

Minutes

Cuyahoga County Board of Control

Monday, May 1, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Chambers, Department of Public Works (Alternate for Michael Dever)

Angela Rich, Deputy Fiscal Officer, (Alternate for Dennis Kennedy)

Lenora Lockett, Director of the Office of Procurement & Diversity

II – REVIEW MINUTES – 4/24/17

Armond Budish motioned to approve the minutes from the April 24, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-333

Department of Human Resources, submitting an amendment to Contract No. CE1300299 for Demopoulos & Associates, LLC for workers compensation investigative services for the period 4/1/2013 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds in the amount not-to-exceed \$15,000.00.

Funding Source: Workers' Compensation Internal Service Fund

Patrick Smock, Department of Human Resources, presented. Dale Miller asked if services were delayed due to the expiration of the contract; and asked if the work being performed is satisfactory. Nan Baker asked if this will be the final amendment for this contract; and asked for clarification on the total value of the contract. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-333 was unanimously approved.

BC2017-334

Office of Procurement & Diversity, on behalf of the Sheriff's Department, recommending an award on RQ39461 to The Legal News Publishing Company in the amount of \$27,188.76 for publication of foreclosure and delinquent land sale notices for the periods 11/19/2016; 11/26/2016 and 12/3/2016.

Funding Source: General Fund

Lenora Lockett, Office of Procurement & Diversity, presented. Dale Miller asked if the County is legally required to advertise foreclosure and delinquent land sale notices; inquired if there have been discussions with the state about ending this requirement due to a decrease in consumers reading printed news; and asked if advertising on-line only would be sufficient. Nan Baker inquired about recent Ohio Revised Code revisions that address how various versions of the Legal notice descriptions are initially advertised in a larger format in print form, and smaller ads are referenced in an internet posting online. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-334 was unanimously approved.

BC2017-335

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1500265 with Family Connections of Northeast Ohio for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for the period 9/1/2015 – 8/31/2017 to extend the time period to 12/31/2017 and for additional funds in the amount of \$414,336.20.

Funding Sources: Early Childhood Resource Center - \$39,250.20

Shaker Heights School District - \$80,000.00

Third Federal - \$15,000.00

Martha Holden Jennings Foundation - \$30,000.00

Health and Human Services Levy - \$250,086.00

Marcos Cortez, Office of Early Childhood, presented. Nan Baker asked if the additional fund amount was 100% grant funded; and asked for clarification on why Shaker Heights is the only School District contributing to this program. Dale Miller asked if the portion funded by the Health and Human Services Levy was included in the 2017 budget. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-335 was unanimously approved.

BC2017-336

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ39288 and enter into a contract with Beta Drive Hotel Group, LLC in the amount not-to-exceed \$17,855.70 for rental of space, catering and related services for the 2017 Conference on Aging for the period 10/5/2017 – 10/7/2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-336 was unanimously approved.

Armond Budish addressed the Board as it relates to a budgeting question associated with Item No. BC2017-335 posed by Dale Miller, by stating that at his request the Office of Budget and Management specifically reviews all items listed on the Board of Control to ensure they are within the budget. Items listed that have not been budgeted will be duly noted.

BC2017-337

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ39512 and enter into a contract with Beta Drive Hotel Group, LLC in the amount not-to-exceed \$6,463.85 for rental of space, catering and related services for the Senior Center Innovation Forum for the period 5/18/2017 – 5/20/2017.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-337 was unanimously approved.

C – Exemptions

BC2017-338

Department of Public Works, submitting an RFP exemption on RQ39707, which will result in an award recommendation to SimplexGrinnell, LP in the amount of \$34,438.47 for the purchase and installation of fire alarm upgrade equipment for the Board of Elections located at 2925 Euclid Avenue, Cleveland.

Funding Source: Capital Projects

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-338 was unanimously approved.

BC2017-339

Department of Development, requesting approval of an exemption from aggregation of contracts for allocation of HOME funds to various Cuyahoga HOME consortium members (Cuyahoga County Contracting and Purchasing Procedures (Ordinance No.O2011-0044 Section 3.5.(b))/Federal, State, or Other Grant Application Program (Ordinance No. O2011-0044 Section 4.4 (b) (17)).:

- a) City of Cleveland Heights
- b) City of Euclid

Funding Source: Federal

Sara Jackson, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-339 was unanimously approved.

BC2017-340

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ39613, which will result in an award recommendation to Metanoia Project Inc. in the amount not-to-exceed \$25,000.00 for street outreach, emergency food assistance, temporary cold weather and weekend shelter services for single adults for the period 7/1/2017 - 12/31/2017. Funding Source Health and Human Services Levy

Ruth Gillett, Office of Homeless Services, presented. Dale Miller asked for clarification on whether the Department would be coming back at the end of the year to amend the contract to cover January through April of 2018. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-340 was unanimously approved.

BC2017-341

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, submitting an RFP exemption on RQ39745, which will result in an award recommendation to Levy Premium Foodservice Limited Partnership in the amount not-to-exceed \$15,000.00 for catering services for the North Central Ohio Regional Training Center Annual Supervisor Training Conference for the period 6/29/2017 – 6/30/2017.

Funding Source: State

Bob Math, Cuyahoga Job and Family Services, presented. Trevor McAleer asked if the rates were cheaper to hold the venue at the Convention Center based on the number of attendees. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-341 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-342 through -343 were unanimously approved.

BC2017-342

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1600007 with City of Cleveland/Department of Public Health for administration and coordination of the MomsFirst Program in connection with the First Year Cleveland Initiative portion for the period 9/1/2016 – 8/31/2017 to extend the time period to 12/31/2017; no additional funds required.

Funding Source: Ohio Department of Medicaid

BC2017-343

Office of Procurement & Diversity, presenting proposed purchases for the week of 5/1/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>WT-17-39532</i>	<i>Cubicle reconfiguration at Westshore Neighborhood Family Service Center</i>	<i>Cuyahoga Job and Family Services</i>	<i>Office Installation Services</i>	<i>\$24,870.00</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>
<i>CT-17-39638</i>	<i>CF 20 Toughbooks and related hardware for use in field by Sanitary Engineer staff</i>	<i>Department of Public Works</i>	<i>CDW Government, Inc.</i>	<i>\$15,295.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-17-39775</i>	<i>Odor neutralizer for compactor at Virgil Brown Building</i>	<i>Department of Public Works</i>	<i>Precision Compaction Services</i>	<i>\$3,510.18</i>	<i>General Fund/Internal Service Fund</i>

CT-17-39792	Flowerbed materials	Department of Public Works	Uncle John's Plant Farm	\$2,761.00	General Fund – Soldiers & Sailors Monument Fund
CT-17-39812	Heater pump supplies for Juvenile Justice Center	Department of Public Works	Lakeside Supply Company	\$758.58	General Fund/Internal Service Fund
CR-17-39731	Workbench stations for Firearms	Medical Examiner	W. Nuhsbaum, Inc.	\$13,890.00	Medical Examiner's Office Lab Fund
SH-17-39764	Taser X26P cartridges for annual certifications	Sheriff's Department	Vance Outdoors, Inc.	\$9,277.20	General Fund
SH-17-39810	Touch-screen repair on vehicle	Sheriff's Department	Cleveland Communications, Inc.	\$593.75	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-17-38883	Suspension repair for Trailer 16-24	Department of Public Works	EAB Truck Service	\$2,684.87	Sanitary Sewer Fund
CF-17-39819	Post Adoption Special Services Subsidy: Attachment therapy and neurofeedback	Division of Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$4,210.42	67% - Health and Human Services Levy Fund 33% - Title IV-E
FC-17-39800	Family Centered Services and Supports: Family membership	Family and Children First Council	Middleburg Heights Community Center	\$660.00	State
FC-17-39801	Family Centered Services and Supports: Family membership	Family and Children First Council	YMCA of Greater Cleveland	\$868.00	State
FC-17-39802	Family Centered Services and Supports: Respite services	Family and Children First Council	Elhan	\$1,500.00	State
FC-17-39803	Family Centered Services and Supports: Safety adaptive equipment – service dog	Family and Children First Council	Working Animals Giving Service for Kids	\$971.75	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Mission Critical Items:

BC2017-344

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ39848 to Educational Alternatives dba Reach Counseling in the amount not-to-exceed \$24,999.99 for emergency placement and Board and Care services for the period 12/1/2016 – 12/31/2017.

Funding Source: 70% Levy 30% IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish asked if any of the children were diagnosed with developmental disabilities. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-344 was unanimously approved.

BC2017-345

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ39850 to Educational Alternatives dba Reach Counseling in the amount not-to-exceed \$24,999.99 for emergency placement and Board and Care services for the period 1/1/2017 – 12/31/2017.

Funding Source: 70% Levy 30% IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-345 was unanimously approved.

BC2017-346

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ39868 to The Ohio Teaching Family Association in the amount not-to-exceed \$24,999.99 for emergency placement and Board and Care services for the period 4/1/2017 – 12/31/2017.

Funding Source: Funding Source: 70% Levy 30% IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-346 was unanimously approved.

BC2017-347

Department of Public Works, recommending an award on RQ39920 to Prism Glass dba Allied Glass Services in the amount of \$3,100.00 to furnish labor and materials for the removal and installation of a broken window located on the third floor of the Justice Center.

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Armond Budish asked for clarification on how the window was broken. Nan Baker asked for clarification on insurance coverage. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-347 was unanimously approved.

BC2017-348

Department of Public Works, recommending an award on RQ39919 to DMO Food Equipment Services in the amount of \$1,955.12 for emergency repair of the Pots and Pans Dishwasher/Sanitizer located in Jail II of the Justice Center.

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Armond Budish asked for clarification on the Dishwasher/Sanitizer. Trevor McAleer asked if the equipment is located in the new Jail kitchen; and inquired about the warranty. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-348 was unanimously approved.

BC2017-349

Department of Public Works, recommending an award on RQ38988 to Rush Truck Centers in the amount of \$3,762.52 for the emergency purchase of engine and fuel injector repair parts for a Dump Truck.

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Dale Miller asked for clarification on the age of the vehicle; and warranty coverage. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-349 was unanimously approved.

BC2017-350

Department of Public Works, recommending an award on RQ39117 to Rush Truck Centers in the amount of \$1,810.91 for the emergency purchase of Turbo Assembly replacement parts for a diesel engine Jet Vac Truck.

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-350 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services/Witness Victim, submitting an amendment to a grant award with U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention for the FY2014 Children Exposed to Violence Defending Childhood Initiative Program for the period 7/1/2015 – 6/30/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source Department of Justice, Office of Justice Program, Office of Juvenile Justice & Delinquency Prevention

Item No. 2

Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board for payment of hotel expenses associated with the Ohio Regional Association of Law Libraries Special Interest Groups Consortium Spring Conference for the period 4/26/2017 – 4/27/2017.

Funding Source: Consortium of County Law Library Resources Board

VI – PUBLIC COMMENT

There was not public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:33 a.m.