



9-1-1 Planning Committee
Tuesday, February 26, 2013 2:00 p.m.
Meeting Minutes
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Location: Cuyahoga County-Public Safety & Justice Services,
310 W. Lakeside Avenue Cleveland, OH 44114

Voting Members Present:

Norberto Colón-Cuyahoga County; Martin Flask-City of Cleveland; Greg Baeppler-City of Parma; Mayor Joseph M. Cicero, Jr.-Mayor of Lyndhurst; Sherri Lippus-Olmsted Township Trustee

Guests:

Chief Steve Szeredy-Gates Mills Police Dept.; Nancy Kolcan-CECOMS/911 Coordinator; Brandy Carney-Office of Emergency Management; Paula Young-Public Safety Grants; Larry Jones II, City of Cleveland; Members of the 9-1-1 Technical Advisory Committee

AGENDA ITEMS

- I. **Call to Order** – Chairman Norberto Colón called the meeting to order.
- II. **Roll Call** – All voting members in attendance for a quorum. Guests and members of the 9-1-1 Technical Advisory Committee in attendance introduced themselves.
- III. **Public Comment** – None.
- IV. **Approval Of Minutes - June 26, 2012 Meeting** ***Action Item-Vote**
Motion to approve the minutes of the June 26, 2012 meeting made by Mayor Cicero; seconded by Greg Baeppler; all in favor; none opposed; minutes approved.
- V. **Chair Report – Norberto Colón**
 - 9-1-1 Legal Review: Handouts included Cuyahoga County Law Dept. response to the necessity of the 911 Technical Advisory Committee; and allowable expenses under the 911 fund per the Ohio Revised Code (ORC). Noted some items will be moot due to new and pending legislation.
 - 9-1-1 Legislative Update: Opinion No. 2009-031 from the Ohio Attorney General and 2007 Public Utilities Commission of Ohio (PUCO) decision on disbursement approval from Wireless 911 Government Assistance Fund.

Comment on establishment of Emergency Services Internet Protocol Network (ESInet) Steering Committee and local support by State Rep. Bill Patmon; along with funding recommendations.
 - Wireless Fund Update: Review of Wireless 911 Government Assistance Fund revenue and balances 2006 thru 2012; expenditures for 2010 thru 2012; revenue projection of \$7 mil at end of 2013.
 - 9-1-1 Consolidation Plan: Mention of House Bill (HB) 360 & HB 472, most notable removal of 9-1-1 authority from PUCO to the Ohio Dept. of Public Safety & Ohio Dept. of Taxation effective January 2014. Noted conflicting issues within the two bills regarding Countywide 911 Systems and Public Safety Answering Points (PSAPs) and eligibility/compliance standards under NextGen911 for funding.



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Chairman Colón deferred from the agenda so Paula Young could give an update on the Cleveland State University (CSU) PSAP Consolidation Feasibility Study; service available to any municipality in the county interested in consolidating their dispatch center services. She noted ongoing studies for the SPAN Group which includes Mayfield Hts, Mayfield Village, Highland Hts, Richmond Hts, Gates Mills, and Lyndhurst. In addition to the South Central Group including North Royalton, Broadview Hts, Seven Hills and others.

Chairman Colón commented on the 9-1-1 Consolidation Plan to be published soon, and use of county funds to support consolidation efforts. He asked the board to review and will reach out to members individually for suggestions and support for the final document.

VI. PSAP Quarterly Meeting Update / 9-1-1 Call Stats

Nancy Kolcan, 9-1-1 Coordinator with CECOMS gave an update on the PSAP Quarterly meetings stating they are well attended. Noted the importance of geographical information system (GIS) and Main Street Address Guide (MSAG) updates for the county. CECOMS has provided tours of their operating center. Call statistics sent out monthly. Meeting attendance is encouraged as information updates are presented.

VII. 9-1-1 Countywide Plan Discussion & Review

Chairman Colón reviewed the Countywide 9-1-1 Plan, noting plan approval requirements; possible changes to the 9-1-1 Technical Advisory Committee; approval by the 9-1-1 Planning Committee for communities considering consolidation.

VIII. 9-1-1 Countywide Plan Approval Process - Action Item Votes

Action Item I	Approve Amendment-Countywide 9-1-1 Plan: Process to Consolidate PSAPs: Inform the 9-1-1 Planning Committee in writing of efforts to consolidate, as required by Ohio Revised Code, the 911 Planning Committee must approve all adjustments in territories served by PSAPs.	Norberto Colón moved to approve; 2 nd by Martin Flask All in Favor; None Opposed; Process Approved.
Action Item II	Approve Amendment-Countywide 9-1-1 Plan: Municipal Consolidation Efforts: 1) Village of Newburgh Heights to Cuyahoga Heights PD 2) Oakwood Village to Walton Hills PD 3) City of Pepper Pike to Beachwood PD	Mayor Cicero moved to approve; 2 nd by Sherri Lippus All in Favor; None Opposed; Consolidation Approved.
Action Item III	Approve Amendment-Countywide 9-1-1 Plan: Miscellaneous: 1) Page 22; 3 rd bullet point to read "...as allowable by ORC." 2) Graphic (typo on map)	Norberto Colón moved to approve; 2 nd by Martin Flask All in Favor; None Opposed; Amendments Approved.



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IX. MLTS/PBX Legislation (*Multi Line Telephone Systems/Private Branch Exchanges*)

Paula Young commented on pending legislations nationwide in relation to large companies with multiple floor buildings. Jim Gibbs, City of Independence, Information Technology Dept. provided detail on the issues surrounding the requirement of Enhanced 9-1-1 (E911) services to receive accurate and precise location information. This item was presented to the Committee for consideration and recommendation.

X. *Executive Session

Chairman Colón called roll for approval of Executive Session: Allowing members of the 9-1-1 Technical Advisory Committee to remain for RFP discussion and vendor recommendation: All in Favor; None Opposed.

9-1-1 Technical Advisory Committee Report

Chief Szeredy, Chair of the 9-1-1 Technical Advisory Committee, reviewed the objectives and tasks of the committee in developing the Request for Proposal (RFP) for ANI/ALI Controllers and the Vendor Hosted Next Generation 9-1-1 (NG911) Solution with a ten (10) year plan.

Discussion surrounding benefits of a vendor hosted solution as opposed to county owned, system capacity, implementation timelines, equipment/maintenance issues, funding and cost breakdown.

Noted was the importance of a Project Management component for this initiative; as well as terms and conditions for the NG911 contract-to be discussed at the next meeting.

RFP Recommendation

It is the recommendation of the 911 Technical Advisory Committee that a vendor hosted solution should be the only solution considered for this project and that a ten year contract should also be agreed upon per the RFP bid.

***Chairman Colon moved to end the Executive Session; Greg Baeppler seconded the motion; all in favor; none opposed.**

Action Item IV	<u>Vendor Recommendation Approval:</u> Approval of the 9-1-1 TAC Recommendation to award RFP#26413 to Emergency Call Works, Inc. and to move forward with contract negotiations.	Norberto Colón moved to approve; 2 nd by Martin Flask All in Favor; None Opposed; Recommendation Approved.
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XI. Adjournment

Motion to adjourn made by Mayor Cicero; meeting adjourned.

Next Meeting:

TBD