

## **9-1-1 Technical Advisory Committee**

Gates Mills Police Department  
1470 Chagrin River Road  
Gates Mills, OH 44040

October 19, 2012

10:00 a.m.

### **MINUTES**

**Attending Members:** S. Szeredy, R. Hannary, M. Christie, P. Johnson, P. Fox

**Attending Non-Members:** P. Young, S. Greene, N. DiCicco

#### **Call to Order/Roll Call**

- Chief Szeredy at 10:15 p.m.
- Quorum established

#### **Public Comment**

- No public comments were given

#### **Approval of Minutes**

- Motion to approve 10/09/2012 minutes made by R. Hannay and seconded by M. Christie

#### **Discussion of the RFP Review**

- Discussion ensued regarding who would review the proposals. The following was determined:
  - Each voting member
  - End users would be asked (i.e. L. Mariola, T. Wilson, N. Pishnery)
  - Technical experts with experience with 911 systems would be asked (S. Greene, N. DiCicco)
- Discussion ensued regarding how the proposals would be reviewed and scored. It was decided:
  - The cost/pricing sections were removed from each proposal so reviews could be conducted without prejudice
  - The cost/pricing will be evaluated and reviewed at the end during the overall scoring process

- Each reviewer would be responsible for thoroughly reviewing the proposals for compliance with each section
- The reviewers would provide specific notes where necessary and overall section comments
- Upon completion of the reviews, the proposals would be scored as a group, section by section
- Each reviewer will sign off to attest to the final overall scores provided
- The Proposals would be reviewed/assigned the following:
  - 1 - Carousel/Cassidian
  - 2 – Motorola/Entrado
  - 3 – AT&T/MicroData
  - 4 – Emergency Callworks

### **Other Business**

- No other business to discuss

### **Next meeting**

- The next meetings were scheduled as follows:
  - November 6, 2012, 9:30 a.m - 4:00 p.m., Gates Mills PD
    - Finish review of Proposal 1
    - Review Proposals 2 and 3
  - November 14, 2012, 9:30 a.m - 4:00 p.m., Gates Mills PD
    - Review Proposal 4
    - Overall review discussion

### **Adjourn**

- Motion to adjourn made by M. Christie and seconded by P. Fox
- S. Szeredy adjourned the meeting at 11:52 p.m.