



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**



Communications Committee Meeting Minutes

Date/Time: Wednesday, August 14, 2013

Location: Independence Fire Station
6305 Selig Road
Independence, OH 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Christopher Flynn - Chair	X	Chairman	Chief Chris Lyons	
Steven Greene		Vice Chair – (Law Enforcement)	Nick DiCicco	X
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke		City of Cleveland Rep.	Vince Mercurio	
Laura Palinkas		City of Cleveland Rep.	Larry Jones II	X
Thomas Stacho		City of Cleveland Rep.	Lt. Reynaldo Ortiz	
Supervisor 1 Shawn Smith	X	CECOMS	Supervisor 2 Alison Schmotzer	
Brandy Carney		Cuyahoga County	Tammy Blau	X
Pete Greene	X	Cuyahoga County	Vallerie Propper	
Chief Scott Gilman	X	Fire		
Chief William Turner	X	Fire	Chief Chris Lyons	
Tom Cannell	X	Hospitals	Beth Gatlin	
Vacant		Law Enforcement		
Chief Bruce Elliott	X	MARCS	Chief Tom Robinson	
Chief Dave Freeman	X	MARCS	Jim Heath	
Mayor Cicero		Mayors & Managers Rep.		
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	Lt. Tesmer	
Rob Jamieson		Public Works	Bob Girardi	
Lisa Raffurty		Regional Dispatch	Chief Dave Freeman	
Nick Pishnery	X	Regional Dispatch	Kristina Eich	

Others in Attendance: C. Haddon, S. Synkowski, J. Heath, J. Jarvis, J. Kandzer, D. Leff, s. Rega, J. Skalsky, N. Hurley, B. Campbell, S. Garwood, R. Uhl, B. Jackson, D. Zook, J. Drsek

AGENDA ITEMS

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
 - By Chief Flynn at 9:35 AM
 - Roll Call, Quorum established

- 2. PUBLIC COMMENT**
 - No Public Comment.

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3. APPROVAL OF MINUTES

- R. Kimbro motioned to approve March 13, 2013, May 1, 2013 and June 12, 2013 Minutes. N. Pishnery seconded. Roll call vote: 9 in favor: 3 abstained: 0 opposed: Motion passed

4. COMMITTEE VOTING MEMBER

- P. Greene will be a voting member representative from Cuyahoga Cuyahoga County. N. DiCicco has approval from the Chairmen of the Law Enforcement Committee to be the Law Enforcement representative on the Communications Committee this will formalized at the next Law Enforcement Committee meeting.

5. PARMA HEIGHTS FIRE DEPARTMENT REQUEST

- Parma Heights Police Department will not be accepting the 2 portable radios from the Southwest COG request. Parma Heights Fire Department is requesting to utilize those radios for fulltime use on a 700/800 MHz system. S. Gilman motioned to allow the radios to remain in the region and be transferred to Parma Heights Fire Department. N. Pishnery seconded. Roll call vote: 12 in favor: 0 abstained: 0 opposed: Motion passed

6. LIFEFLIGHT TALKGROUPS

- There is still confusion as to how to call for a helicopter as well as landing zone communications. P. Greene and Chief Flynn to reach out to try and sort this out.

7. RADIO PROGRAMMING IN CUYAHOGA COUNTY

- P. Greene is employed with Cuyahoga County as a Communications Planner and is available for radio programming and radio training.

8. COMMAND AND CONTROL RADIOS

- Discussion regarding the command and control radios that were distributed to each city and how they are being programmed. The rebanding by B&C should have provided the flash upgrade to bring them current. For those that remain on MARCS 3.5 only, MARCS 3.5 is expected to phase out by the beginning of 2015.

9. RADIO CACHE LOCATIONS

- The talkgroups for the radio cache is currently with Cleveland Communications and will then be forwarded to City of Cleveland. Once programmed, these radios will contain MARCS 3.5, MARCS 7.X, City of Cleveland and City of Parma's P25 system. S. Gilman to contact the radio cache list to determine if the locations are willing and have the ability to transfer the radios if there is a need.

10. CITY OF CLEVELAND SYSTEM UPDATE

- In July 2013 fire and EMS cut over to the new system. By the September all police will be on the new system and they will begin to decommission the old system. CMHA signed an agreement, there is current discussion with East Cleveland. It is anticipated that mid October and November additional municipalities will join the system.

11. REALLOCATION UPDATE

- Rocky River Police received the radios and will be joining the MARCS systems. Reaching out to Walton Hills and Newburgh Heights to determine if they are interested in the radios in addition to determining how many radios the Westshore Fire Region needs. If the cities decline the radios, there may be a possibility of some radios being up for reallocation.

12. ANNOUNCEMENTS

- August 28, 2013 there is a broadband meeting at 9:00 AM at the Columbus Police Academy. This meeting is to discuss areas where coverage is needed.
- There is an opportunity on Saturday, August 17, 2013 at Feast of Assumption for those needing tasks for the COML taskbook.
- OEC has an updated Technical Assistance Catalog that can be found at Publicsafetytools.info. The request for technical assistance must go through the SWIC, Darryl Anderson.
- Lake County BDIP will have an ISSI to link with Lucas County and Michigan

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- NIFOGS are available, if any are needed please contact P. Greene.

13. EXECUTIVE SESSION

- No executive session conducted.

14. NEXT MEETING

- Next meeting September 11, 2013. Location TBD

15. ADJOURNMENT

- G. Balasko motioned to adjourn, R. Kimbro seconded.