



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD
COMMUNICATIONS COMMITTEE**

Communications Committee Meeting Minutes

Date/Time: Wednesday, May 31, 2017

Location: Independence Fire Station
6305 Selig Road
Independence, Ohio 44131

Attendees (Voting Committee Members)

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief William Shaw	X	Chairman		
Steven Greene		Vice Chair – (Law Enforcement)	Craig Bollinger	
Randy Kimbro	X	Brook Park	Lt. Tom Cramer	
Brad Handke	X	City of Cleveland Rep.	Courtney Newman	
Laura Palinkas	X	City of Cleveland Rep.	Jack McCarthy	
Debra Cavett	X	City of Cleveland Rep.	Lt. Reynaldo Oritz	
Lisa Raffurty	X	CECOMS	Supervisor Shawn Smith	
Melinda Burt		Cuyahoga County	Nancy Kolcan	
Pete Greene	X	Cuyahoga County		
Chief Scott Gilman	X	Fire	Chief Rega	
Chief Chris Lyons		Fire	Chief Turner	
Kevin Friis		Hospitals	Beth Gatlin	
Nick DiCicco		Law Enforcement	Carol Haddon	X
Chief Bruce Elliott	X	MARCS	Chief Tom Robinson	
Jim Heath	X	MARCS	Chief Freeman	
Jeff Scott		Law Enforcement	Deano McNeil	
George Balasko	X	PARMA	Capt. Ronald Heffern	
Mike Lasky		PARMA	T.J. Martin	x
Rob Jamieson		Public Works	Bob Girardi	
Tim Clapp	X	Regional Dispatch	Jack McCarthy	
Ron Barlow	X	Regional Dispatch	Kristina Eich	

Others in Attendance: E. Schepp, S. Garwood, R. Flaherty, J. Hofman, C. Newman, J. O’Flaherty, J. McCarthy, S. Rega.

AGENDA ITEMS

1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION

- Called to order by Shaw at 9:35 AM.
- Roll Call conducted, 15 voting members, quorum met.

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2. PUBLIC COMMENT

- None

3. APPROVAL OF OCTOBER MINUTES

- Balasko motioned, Martin seconded. Passed with all AYES.

4. RADIO TEMPLATE

- Brad reported that Zones Z75 and Z76 were added per national standards.
- Steve Greene had asked Brad about M34.
- Balasko motioned that the template be accepted as presented. Seconded by Martin.
- Brad and Courtney were thanked for their work in assembling all emails into one document.
- Shaw noted that the template is the best in the state and we need to practice using it.
- Voice vote: All Yeas, no nays or abstentions.
- Shaw will draft a letter and send it out to the programmers.
- Shaw will present it to the CCESAB for final approval.

5. RADIO ALLOCATIONS

- Should go out for bid by next week and the paperwork will be made available to the sub-committee prior to publication.
- Martin brought up that he was given EF Johnson radios but has not been able to get the vendor to program them because they do not have a Parma radio system key.
- Martin told to contact Brandy Carney for that issue because the purchase included programming through the vendor.
- University Circle wants to change their submission of radios from 5 to 35 so that they can join Cleveland full time for daily use.
- Gilman suggests that we keep a running list of any future needs.
- Greene volunteered to create that list as it had been done about 3 years ago.

6. COUNTYWIDE FIRE NOTIFICATION SYSTEM

- Test this Friday at 11 and 11:30

7. EXERCISES/DRILLS FOR COM-L PARTICIPATION

- Nothing New

8. ANNOUNCEMENTS / OTHER BUSINESS

- Cache radios were purchased by the County and located at various locations. Currently, they are at 3 locations. The Fire Chief's Association was billed for them as the fee structure changed. The Fire Chief's do not want to pay the fees because of the low use and feel that the County should be paying the fees. The radios are XTS5000 that were purchased in 2003 and are now at the end of their life cycle.
- Elliot suggested that the radios should be given to agencies that need them. The last time that the radios were used was during the Police Memorial parade. MARCS fees has changed so Shaw has asked if the cache radios are still needed or not. Should they be replaced?
- Heath asked why the County isn't paying the fees as they are a County asset.
- Steve Garwood needs a clean list of serial numbers for the cache radios to check activity. Greene will get him that list.

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9. EXECUTIVE SESSION

- No executive session conducted.

10. NEXT MEETING

- Next meeting will be held on Wednesday, September 13, 2017 @09:30a. Location is Independence Fire Department.

11. ADJOURNMENT

- Motion to adjourn by Balasko, second by Martin.
- Adjourned at 10:32 AM