



**PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)  
BOARD MEETING  
MINUTES**



Date/Time: Thursday, June 14, 2012 / 2:00 P.M.

Location: Cuyahoga County Board of Health  
5550 Venture Blvd, Parma, OH 44124

**Attendees (Voting Board Members)**

L=Late

NAME	Present	ASSOCIATION	ALTERNATE	Present
Chief Kenneth Ledford	✓	<b>Chairman – Fire Chiefs Assoc.</b>		
Chief Mark Ramach		<b>Co-Chair – (Fire Committee)</b>		
Norberto Colón		<b>Cuyahoga County Rep.</b>	Vallerie Propper	✓
Laura Palinkas		<b>City of Cleveland Rep.</b>	Larry Jones II	✓
Mayor Joseph M. Cicero, Jr.	✓	<b>Mayors &amp; Managers Rep.</b>		
Chief Daniel Gilles		<b>Police Chiefs Assoc.</b>		
Sherri Lippus		<b>Township Trustee (Olmsted Twp.)</b>	Asst. Chief John Rice	
Jim Willson		<b>MMRS</b>		
Robert Horwatt	✓	<b>City of Cleveland Rep.</b>		
Harold Pretel		<b>City of Cleveland Rep.</b>	Ron Kauntz	✓
Brandy Carney	✓	<b>Emergency Management</b>		
Sheriff Bob Reid		<b>Cuyahoga County Sheriff</b>	Tim Oleksiak	✓
Chief John P. Joyce		<b>GCRTA</b>	Lamont Lockhart	
<b>FUNCTIONAL COMMITTEES</b>				
Peter Killmer – Chair		<b>AMS *Non-Voting</b>	Robert Kollar – Co Chair	✓
Sharon Nicastro - Chair	✓	<b>Citizen Corps</b>	Michelene Holland – Co Chair	
Chief Christopher Flynn - Chair	✓	<b>Communications</b>	Peter Greene – Co Chair	
Chief Joseph Zemek - Chair	✓	<b>EMS</b>	Chief Briant Galgas – Co Chair	
Chief Mark Ramach – Chair		<b>Fire</b>	Chief Mario Bellido – Co Chair	✓
Beth Gatlin - Chair	✓	<b>Health &amp; Medical</b>	Rebecca Hysing – Co Chair	✓
Chief Scott Lee - Chair	✓	<b>Law Enforcement</b>	Chief Kevin Nietert – Co Chair	
Bob Girardi - Chair		<b>Public Works</b>	Ed Gallagher – Co Chair	
		<b>Public Safety/EMA</b>		

**AGENDA ITEMS**

**1. CALL TO ORDER**

Chairman: Chief Ledford called the meeting of the Public Safety Urban Area Working Group, June 14, 2012 to order.

**2. QUORUM DETERMINATION**

The roll was called by Michelle Norton and it was determined a quorum was in attendance.

**3. PUBLIC COMMENT**

Chief Ledford called for public comments: Ron Kauntz spoke in support of Marine Week.

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**4. APPROVAL OF MINUTES**

Chief Ledford asked for a motion to approve the minutes of the May 10, 2012 meeting:  
Mayor Cicero moved; Chief Zemek seconded; All in Favor; None Opposed.

**5. OEM ADMINISTRATOR UPDATE**

Walter Topp was introduced as the Office of Emergency Management Administrator. He gave a brief summary of his background which includes experience with Cleveland Police Dept. the U.S. Coast Guard and the U.S. Navy.

**6. COMMITTEE REPORTS**

**AMS – Robert Kollar**

Reported on recent port security multi-agency exercise; after-action report being completed. Comment on multi-agency celebration for the bicentennial of the War of 1812 Labor Day Weekend. Cleveland EOC may be used as the unified command center.

**Citizen Corps – Sharon Nicastro**

Awaiting return of CERT agreements for 2009 funding; remaining balance will offset radio purchase. Reviewing 2010 requests; receipt of a \$12,500 grant will be used for large-scale exercise Feb. 2013.

**Communications – Chief Christopher Flynn**

Committee met June 13<sup>th</sup>; discussed future of MotoBridge regarding equipment and updates. Radios procured (799) to be inventoried and distributed. Three seminars will be held for Tactical Interoperable Communications Plan (TICP) and radio training.

**EMS – Chief Joseph Zemek**

Committee met June 4<sup>th</sup>; reviewed spending plans, announced upcoming training.

**Fire – Chief Mario Bellido**

Committee meeting cancelled, no report

**Health/Medical – Beth Gatlin**

Committee did not meet due to restructuring per Bylaws. Completed the Northeast Ohio Metropolitan Medical Response System (NEOMMRS) Conference June 8. Comment on upcoming National Disaster Medical System (NDMS) exercise, Hotter in Cleveland, July 24-25, requesting volunteers as evaluators, controllers and observers.

**Law Enforcement – Chief Scott Lee**

Committee did not meet, no report

**Public Safety/EMA – Brandy Carney**

Tara Vargovich and Serena Steele, from the Office of Emergency Management (OEM), presented information on the Training & Exercise Planning Workshop (TEPW), to be held June 23, 2012 to review the 3-5 year training plan for the County to be reported to the State.

**Public Works – No Report**

PUBLIC SAFETY-URBAN AREA WORKING GROUP (PS-UAWG)  
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**7. EXECUTIVE SESSION**

Chief Ledford stated there will be no Executive Session. He commented on the name and organizational changes for the PS-UAWG. Nora Hurley, Cuyahoga County Law Dept., was introduced and discussed some of those changes for public body meetings in accord with The Ohio Open Meetings Acts. (See handout). It was noted meetings and voting must be held in person (no conference calls or electronic voting).

**8. PUBLIC SAFETY GRANTS**

Paula Young noted all open grants are operating well; working to complete FY2009 which ends August 31, 2012. Comments on the existent audit, inventory of equipment and upcoming site visits. Discussion on FY2012 funding without the UASI grant; FY2012 SHSP is competitive and will focus on sustainment, closing gaps and building new capabilities. Information will be sent to the committees prior to the next UAWG meeting (July 12<sup>th</sup>); added final project review meeting on (July 19<sup>th</sup>) location to be determined.

**9. ANNOUNCEMENTS / MISC. BUSINESS**

Brandy Carney gave an overview of revisions to the Bylaws highlighting changes to membership; open meeting policy for all committees; funding requests; board recommendations and voting. Vallerie Propper noted the name change back to Cuyahoga County Emergency Services Advisory Board (CCESAB), as well as the Conflict of Interest Statement to be revised. Suggested changes or questions regarding the Bylaws can be sent to Brandy Carney.

**10. NEXT MEETING**

Thursday, July 12, 2012, at 2:00 p.m., at the Northeast Ohio Regional Sewer District (NEORSB).

**11. ADJOURNMENT**

Chief Ledford called for a motion to adjourn: Chief Zemek moved; Mayor Cicero seconded the motion; All in favor; None opposed; Meeting adjourned.