



**PUBLIC SAFETY URBAN AREA WORKING GROUP  
EXECUTIVE COMMITTEE  
MAY 31, 2012  
2:00 P.M.**



Location: Lyndhurst City Hall  
5301 Mayfield Road  
Lyndhurst, Ohio 44124

<b>Executive Committee Voting Members NAME</b>	<b>Present L=Late</b>	<b>ASSOCIATION</b>	<b>ALTERNATE</b>	<b>Present L=Late</b>
Chief Kenneth Ledford	✓	<b>Chairman – Fire Chiefs Assoc.</b>		
Chief Mark Ramach	✓	<b>Co-Chair – (Fire Committee)</b>		
Norberto Colón		<b>Cuyahoga County Rep.</b>	Vallerie Propper	✓-L
Laura Palinkas		<b>City of Cleveland Rep.</b>	Larry Jones II	✓
Mayor Joseph M. Cicero, Jr.	✓	<b>Mayors &amp; Managers Rep.</b>		
<b>Guests/Attendees</b>				
Nora Hurley	✓	<b>Cuyahoga County Law Dept.</b>		
Brandy Carney	✓-L	<b>Office of Emergency Management</b>		
Paula Young	✓	<b>Public Safety Grants</b>		

**CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**

Chairman Chief Ledford called the meeting to order at 2:00 p.m. Michelle Norton called the roll and a quorum was in attendance.

**PUBLIC COMMENT**

Chief Ledford opened the floor for public comments; no public comments. At this time Nora Hurly of the Cuyahoga County Law Dept. was introduced to review the Bylaws changes and discuss the open meeting policy.

**APPROVAL OF MINUTES**

No recent meetings; none to approve.

**FY2008 – 2011 HSGP**

Paula Young led the conversation regarding allocation of radios that have been procured, as requested by the Communications Committee. Questions ensued as to the role of the Executive Committee in recommending, advising, or approving the distribution process for the radios. Nora Hurley was asked for an unofficial opinion as to the role of this committee, after explanation by the group on ways the Executive Committee has operated in the past as a governing body and, in an advisory position per the Bylaws. Nora indicated she would need further review of the bylaws and make-up of the committees.

Discussion surrounding the distribution of the radios continued on the following issues; future funding, regionalism, interoperability/technology, the number of radios purchased, the review and evaluation method by the Communications Committee used to determine distribution, as well as opposition met from several local communities on those methods. General consensus of the group was that the Bylaws should be revised so that it empowers the Executive Committee to act with authority, and not bow under political pressures.



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**CURRENT BYLAWS UPDATE**

Bylaws were reviewed in terms of membership, and the Ohio Revised Code (ORC) mandates, along with grants requirements for appointments to the full board, notable item changes included:

- Addition of two (2) representatives from the Mayor/Managers Association.
- Remove MMRS appointment due to grant program ending; may change to Medical Examiner
- Remove Public Safety/EMA Committee; EMA is represented by the OEM Administrator on main board.

Proceeding with a full review of the Bylaws document by section, discussion and recommendations for operational changes, language clarification, and rearrangement of sections for continuity was had. Consideration regarding how and when an Executive Session can be called resulted in Vallerie Propper stating Operating Rules for an Executive Session will be written as an addendum to the Bylaws. Nora Hurley commented to be sure criteria met in ORC 121.22(G) before an Executive Session is called.

Section 3.10-Meeting Regarding Funding was discussed at length with regard to the Executive Committee and the main Board's position in terms of funding requests, voting and recommendations. Consensus of the group was that the Executive Committee should make the final recommendations with the Urban Area Security Strategy as the basis for prioritization of those requests. It was asked if the officers will need to be re-elected due to the name change from PSUAWG to CCESAB, Nora Hurley indicated no, officers previously elected shall remain.

Revisions will be completed and submitted to the full Board for review before a final vote, and approval by the County Executive.

**OPEN MEETING POLICY**

Nora Hurley provided an overview of *Ohio Open Meetings Act* (handout) and explained key points about the requirements for public bodies and open meetings, and noted public meetings cannot be held by conference call. In addition she explained meeting dates, times and location must be published, with agendas and minutes made available in a reasonable timeframe.

**ANNOUNCEMENTS / MISC. BUSINESS**

None

**EXECUTIVE SESSION**

None

**NEXT MEETING**

To be Determined

**ADJOURNMENT**

Chief Ledford called for adjournment; all in favor; meeting adjourned @ 4:50 p.m.