



Cuyahoga County Board of Control Agenda
Tuesday, October 13, 2020 11:00 A.M.
*Remote Meeting
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

***Due to the COVID-19 pandemic, this meeting is being conducted remotely, in accordance with HB 197.**

Department Presenters and the Public may access the meeting via livestream by using the following link:

<http://council.cuyahogacounty.us/en-US/Streaming-Video-CMB.aspx>

or by calling

1-877-336-1828 Access Code 3279066 Followed by the # Sign.

****Public comment for this meeting may be submitted in writing via email to the Clerk of the Board of Control at arichardson@cuyahogacounty.us no later than 7:00 a.m. on Tuesday, October 13, 2020.**

I – CALL TO ORDER

II. – REVIEW MINUTES – 10/5/20

III. – PUBLIC COMMENT**

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-562

Department of Public Works, recommending an award on Purchase Order No. 20003036 to Bob Gillingham Ford (13-1) in the amount not-to-exceed \$116,436.00 for the purchase of (3) new, never-titled 2021 Ford AWD Explorers.

Funding Source: CARES Act

BC2020-563

Department of Public Works, recommending an award on Purchase Order No. 20003038 to Bob Gillingham Ford (13-1) in the amount not-to-exceed \$107,000.00 for the purchase of (4) new, never-titled 2021 Ford Transit Connect Vans.

Funding Source: CARES Act

BC2020-564

Department of Public Works, recommending an award on Purchase Order No. 20003102 to Donnell Ford Lincoln of Salem, Inc. (14-2) in the amount not-to-exceed \$284,400.00 for the purchase of (9) new, never-titled 2020 Ford F-250 Supercab Pickup Trucks.

Funding Source: CARES Act

BC2020-565

Department of Public Works, recommending an award on RQ48699 and enter into contract No. 39 with Hepaco, LLC in the amount not-to-exceed \$49,500.00 for the removal of an underground storage tank for the period 10/13/2020 – 8/30/2021.

Funding Source: Road and Bridge Fund

BC2020-566

Treasurer's Office, recommending an award on Purchase Order No. 20003236 to Midwest Presort Mailing Services, Inc. dba Midwest Direct (28-7) in the amount not-to-exceed \$61,049.28 for the printing and mailing of approximately (800,000) first and last half of 2020 real property and delinquency collection tax bills, in accordance with Ohio Revised Code Section 323.08.

Funding Source: General Fund

BC2020-567

Office of Innovation and Performance, submitting an amendment to Contract No. CE1800451 with Ascendant Strategy Management Group, LLC for the provision of a performance management software solution to support data collection, analysis, and reporting of performance measures for the period 12/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$27,900.00.

Funding Source: General Fund

C. – Exemptions

BC2020-568

Department of Public Works, recommending an alternative procurement process, which will result in a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$49,500.00 for the purchase of sodium chloride (rock salt) for the period 11/1/2020 – 10/31/2021.

Funding Sources:

General Fund – Internal Services - 85%

General Fund – Airport Operation Fund - 5%

Road & Bridge Fund = 5%

Sanitary Sewer Fund - 5%

D. – Consent Agenda

BC2020-569

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master contract with various providers for limited scope legal services to families using the Juvenile Court Resource Center to initiate or modify custody and child support claims for the period 11/1/2019 – 4/30/2020 to extend the time period to 12/31/2020; no additional funds required:

- a) Contract No. CE1900409 with Nancy Fioritto
- b) Contract No. CE1900411 with Helen Rhynard

Original Funding Source: Ohio Supreme Court Grant Funds

BC2020-570

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/13/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002222	(168) cases of disposable disinfectant wipes & (4) dispenser buckets for use in various County buildings	Department of Public Works	Nosaj Disposables Incorporated	\$25,492.48	Centralized Custodial Services – to be evaluated by the Fiscal Office for CARES Act reimbursement
20003335	(2) New, commercial water heaters for Facilities Division	Department of Public Works	Lakeside Supply Company	\$13,850.00	Centralized Custodial Services
20003203	(90,800) Metal dog license tags	Fiscal Department	International Identification Inc. dba National Band & Tag Co.	\$10,127.50	Dog Kennel Operations Fund
20003213	Printing and mailing of approximately (81,900) 2021 Dog License Applications	Fiscal Department	Mid-West Presort Mailing Services, Inc.	\$19,161.24	Dog Kennel Operations Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20002991	Pump station repairs for Sanitary Engineer*	Department of Public Works	Buckeye Power Sales	\$3,200.00	Sanitary Operating Fund
20003359	Post Adoption Special Services Subsidy: residential treatment services**	Division of Children and Family Services	OhioGuidestone	\$11,213.25	70% Health and Human Services Levy and 30% Title IV-E

***Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.**

****Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$500,000.00 for Coordinated Entry System services in connection with the FY2019 Continuum of Care Program Competition Grant for the period 2/1/2020 – 1/31/2021.

Funding Source: FY2019 Continuum of Care Program Competition Grant Program

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$491,352.00 for the Rapid Re-housing for Families Program in connection with the FY2019 Continuum of Care Program Competition Grant for the period 6/1/2020 – 5/31/2021.

Funding Source: FY2019 Continuum of Care Program Competition Grant Program

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$541,581.00 for the Rapid Re-housing for Single Adults in the Salvation Army Pass Program in connection with the FY2019 Continuum of Care Program Competition Grant for the period 10/1/2020 – 9/30/2021.

Funding Source: FY2019 Continuum of Care Program Competition Grant Program

Item No. 4

Department of Public Safety and Justice Services, on behalf of the Medical Examiner’s Office, requesting authority to submit a grant application to State of Ohio, Ohio Department of Public Safety, Office of Criminal Justice Services in the amount of \$325,000.00 for various technological improvements to the Corrections Center Downtown Jail for safer operations to prevent and/or reduce the spread of Covid-19 infection in connection with the FY2020 Coronavirus Emergency Supplemental Funding Grant Program for the period 9/1/2020 – 12/31/2021.

Funding Source: FY2020 Coronavirus Emergency Supplemental Funding Grant

VI – PUBLIC COMMENT**

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, October 5, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Transportation Planning Engineer, Department of Public Works (Alternate for Michael Dever)
Shaunquitta Walker, Purchasing Manager, Office of Procurement and Diversity (Alternate for Lenora Lockett)

II – REVIEW MINUTES – 9/28/2020

Michael Chambers motioned to approve the minutes from the September 28, 2020 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT**

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-553

Department of Public Works, recommending an award on Purchase Order No. 20002800 and enter into a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$5,000.00 for comprehensive safety and health consulting services for the period 10/5/2020 – 10/4/2021.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked how many vendors were solicited for this informal bid and how many vendors responded. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2020-553 was approved by unanimous vote.

BC2020-554

Department of Public Works, recommending an award on Purchase Order No. 20003188 and enter into a contract with MRI Software, LLC in the amount not-to-exceed \$22,000.00 for the purchase of Prolease Real Estate lease management software, maintenance and training services for the period 10/5/2020 – 10/4/2023.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. Shaunquitta Walker stated that the recommended provider was not registered with the Office of the Inspector General. Nichole English said that registration is not required as services will be less than \$10,000.00 per year. Michael Chambers recommended conditional approval of this request and to determine whether registration with the Office of the Inspector General is required. Nan Baker asked how the leases have been tracked prior to the purchase of this software and asked Ms. English to elaborate on the services being provided and the annual cost. Dale Miller asked how many vendors were solicited for this purchase and how was this vendor selected. Trevor McAleer asked if the County will still own the data collected through the software if the services of this vendor are no longer required. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-554 was conditionally approved by unanimous vote.

BC2020-555

Department of Human Resources, recommending an award on Purchase Order No. 20003212 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$45,000.00 for flu shot Clinic services for County employees for the period 10/5/2020 – 10/4/2021.

Funding Source: Self Insurance Fund/Wellness

Pat Smock, Department of Human Resources, presented. Nan Baker asked why the contract end date is 10/4/2021 as flu shots are typically available from October through March. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-555 was approved by unanimous vote.

BC2020-556

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20002934 and enter into a contract with DigitalStakeout, Inc. in the amount not-to-exceed \$15,600.00 for a web-based social media aggregation and threat detection tool and (6) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 10/5/2020 – 10/4/2021.

Funding Source: FY2018 State Homeland Security – Law Enforcement Grant

Mary Beth Vaughn and Mike Herb, Department of Public Safety and Justice Services, presented. Nan Baker asked the department to elaborate on services being provided with this purchase and commented that threat detection activity seems to be something that is already being monitored; and asked if the threat of some of the violent protesting, as well as the magnitude of the crowds, that was occurring in this area and other cities several months ago, could have been detected earlier with this type of software. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2020-556 was approved by unanimous vote.

C. – Consent Agenda

There were no comments or questions on the consent agenda items. Michael Chambers motioned to approve BC2020-557 through 559; Dale Miller seconded, the consent items were unanimously approved.

BC2020-557

Department of Public Works, submitting an amendment to Contract No. CE1800488 with Schirmer Construction, LLC for replacement of Adele Lane Culvert No. 00.04 and Westwood Lane Culvert No. 00.08 over a creek to the west Branch of Rocky River in Olmsted Township for a decrease of funds in the amount of (\$15,190.37); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$7.50 Vehicle License Tax Fund

BC2020-558

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use:

- a) Recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).
- b) Recommending to donate said property to Cleveland Metropolitan School District, in accordance with Ohio Revised Code Section 307.12(D).

Funding Source: Revenue Generating

BC2020-559

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/5/2020:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
20003220	(50) replacement task chairs for the Office of Child Support Services	Cuyahoga Job and Family Services	Independence Office and Business Supply Co., Inc.	\$7,000.00	66% Title IV-D and 34% Health and Human Services Levy
20003232	(30) new Desktop Slimline Thin Client processors, licenses, and maintenance	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$14,190.00	Health and Human Services Levy
20003258	Purchase and installation of (2) Galaxy control panels and related accessories to relocate Sheriff's Department Detective Bureau	Department of Information Technology	Integrated Precisions Systems, Inc.	\$21,782.39	General Fund - Capital Project
20003128	(21) tactical response headsets for Greater Cleveland Regional Transit Authority Police Emergency Response Team	Department of Public Safety and Justice Services	INVISIO Communications, Inc.	\$16,889.60	FY2018 State Homeland Security Grant
20003231	(80) replacement chemical detection sensors and (20) replacement lamps for (5) Regional Hazardous Materials Teams	Department of Public Safety and Justice Services	Industrial Safety Products, Inc.	\$27,247.60	FY2017 State Homeland Security Grant Program
20003223	(150) boxes of replacement chemical detection tubes for (5) Regional Hazardous Materials Teams	Department of Public Safety and Justice Services	Safeware, Inc.	\$12,064.05	FY2017 State Homeland Security Grant Program
20002475	Various vacuum cleaner parts	Department of Public Works	Sovereign Industries, Inc.	\$1,096.49	General Fund
20002958	Treatment Plant and Lift Station Log Books for Sanitary Engineer	Department of Public Works	HD Supply Facilities Maintenance, Ltd.	Not-to-exceed \$4,950.00	Sanitary Operating Fund
20001634	Asphalt for various road projects	Department of Public Works	The Shelly Company	Not-to-exceed \$24,500.00	Road and Bridge Fund

20002768	(4) new defibrillators for Medical Examiner's Office Building for emergency use for employees and visitors	Medical Examiner's Office	School Health Corporation	\$6,796.25	General Fund
20003123	Bodily fluid testing materials for DNA and Trace Evidence Labs	Medical Examiner's Office	Stipps, Inc. dba Abacus Diagnostics	\$5,398.06	Medical Examiner's Office Crime Lab Fund
20003080	2021 Proficiency testing for staff in Drug Chemistry, Firearms/Fingerprint and Trace Evidence Labs	Medical Examiner's Office	Collaborative Testing Services, Inc.	\$7,330.00	Medical Examiner's Office Lab Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
20003113	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Westside Deutscher Frauen Verein/Altenheim	\$24,000.00	Health and Human Services Levy Fund
20000485	Healthcare Benefits Portal services for 2019**	Department of Health and Human Services	National Council on Aging	\$5,000.00	Health and Human Services Levy Fund
20003227	Chiller service at Board of Elections***	Department of Public Works	Brewer-Garrett	\$2,865.00	General Fund

*Approval No. BC2016-892 dated 11/28/2016, which approved an alternative procurement process and exemption from aggregation on various requisitions to make awards to various providers to reimburse employers for employee wage and training expense in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2019 and subsequently amended by Board of Control Approval No. BC2019-882 dated 11/25/2019, which extended the time period to 12/31/2021.

**Approval No. BC2020-503 dated 8/31/2020, which approved an alternative procurement process to make payments to National Council on Aging in the total amount not-to-exceed \$18,000.00 for use of their Healthcare Benefits Portal for the period 1/1/2019 – 12/31/2021.

***Approval No. BC2019-597 dated 8/12/2019, which amended Board Approval BC2018-932 dated 12/17/2018 that authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016-3/23/2020 which extended the time period to 12/31/2020 and changed the amount from \$1,350,000.00 to \$1,800,000.00.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Time Sensitive/Mission Critical Items

BC2020-560

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 20003251 to Artemax Inc. dba Wristband Resources in the amount not-to-exceed \$7,272.00 for the purchase of (371,000) wristbands for daily COVID-19 screening in various County buildings.

Funding Source: CARES Act

Mary Beth Vaughn, Department of Public Safety and Justice Services and Nichole English, Department of Public Works, presented.

Dale Miller asked if the vendor who received the original order that had not been delivered on time has been paid and can the County recover the payment if the original order has not yet been received.

Nan Baker asked for clarification on how the wristbands are used; asked if there are employees who visit multiple County buildings throughout the course of a day; asked if the wristbands are electronic and color coded; asked if additional funding will be necessary for the additional order of wristbands that were already purchased; and asked how much money has been spent on the purchase of extra wristbands.

Michael Chambers clarified that the original order was already approved through the Emergency Purchase process and that this request was processed as a time sensitive/mission critical item due to the urgent need for wristbands and said that no additional funding for the 2 purchases will be necessary.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-560 was approved by unanimous vote.

BC2020-561

Office of the Medical Examiner, recommending an award on Purchase Order No. 20003065 to Promega Corporation in the amount not-to-exceed \$6,348.80 for repair and maintenance on (5) Maxwell 16 DNA extraction instruments for the DNA Lab.

Funding Source: Medical Examiner’s Office Crime Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-561 was approved by unanimous vote.

Andria Richardson, Clerk of the Board of Control, announced that the County offices will be closed on Monday, October 12, 2020, in observance of Columbus Day and that the next meeting of the Board of Control is scheduled for Tuesday, October 13, 2020 at 11:00 a.m.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Shaker Heights in connection with the emergency repair of South Woodland Road Culvert No. 3.

Funding Source: The anticipated cost of the project is \$200,000. Funding: 50% Road and Bridge Fund and 50% City of Shaker Heights.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with Board of Park Commissioners of the Cleveland Metropolitan Park District in connection with the construction, maintenance and repair of Cedar Point Road Bridge No. 00.49 Project over the Rocky River located west of Valley Parkway in the City of North Olmsted.

Funding Source: N/A

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant award from Western Reserve Area Agency on Aging in the amount not-to-exceed \$20,104.77 for the HOME Energy Assistance Program for the period 9/1/2020 – 8/31/2021.

Funding Source: SFY 2021 Western Reserve Area Agency on Aging

Item No. 4

Court of Common Pleas/Corrections Planning Board, submitting a grant award agreement with Supreme Court of Ohio in the amount of \$25,000.00 for the development, implementation and maintenance of a Consumer Debt Defense Program for direct legal assistance for low-income and self-represented litigants in connection with the FY2021 Civil Justice Program for the period 7/31/2020 – 6/30/2022.

Funding Source: Ohio Supreme Court Civil Justice Program Fund – (State Special Revenue)

VI – PUBLIC COMMENT**

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:30 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2020-562

Department of Public Works

Scope of Work Summary

The Department of Public Works is requesting a Recommendation of Award to Bob Gillingham Ford, Inc., for (3) 2021 Ford AWD Explorers. This will be a Purchase Order.

The goal of this project is to obtain (3) 2021 Ford AWD Explorers. These vehicles are being purchased to ensure there is proper health and safety protocol, ensuring social distancing and transporting staff and PPE to various County Buildings.

The scope of the Purchase Order includes the delivery of (3) 2021 Ford AWD Explorers.

Procurement

RFB Informal Bid - Purchase Order (PO) in the amount of \$116,436.00.

Contractor Information

Vendor Name: Bob Gillingham Ford

Street address: 8383 Brookpark Road

City, State, and Zip Code: Parma, OH 44129

Contact person is George Bode

Funding

Funding has been approved through The CARES Act Fund.

The schedule of payments is by invoice.

BC2020-563

Department of Public Works

Scope of Work Summary

The Department of Public Works is requesting a Recommendation of Award to Bob Gillingham Ford, Inc., for (4) 2021 Ford Transit Connects. This will be a Purchase Order. The goal of this project is to obtain (4) 2021 Ford Transit Connects. These vehicles are being purchased to ensure there is proper health and safety protocol, ensuring social distancing and transporting staff and PPE to various County Buildings. The scope of the Purchase Order includes the delivery of (4) 2021 Ford Transit Connects.

Procurement

RFB Informal Bid - Purchase Order (PO) in the amount of \$107,000.00.

Contractor Information

Vendor Name: Bob Gillingham Ford

Street address: 8383 Brookpark Road

City, State, and Zip Code: Parma, OH 44129
Contact person is George Bode

Funding

Funding has been approved through The CARES Act Fund.
The schedule of payments is by invoice.

BC2020-564

Department of Public Works

Scope of Work Summary

The Department of Public Works is requesting a Recommendation of Award to Donnell Ford Lincoln of Salem, Inc. for (9) 2020 Ford F-250 SuperCab Pickup Trucks. This will be a Purchase Order.

The goal of this project is to obtain (9) 2020 Ford F-250 SuperCab Pickup Trucks. These vehicles are being purchased to ensure there is proper health and safety protocol, ensuring social distancing and transporting staff and PPE to various County Buildings. The scope of the Purchase Order includes the delivery of (9) 2020 Ford F-250 SuperCab Pickup Trucks.

Procurement

RFB Informal Bid - Purchase Order (PO) in the amount of \$284,400.00.

Contractor Information

Vendor Name: Donnell Ford Lincoln of Salem, Inc.

Street address: 152 Continental Drive

City, State, and Zip Code: Salem, OH 44460

Contact person is Greg Beule

Funding:

Funding has been approved through THE CARES Act Fund.

The schedule of payments is by invoice.

BC2020-565

Title: Department of Public Works; (2896) (2020) (HEPACO LLC) (Underground Storage Tank Removal)

Scope of Work Summary

The Department of Public Works requesting approval of a contract with HEPACO LLC for the anticipated cost not-to-exceed \$49,500.

The primary goals of the project is the removal of an underground fuel tank. The removal of the tank is required for the County to comply with United States Environmental Protection Agency regulations.

Procurement

The procurement method for this project was RFB. The total value of the RFB will not exceed \$49,500.

Contractor and Project Information

The address(es) of all vendors and/or contractors is as follows:

HEPACO LLC
9335 Harris Corners Parkway
Suite 220
Charlotte, NC 28269

The CEO for the contractor/vendor is Ken Smith

Project Status and Planning

The project's term has already.

State the timeline and reason for late submission of the item: Registering Vendor with the County

Funding

The project is funded 100% by the Road and Bridge Maintenance Administration Fund.

The schedule of payments is by invoice.

BC2020-566

Cuyahoga County Treasury; TR-20-48651 / INFOR RQ #2269 (3284); Purchase Order/RFB; 2020 Tax Bill Printing & Mailing

Scope of Work Summary

The Cuyahoga County Treasury Department is requesting approval of a purchase order with Mid-West Presort Mailing Inc for the anticipated cost not-to-exceed \$61,049.28.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
BC2019-576

Printing of the 2020 Semi-Annual Real Property Tax bills and the Delinquent Tax bills. The anticipated start-completion dates are December 1, 2020 – November 1, 2021).

The primary goals of the project are to collect tax revenue for disbursement and to comply with ORC 323.08.

The project is mandated by ORC 323.08. This is a county wide project.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$61,049.28

The RFB was closed on 8/3/2019.

There were 5 bids submitted for review, 1 bid approved.

Contractor and Project Information

Mid-West Presort Mailing Services Inc dba Midwest Direct
2222 West 110th Street
Cleveland, Ohio 44102

Council District (xx)

The Inside Sales Representative for the contractor/vendor is Jeremy Heroux.

The project is located in All County Districts

Project Status and Planning

The project reoccurs annually.

The project has 3 phases. The next steps, dates, and anticipated cost of these are the first half tax bill mailing on or around mid-December 2020, the second half tax bill mailing on or around mid-June 2021 and the delinquent tax bill mailing on or around mid-September 2021.

The project's term will begin mid-December 2020.

Funding

The project is funded 100% by the General Fund - Treasury Management.

The schedule of payments is by invoice.

BC2020-567

Office of Innovation and Performance; RQ 43146 2020 Ascendant Strategy Management Group LLC;
Contract Amendment for a Performance Management Software Solution

Scope of Work Summary

Office of Innovation and Performance requesting approval of a contract amendment with Ascendant Strategy Management Group LLC to increase the total not-to-exceed amount by \$27,900.00, for a total not-to-exceed amount of \$100,033.33.

A contract for the period 12/1/18 – 12/31/20 for \$72,133.33 was approved by the Cuyahoga County Board of Control (BC2018-840) on November 26, 2018.

Since 2018, Cuyahoga County has used ClearPoint Strategy to manage Cuyahoga Performance measures, as well as objectives, initiatives, and action items associated with the Cuyahoga County Strategic Plan in one place. A performance management software solution, ClearPoint Strategy has also supported the creation and sharing of customized reports, including a public-facing performance dashboard, to inform decision making, show strategic plan progress, and increase transparency. This contract amendment would extend the term of the original contract for ClearPoint Strategy through December 31, 2021

In 2017, Cuyahoga County unveiled its first Strategic Plan, aligning County Executive agencies under one mission, vision, and set of core values. The Strategic Plan is comprised of 15 goals under five areas:

Regional Growth

1. Our region is economically competitive.
2. Our businesses are growing and profitable.
3. Our community is dynamic and diverse.

Economic Opportunity

4. Every child is ready for school on the first day of Kindergarten.

5. Every student stays in school and has the support needed to graduate high school ready for post-secondary completion and career success.
6. Every resident is on a path to upward income mobility and career advancement.

Individual Well-Being

7. All residents are safe, supported and able to care for themselves.
8. All people have equal access to justice.
9. All are valued, respected and heard.

Mobilize Cross-Sector Resources

10. Drive collaboration among regional partners.
11. Co-create systems-level solutions.
12. Make a difference in everything we do.

Provide Superior Services

13. Maintain financial strength and operational efficiency.
14. Provide a superior customer experience.
15. Make Cuyahoga County and Employer of Choice.

Cuyahoga Performance was developed to measure the County's progress toward meeting these goals by identifying where progress is being made and where opportunities for improvement exist. Focused on improving transparency and providing a way to make data driven decisions about County programs and services, Cuyahoga Performance consists of over 180 community indicators and government measures.

ClearPoint has been integral to the County's efforts to implement performance management best practices, helped the County refine the layout of measures pages and the Cuyahoga Performance dashboard; and support the development additional scorecards to track initiative progress and measure performance. This includes an Opioid Settlement Scorecard used to track initiative progress and measure performance of those agencies receiving Opioid Settlement funds, as well as Public Safety and Justice Services Department Strategic Plan Scorecard. Additionally, data collected through Cuyahoga Performance has been used to support development of the County's annual overview as well as the defense of the Cuyahoga County Health and Human Services Levy in a 2020 presentation to the Greater Cleveland Partnership.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval: 7/30/2018
- b) Are the purchases compatible with the new ERP system? While no native integration is available between INFOR and ClearPoint, we can leverage ClearPoint's API and Data Loader to import data into the performance management system as needed. Additionally, the ClearPoint team will provide guidance as to the best way to set up this import.
- c) Is the item ERP approved? No
- d) Are the services covered by the original ERP budget? No

Procurement

The procurement method for this project was contract amendment. The total value of the contract amendment is \$27,900.

Contractor and Project Information

Ascendant Strategy Management Group, LLC
75 Arlington Street, 5th Floor
Boston, MA 02116

The managing partner for the contractor/vendor is Ted Jackson

Project Status and Planning

The project is an extension of the existing project.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the value and term and is the first amendment of the contract.

C. - Exemptions

BC2020-568

Public Works - 2020/2021 SEASON - SODIUM CHLORIDE (SALT) - CITY OF BRECKSVILLE PURCHASING CONSORTIUM

Scope of Work Summary

The Department of Public Works is requesting approval to participate in the City of Brecksville Purchasing Consortium for the purchase of Sodium Chloride (Salt) for the 2020/2021 winter season. The primary goal is to use the consortium purchasing leverage to purchase salt from one vendor for the period of 11/1/20 - 10/31/21. By having a vendor in place that can provide salt, our building areas and parking areas will be treated accordingly so the risk of tumbling and accidents is reduced during the winter season. This will result in a not-to-exceed departmental order in the amount of \$49,500.00

Procurement

The City of Brecksville released a public bid for sodium chloride for the 2018/2019 season and the low bidder that achieved specifications was selected. For the 2020/2021 season, the Consortium is pursuing a renewal to the agreement.

Project Status and Planning

This Alternate Procurement approval will result in a not-to-exceed departmental order in the amount of \$49,500.00, to be used as-needed starting November 1, 2020.

Funding

General Funding – Internal Services = 85%

General Fund – Airport Operation Fund = 5%

Road & Bridge Fund = 5%

D. – Consent Agenda

BC2020-569

Juvenile Court FY2020 Master Contract Amendment for the Resource Center Project.

Scope of Work Summary

Juvenile Court requesting approval of an Amendment to extend the time period of the Contract with various vendors as listed below:

- a) Nancy Fioritto, and
- b) Helen Rhynard

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

a) CE1900409			
b) CE1900411	JC760642/0264	RQ#: 46069	Res. #: BC2019-852 (11/18/19)

These vendors will provide professional and technical support while delivering limited scope legal services. The anticipated start-completion dates are April 30, 2020 through December 31, 2020.

The primary goals of the project are:

- The vendor shall provide limited scope legal services to those persons using the Juvenile Court Resource Center to initiate or modify custody and child support claims.
- To provide services according to Legal Professional standards, as well as in accordance with all federal, state, and local laws and policies.
- The vendor shall collaborate with the Resource Center staff and law student interns in the Resource Center to be available to assist the public on a walk-in basis in a respectful and culturally sensitive manner.

Procurement

The procurement method for this project was an RFQ.

Contractor and Project Information

Nancy Fioritto
23250 Chagrin Boulevard, Suite 100
Beachwood, OH 44122

and

Helen Rhynard
11015 Clifton Boulevard
Cleveland, OH 44102

The vendors are Nancy Fioritto and Helen Rhynard, Attorneys at Law.

Juvenile Court Resource Center
9300 Quincy Avenue
Cleveland, OH 44106

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. The contract period extension of time is for April 30, 2020 through December 31, 2020. The contract is late due to the vendor's delay in returning documents, as well as delays with the Ohio Supreme Court due to COVID-19 issues.

Funding

The project is funded 100% by a Civil Justice Grant from the Ohio Supreme Court.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment extends the time period through December 31, 2020 and is the first amendment of the contract

BC2020-570

(See related items for proposed purchases for the week of 10/13/2020 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Office of Homeless Services, 2020, U.S. Department of Housing and Urban Development, Grant Agreement, \$500,000; Coordinated Entry.

Scope of Work Summary

Office of Homeless Services requesting approval of a Grant Agreement with the U.S. Department of Housing and Urban Development, OH0524L5E021904, in the amount of \$500,000.00 for the term of 2/01/20 – 1/31/21. The application for the funds was approved by the Board of Control on 8/26/19; BC2019-643.

This is a Renewal Grant awarded through the FY2019 Continuum of Care Homeless Assistance Grant Competitive Grant process. The award will maintain the continuum of care coordinated entry system which is the front door to accessing shelter and housing resources for persons who are literally homeless in our community. During FY2019, Coordinated Entry provided assessment, diversion, shelter placement and Permanent Housing referrals for over 4,000 individuals and 700 Families.

Item No. 2

Office of Homeless Services, 2020, U.S. Department of Housing and Urban Development, Grant Agreement, \$491,352.00; Rapid Re-housing for Families.

Scope of Work Summary

Office of Homeless Services requesting approval of a Grant Agreement with the U.S. Department of Housing and Urban Development, OH0479L5E021905, in the amount of \$491,352.00 for the term of 6/01/2020 – 5/31/2021. The application for the funds was approved by the Board of Control on BC2019-643.

This is a Renewal Grant awarded through the FY2019 Continuum of Care Homeless Assistance Grant Competitive Grant process. The award will maintain services and rental assistance targeted to homeless families in temporary shelter at Family Promise, the Journey Center for Safety and Healing, Zelma George, Salvation Army Shelter, and West Side Catholic Family Shelter. During FY2019, approximately 420 families were provided shelter and referrals to the Rapid Re-Housing Program.

Item No. 3

Office of Homeless Services, 2020, U.S. Department of Housing and Urban Development, Grant Agreement, \$541,581.00; Rapid Re-housing for Single Adults; Grant Period 10/01/2020-9/30/2021.

Scope of Work Summary

Office of Homeless Services requesting approval of a Grant Agreement with the U.S. Department of Housing and Urban Development, OH0546L5E021903, in the amount of \$541,581.00 for the term of 10/01/2020 – 9/30/2021. The application for the funds was approved by the Board of Control on 8/26/2019; BC2019-643.

This is a Renewal Grant awarded through the FY2019 Continuum of Care Homeless Assistance Grant Competitive Grant process. The award will maintain services and rental assistance targeted to single adults in temporary shelter at THE Harbor Light, PASS Program. During 2019, approximately 170 single adults received assistance to leave shelter to permanent housing as quickly as possible.

Item No. 4

Department of Public Safety & Justice Services; FY2020; State of Ohio Office of Criminal Justice Services; Grant Agreement; FY 2020 Coronavirus Emergency Supplemental Funding Program Grant Award - Apply and Acceptance

Scope of Work Summary

The Cuyahoga County Medical Examiner's Office (CCMEO) in partnership with the Cuyahoga county Sheriff's Department (CCSD) is seeking \$325,000 in grant award with no local match requirement for various improvements to the Cuyahoga County Corrections Center (CCCC), Downtown Jail for safer operations to prevent and/or reduce spread of Covid-19 infection.

The grant is based upon notification of award receipt beginning from the period, on or about, 9/1/2020 – 12/31/2021.

The purpose of this grant project is:

1. Maximize efficiency and workflow safety to reduce coronavirus pandemic effects at the Cuyahoga County Corrections Center (CCCC) Downtown Jail.
2. Replace antiquated booking systems and workflow environment resource gaps with modern technology that supports simplified workflow to reduce complexity and coronavirus exposure for the jail staff and population.
3. Proposed improvements include: Two-Way Interface to the Cuyahoga County Regional Automated Fingerprint Identification System (CCRAFIS) and Jail Management System (JMS) (1 Unit @ \$100,000); Livescan Booking Station (6 Units @ \$25,000/unit = \$150,000); RapidID Device (10 Units @ \$3,000/unit = \$30,000); Program Consultant (1 Unit @ \$45,000). Total Project \$325,000.

Procurement

Technology improvements will be competitively bid in accordance with Cuyahoga County procurement policy standards and requirements, while maintaining compliance to Federal and State requirements.

Contractor and Project Information

The grant funds will be used to replace antiquated booking systems and workflow environment resource gaps with modern technology that supports simplified workflow, reducing complexity and coronavirus exposure for the jail staff and population.

Project Status and Planning

Based upon award receipt the project is projected to begin, on or about, 9/1/20 and run through 12/31/2021.

Funding

The project is 100% grant funded. The proposed schedule of payments received by the County is through quarterly reimbursements submitted to the Ohio Department of Public Safety, Office of Criminal Justice Services.