



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD  
COMMUNICATIONS COMMITTEE**

**Communications Committee Meeting Minutes**

Date/Time: Wednesday, February 10, 2016

Location: Independence Fire Station  
6305 Selig Road  
Independence, Ohio 44131

**Attendees (Voting Committee Members)**

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw		Chairman		
Steven Greene	X	Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas		City of Cleveland Rep.	Jack McCarthy	X
Debra Cavett	X	City of Cleveland Rep.	Lt. Reynaldo Oritz	
Supervisor Shawn Smith	X	CECOMS	Supervisor Jackie Costa	
Brandy Carney		Cuyahoga County	Nancy Kolcan	X
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman	X	Fire	Chief Rega	
Chief Chris Lyons	X	Fire	Chief Turner	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco	X	Law Enforcement	Carol Haddon	
Chief Bruce Elliott	X	MARCS	Chief Tom Robinson	
Jim Heath	X	MARCS	Chief Freeman	
		Law Enforcement		
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	
Rob Jamieson	X	Public Works	Bob Girardi	
Lisa Raffurty	X	Regional Dispatch	Jack McCarthy	
Ron Barlow	X	Regional Dispatch		

**Others in Attendance: C. Newman, T. Cramer, T. Clapp, S. Cerrito, R. Flaherty, S. Rega, C. Haddon, D. Miller, D. Ferguson.**

**AGENDA ITEMS**

- 1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**
  - Called to order by S. Greene at 9:36 AM.
  - Roll Call conducted, 17 voting members, quorum met.
- 2. PUBLIC COMMENT**
  - None

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**3. APPROVAL OF MINUTES**

- Kimbro motioned, Second Balasko. All in favor, aye. No nays or abstentions.

**4. COUNTYWIDE FIRE NOTIFICATION**

- Subcommittee to meet after this meeting to review what equipment will be needed.
- Funding has been a problem but there might be matching funds from Cuyahoga County.
- Basically one receiving unit per station.
- MOU will be drafted for agencies to have the unit installed on their own and that they have to maintain the equipment.

**5. ODOT HAVING XMTAC TALKGROUPS**

- Up to 20 portables will be programmed.
- Dennis O'Neil from ODOT will be at the next Fire Chief's meeting to discuss their programs and abilities.
- An invite will go out to have him appear at the next Communications meeting.

**6. COML COURSE / ICS-300 COURSE**

- ICS-300 will be February 22-24 at the shaker height fire Station #1 on Chagrin Blvd.
- COML course will be March 1-3 at the Cleveland Fire Academy on Lakeside Ave.
- Looks like 22 will be in the course with 8 seats open.

**7. EXERCISES/DRILLS FOR COM-L PARTICIPATION**

- Solon has a workshop on March 15, 1pm.
- They have a new trailer and will run a tabletop as to its function and what they need to have installed inside.

**8. RNC**

- Cleveland has internal action going and after the first of April, they will have more information.
- GETS/WPS rep will be at the City of Cleveland on Feb 17 at 9am to review cards and verify activation or usage.
- Dick Miller suggests that Pete Greene needs to see a list of administrators and to reach back to them and get them to the meeting.

**9. ANNOUNCEMENTS / OTHER BUSINESS**

- Brad Handke brought up that over 50 radios were returned by Bedford Police to the County because they are not going to use them. Brad asked where the radios are and under what grant were they purchased under.
- Chief Elliot said that the rating has been a while and thinks that there needs to be another rating of who are to receive what radios.
- Chief Rega said that a list of who is using radios based on the MOU that says that they should be on the air and used 24/7 within 4 months.
- Steve Greene has asked for a list of what radios has gone out and how many.
- Brad would want a list to see what is on his system by matching serial numbers. MARCS can do the same.
- Chief Rega would like a process to re-establish a rating system so that these unclaimed radios can be used. Chief Gillman, Pete Greene, and randy Kimbro will meet prior to the next meeting to review the list and prepare the rating system.

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- JPS Communications has closed and no longer sell the ACU patching units. Vendors still have parts and warranties will be honored.
- Iris class in March from the County which is a system for recording resources.
- Amateur radio classes by CARS starting the end of February through April for all license classes.
- First Energy will be joining MARCS and have radios purchased and ready to be programmed.
- MARCS update has 208 towers with 233 total by the end of the year.
- Digital pager will be available and has been tested by MARCS which is working great.
- The Wave Application to use your cell phone on MARCS is being tested and the business part of this will be done shortly to cover costs and such.
- Pat Sweeny is the new Fire Chief's association president.

**10. EXECUTIVE SESSION**

- No executive session conducted.

**11. NEXT MEETING**

- Next meeting: March 9, 2016 at 9:30 AM, Independence Fire Station.

**12. ADJOURNMENT**

- Motion to adjourn by Cramer, second by all.
- Adjourned at 10:30 AM