-Chair	
Peter Killmer – Chair		AMS *Non-Voting	Robert Kollar – Vice-Chair	
Sharon Nicastro - Chair	X	Citizen Corps	Micheline Holland – Vice-Chair	
Chief Christopher Flynn - Chair		Communications	Steven Greene – Vice-Chair	X
Chief Joseph Zemek - Chair		EMS	Chief Cornel Munteanu – Vice-Chair	
Chief Mark Ramach – Chair		Fire	Vice-Chair	
Beth Gatlin - Chair	X	Health & Medical	Rebecca Hysing – Vice-Chair	
Chief Scott Lee - Chair		Law Enforcement	Chief Kevin Nietert – Vice-Chair	X
Bob Girardi - Chair		Public Works	Vice-Chair	

AGENDA ITEMS

1. CALL TO ORDER

Chief Ledford called the meeting to order.

2. QUORUM DETERMINATION

Roll was called by Michelle Norton and it was determined a quorum was in attendance.

3. PUBLIC COMMENT – None.

4. APPROVAL OF MINUTES

Chief Ledford asked for a motion to approve the minutes of the September 13, 2012 meeting; Laura Palinkas moved; Mayor Cicero seconded; all in favor; none opposed; minutes approved.

5. OEM ADMINISTRATOR UPDATE

Walter Topp reported on the Ohio EMA Grants Panel and review of 77 applications from 33 counties for the 2012 State Homeland Security Grant, total requests of \$11 million, with \$3 million available to be allocated. Applications were rated and scored. Per OEMA this will be the basic process moving forward and future funding amounts will be about the same. Final determinations will be made by October 15th.

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The experience will assist with preparing future applications for funding as important rating factors were noted including project description and documentation, regional impact, and sustainment of existing capabilities. Region II EMA Directors meeting to be held November 6th at OEM offices, to build relationships and explore opportunities for collaboration.

Comments on the October 2nd Perry Nuclear Power Plant exercise; although OEM was not officially involved, the opportunity was used to review our radiological response plan and emergency support functions with an EOC activation and partner participation. After action report is forthcoming. A recommendation was made for new construction of the Emergency Operations Center (EOC) to be located in Broadview Heights; no decision has been made.

Ready Cuyahoga is a new initiative by OEM as a certification program by checklist to assist local communities with emergency preparedness, goal of full participation by 2014. Departure of Jared McQuiston from OEM staff as he pursues a career with the FBI was noted. Vallerie Propper commented a selection has not been made for the new EOC; various sites are still being assessed.

6. COMMITTEE REPORTS

AMS –

Chief Ledford reported for Pete Killmer from e-mail, noting his absence due to trainings. He shared his commitment, support to the group. Future reports by e-mail in the event he cannot attend or find an alternate.

Citizen Corps – Sharon Nicastro

Committee continues spending down FY2009 and 2010 grants; radio training with CERTs. Volunteer Management Workshops to be held.

Communications – Steven Greene

Committee met; update on implementation of radio requests made. Report on State Technical Assistance Grant for communications exercise, training seminars, broad-band planning workshop, and NextGen 911 requests. Next meeting is November 14, to include Webinar on Communications Asset Survey Management (CASM).

EMS – No Report

Fire – No Report

Health/Medical – Beth Gatlin

Committee met Sept. 28; additional meeting with CECOMS regarding hospital notification. Discussed FY2011 investment justification revision from repeaters to oxygen concentrators. Review membership guidelines upon Bylaws approval, will vote on committee rules and guidelines at next meeting. Mark Christie reviewed Integrated Healthcare Initiative and Threat Hazard Identification and Risk Assessment (THIRA). Next meeting is November 30.

Law Enforcement – Chief Kevin Nietert

Committee did not meet - no report.

Public Works – Brandy Carney

Brandy Carney stated committee had not met; working on procedural manual and FY2010 exercise with Fire and Medical Examiner's Office.

7. EXECUTIVE SESSION - None

8. PUBLIC SAFETY GRANTS

Paula Young thanked all who participated in the FEMA monitoring visit. From that meeting it was noted national credentialing for CERTs as a priority, as well as concerns regarding duplicated spending on specialty teams. An in-depth report will be forwarded to the group. Grants closed out include FY 2008, 2009 UASI and SHSP.

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Due to incomplete projects/procurements there may be \$250K available for reallocation from FY2010. Request for committees to review FY2009 budgets for procurements not received before the next meeting. FY2011 SHSP Notice of Awards completed. Noted office restructure: Jerry Mullins will lead UASI grants, Larry Tafe assisting. Homeland Security Grant Program (SHSP) will be under the Office of Emergency Management with Jerry Mullins supervising. Paula will continue to work on Criminal Justice Grants and 9-1-1 regional consolidation.

9. ANNOUNCEMENTS / OTHER BUSINESS

Samantha Powell, Cuyahoga County Office of Procurement & Diversity (OPD), was present to announce her replacement, Mike Goodwin, as Purchasing Agent for Public Safety & Justice Services.

➤ **Approval of Cuyahoga County Emergency Services Advisory Board (CCESAB) Bylaws**

Mayor Joseph Cicero Moved to Adopt the CCESAB Bylaws as amended;
Laura Palinkas Seconded the Motion;
Roll Call Vote; All in Favor; None Opposed; None Abstained; CCESAB Bylaws Approved.

➤ **Approval of Rules of CCESAB & Conduct of Its Members**

Mayor Joseph Cicero Moved to Adopt the Rules of CCESAB & Conduct of Its Members;
Chief John Joyce Seconded the Motion;
Roll Call Vote; All in Favor; None Opposed; None Abstained; Rules of CCESAB Approved.

➤ **Approval of Mass Fatality Incident Annex to the Cuyahoga County Emergency Operations Plan (EOP)**

Mayor Joseph Cicero Moved to Adopt the Mass Fatality Incident Annex to the EOP;
Laura Palinkas Seconded the Motion;
Roll Call Vote; All in Favor; None Opposed; None Abstained; Mass Fatality Incident Annex to EOP Approved

➤ **Approval of Health & Medical Committee Revised Investment Justification (\$75,000)**

Chief Kevin Nietert Moved to Approve the H&M Committee's Revised FY2011 Investment Justification from repeaters to deployable oxygen concentrators;
Mayor Joseph Cicero Seconded the Motion;
Roll Call Vote; All in Favor; None Opposed; None Abstained; Revised Investment Justification Approved.

10. NEXT MEETING

Next meeting scheduled for Thursday, November 8, 2012, at 2:00 p.m. at the Northeast Ohio Regional Sewer District (NEORSB).

11. ADJOURNMENT

Chief Ledford adjourned the meeting.