



Cuyahoga County Board of Control Agenda
Monday, January 9, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

II – REVIEW MINUTES – 1/3/17

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B – New Items for Review

BC2017-23

Department of Information Technology, recommending an award on RQ37323 and enter into a contract with EP Technology Inc. in the amount not-to-exceed \$14,600.00 for maintenance on (2) Microplex HD60 and HD90 printers for the period 12/4/2015 - 12/3/2017.

Funding Source: General Fund

BC2017-24

Department of Information Technology, submitting an amendment to Contract No. CE1600106 with TEC Communications, Inc. for maintenance on (2) Nimble Enterprise Storage SANS Solutions for the period 2/1/2016 – 1/31/2017 to extend the time period to 12/12/2019 and for additional funds in the amount not-to-exceed \$32,000.00.

Funding Source: Public Assistance Fund

BC2017-25

Treasurer's Office, recommending an award on RQ38364 to Mid-West Presort Mailing Services, Inc. in the amount not-to-exceed \$284,217.00 for printing and mailing of first and last half 2016 real property and delinquent collection tax bills.

Funding Source: Treasury Management Fund

BC2017- 26

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood in partnership with the City of Cleveland, submitting an agreement with Case Western Reserve University

on behalf of First Year Cleveland in the amount not-to-exceed \$472,700.00 for the MomsFirst Program for the period 9/1/2016 – 8/31/2017.

Funding Source: Ohio Department of Medicaid

C – Exemptions

BC2017-27

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500274 with Hepner Air Filter Service, Inc. for heating, ventilation and air conditioning filter replacement services for various County buildings for the period 11/1/2015 - 10/31/2016 to extend the time period to 10/31/2017; no additional funds required.

BC2017-28

Medical Examiner's Office, submitting an RFP exemption on RQ37036, which will result in an award recommendation to Charles Brenner in the amount not-to-exceed \$19,200.00 for maintenance on DNA View software for the period 10/1/2016 – 9/30/2019.

Funding Source: General Fund

BC2017-29

County Prosecutor's Office, submitting an RFP exemption on RQ36492, which will result in an award recommendation to SHI International Corp. in the amount of \$307,595.22 for Microsoft Enterprise Agreement volume licensing for Microsoft-related services for the period 2/1/2016 - 1/31/2019.

Funding Source: General Fund

BC2017- 30

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in an amendment to Agreement No. AG1400123 with Educational Service Center of Cuyahoga County for fiscal agent services in connection with staffing for Mental Health System Coordinator, Resource and Training Coordinator and Mental Health/Child Welfare Therapist for the period 8/1/2014 - 12/31/2016 for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: Health and Human Services Levy Fund

D – Consent Agenda

BC2017-31

Department of Public Works on behalf of the Sheriff's Department, recommending to declare miscellaneous office equipment, cameras and Laptops that are obsolete and have no value as surplus County property no longer needed for public use; recommending to discard or salvage said items, in accordance with Ohio Revised Code Section 307.12(I).

Funding Source: N/A

BC2017-32

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/9/2017

Direct Open Market Purchases (Purchases between \$500 - \$25,000)				
Requisition #	Description	Department	Vendor Name	Total
JA-17-38717	Multi-threat protection suits for Greater Cleveland Regional Transit Authority CBRNE Team	Department of Public Safety and Justice Services	Safeware Inc.	\$7,568.20
JA-17-38870	Hazmat specialty detection equipment replacement	Department of Public Safety and Justice Services	Safeware Inc.	\$18,014.92
CT-17-38719	Tow behind compressor	Department of Public Works	Phillips Contractors Supply, LLC	\$22,553.00
CT-17-38877	Locks and hardware for Jail I, Jail II and Juvenile Justice Center	Department of Public Works	Craftsman Hardware Company, Inc.	Not-to-exceed \$16,332.80
CT-17-38961	Bronze/cast handrail brackets for ADA Courthouse upgrade project	Department of Public Works	Wagner	\$3,168.21
CT-17-38962	Propylene Glycol for various County buildings	Department of Public Works	Cleveland Hermetic Supply Inc.	\$19,806.22
CT-17-38964	Steam valve and related components for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$24,500.00
AU-17-38997	Sentry digital safe for Southgate Auto Title Division	Fiscal Office	Frontier Industrial	\$994.00
SH-17-38969	Cleanser for Jail	Sheriff's Department	Astro Supply	\$15,600.00
SH-17-38984	Undergarments for inmates	Sheriff's Department	Bob Barker Company Inc.	\$3,154.32
SH-17-38992	8 oz. paper cups	Sheriff's Department	W.B. Mason Company, Inc.	\$558.60
SH-17-38993	Bouffant caps for Jail kitchen	Sheriff's Department	Amercare Products, Inc.	\$703.68
Items already purchased				
Requisition #	Description	Department	Vendor Name	Total
CE16-38783	Bridge inspection and maintenance fit	Department of Public Works	Argus Hazco	\$957.00

	testing for OSHA compliance			
CE-17-38953	Road salt for snow and ice removal	Department of Public Works	Cargill, Inc.	\$5,024.01
CE-17-38955	Full face mask fit testing for OSHA compliance	Department of Public Works	Argus Hazco	\$807.00
CR-17-39008	Certification fees for continuing education credits	Medical Examiner	Case Western Reserve University	\$3,500.00

V – OTHER BUSINESS

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Tuesday, January 3, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson
Michael Dever, Director Department of Public Works
Dennis Kennedy, Fiscal Officer
Lenora Lockett, Director Office of Procurement and Diversity
Trevor McAleer, County Council (Alternate for Dan Brady)
Councilman Dale Miller

II – REVIEW MINUTES – 12/19/16

Armond Budish motioned to approve the minutes from the December 19, 2016 meeting, as written.
Dale Miller seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment.

IV – CONTRACTS AND AWARDS

A – Tabled Items

No tabled items

B – New Items for Review

BC2017-01

Department of Public Works, recommending an award on RQ38327 to Fallsway Equipment Co., Inc. in the amount of \$44,956.00 for the purchase of (1) Truck Body and Crane mounted on a County owned Cab/Chassis. Funding Source: Sanitary Sewer Fund

Don Jerele, Public Works, presented. Dale Miller asked the procurement method. Armond Budish motioned to approved; Dale Miller seconded. Item BC2017-01 was unanimously approved.

Lindy Burt noted for the record that Dennis Kennedy was in attendance.

BC2017-02

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on 5- Sun Solaris Operating System T4 servers for the period 6/30/2015 - 6/29/2016 to extend the time period to 6/29/2019, to change the scope of services, effective 6/30/2016 and for additional funds in the amount not-to-exceed \$201,111.48.

b) Submitting an amendment to Contract No. CE1500151 with Great Northern Consulting, LLC for support and maintenance on 5- Sun Solaris Operating System T4 servers for the period 6/30/2015 - 6/29/2016 to extend the time period to 6/29/2019, to change the scope of services, effective 6/30/2016 and for additional funds in the amount not-to-exceed \$201,111.48.

Funding Source: General Fund

Pat Wright, Information Technology, presented. Trevor McAleer asked if HHS Levy funds should be used to support a portion of the contract, since the equipment was originally procured for Health and Human Services. Armond Budish motioned to approved; Dale Miller seconded. Item BC2017-02 was unanimously approved.

BC2017-03

Department of Information Technology,

a) Submitting an RFP exemption on RQ38946, which will result in an award recommendation to Alindus, Inc. fka MNCL, Inc. in the amount of \$80,550.00 for a Cloud-Based Information Technology Service Desk Management Application for the period 1/17/2017 – 1/16/2018.

b) Recommending an award on RQ38946 to Alindus, Inc. fka MNCL, Inc. (40 - 5) in the amount of \$80,550.00 for a Cloud-Based Information Technology Service Desk Management Application for the period 1/17/2017 – 1/16/2018. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-03 was unanimously approved.

BC2017-04

Department of Information Technology, recommending an award on RQ38367 to DLT Solutions, LLC, in the amount not-to-exceed \$47,743.11 for licenses, maintenance and support on Solarwinds software applications for the period 12/31/2016 – 7/28/2019. Funding Source: General Fund

Pat Wright, Information Technology, presented. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-04 was unanimously approved.

BC2017-05

Department of Human Resources, recommending an award on RQ38555 to The MetroHealth System in the amount of \$25,500.00 for Flu Shot Clinics for County employees for the period 9/20/2016 – 10/11/2016. Funding Source: Wellness Fund

Pat Smock, Department of Human Resources, presented. Dale Miller asked if the services would be offered free of charge to County employees again in 2017. Dennis Kennedy asked if the contract amount is a flat or not-to-exceed amount. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-05 was unanimously approved.

BC2017-06

Office of Procurement & Diversity, recommending an award on RQ38307 and enter into a contract with Air-Rite, Inc. (10-2) in the amount not-to-exceed \$130,000.00 for HVAC filters for the Department of Public Works for the period 1/1/2017 – 12/31/2018. Funding Source: Internal Service Fund

Lenora Lockett presented. Dale Miller asked the estimate on the contract, and whether unit costs are in line with expectations. Further discussion ensued regarding the costs and benefits of purchasing all filters through a single supply contract, versus purchasing different filters through various suppliers. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-06 was unanimously approved.

BC2017-07

Office of Procurement & Diversity, submitting an amendment to Contract No. CE1500276 with Dunbar Armored, Inc. for armed guard and armored truck services for various County departments and agencies for the period 10/1/2015 - 9/30/2018, to change the scope of services, effective 1/1/2017 and for additional funds in the amount of \$15,770.16. Funding Source: General Fund

Lenora Lockett presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-07 was unanimously approved.

BC2017-08

Court of Common Pleas/Juvenile Court Division/Domestic Relations Division/Probate Court Division, recommending an award on RQ37422 and enter into a Master Contract with various providers in the total amount not-to-exceed \$373,368.00 for interpretation and translation services for the period 1/1/2017 - 12/31/2018: a) Certified Interpreters United, LLC in the amount of \$77,800.00; b) The Cleveland Hearing and Speech Center in the amount of \$48,068.00; c) Cross Thread Solutions, LLC in the amount of \$189,500.00; d) Vocalink Language Services in the amount of \$58,000.00. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. Dennis Kennedy asked how the vendor located in Dayton manages service delivery. Armond Budish asked if service providers are local, and if not, whether additional transportation costs are incurred. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-08 was unanimously approved.

BC2017-09

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1600113 with Specialized Alternatives for Families and Youth of Ohio, Inc. for respite services for Domestic Violence Prevention Program for the period 7/1/2016 - 12/31/2016, to extend the time period to 9/30/2017, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$3,009.00. Funding Source: TITLE IV-E (Special Revenue Funds)

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-09 was unanimously approved.

BC2017- 10

Domestic Relations Court, recommending an award on RQ38765 and enter into an agreement with Cuyahoga County Department of Public Safety and Justice Services/Office of Mediation in the amount not-to-exceed \$242,776.00 for mediation services for the period 10/1/2016 – 9/30/2017. Funding Source: General Fund (with 66% Title IV-D reimbursement on 50% of contract cost)

The Department was not in attendance, but the Board agreed to consider the item. There were no questions. Armond Budish motioned to approved; Michael Dever seconded. Item BC2017-10 was unanimously approved.

BC2017- 11

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1300249 with YMCA of Greater Cleveland for transitional housing and case management services for male ex-offenders for the Open Door Housing Program for the period 3/1/2013 - 12/31/2016, to extend the time period to 12/31/2017, to change the scope of services effective 1/11/2017, and for additional funds in the amount not-to-exceed \$300,000.00. Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-Entry, presented. Dennis Kennedy asked for a description of the change in scope of services. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-11 was unanimously approved.

BC2017-12

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1400125-01 with Recovery Resources for Re-entry Redirection for the Jail Diversion Program for the period 5/1/2014 - 12/31/2016, to extend the time period to 12/31/2017, and for additional funds in the amount not-to-exceed \$150,000.00. Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-Entry, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-12 was unanimously approved.

BC2017-13

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1600115 with UPP Claims, LLC a subsidiary of UPP Technology, Inc. for a Web-based billing portal to access The Centers for Medicare & Medicaid Services for the period 6/15/2016 – 6/14/2018, to change the scope of services, effective 11/1/2016 and for additional funds in the amount of \$12,000.00. Funding Source: HHS Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-13 was unanimously approved.

C – Exemptions

BC2017-14

Department of Public Works, submitting an RFP exemption on RQ38806, which will result in an award recommendation to Bentley Systems, Inc. in the amount of \$6,795.00 for subscription services for MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs for the period 12/2/2016 - 12/01/2017. Funding Source: Road and Bridge Fund

Don Jerele, Department of Public Works, presented. He corrected the funding source to 65% Road and Bridge, and 35% Sanitary Sewer. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-14 was unanimously approved.

BC2017-15

Department of Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500031 with Cuyahoga County Land Reutilization Corporation (Land Bank) for administration of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 5/1/2015 - 10/31/2016 to extend the time period to 3/31/2017 and for additional funds in the total amount not-to-exceed \$195,750.00 for the following municipalities: a) City of Bedford Heights in the amount of \$100,000.00; b) City of Rocky River in the amount of \$95,750.00. Funding Source: Cuyahoga County Property Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-15 was unanimously approved.

BC2017-16

Department of Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600036 with Cuyahoga County Land Reutilization Corporation (Land Bank) for administration of the demolition of vacant, abandoned, nuisance or blighted structures in connection with the Cuyahoga County Property Demolition Program for the period 8/17/2015 - 12/31/2016 to extend the time period to 3/31/2017; no additional funds required for the following municipalities: a) City of North Royalton; b) City of Middleburgh Heights. Funding Source: Cuyahoga County Property Demolition Fund

Ken Surratt, Department of Development, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-16 was unanimously approved.

BC2017-17

Court of Common Pleas/Juvenile Court Division, submitting an RFP exemption on RQ38796, which will result in an award recommendation to CDW Government, Inc. in the amount of \$58,067.99 for VMware Enterprise Plus and VCenter Server Standard licenses for VSphere and technical support services for a 3-year period. Funding Source: Special Revenue (Legal Computerization)

Sarah Baker, Juvenile Court, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-17 was unanimously approved.

BC2017-18

Medical Examiner's Office, submitting an RFP exemption on RQ37035, which will result in an award recommendation to X-Ray Services of Ohio in the amount not-to-exceed \$40,894.20 for preventive maintenance services for the period 1/1/2017 – 12/31/2019. Funding Source: Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-18 was unanimously approved.

D – Consent Agenda

There were no questions on the Consent Agenda items. Armond Budish motioned to approve the items; Dale Miller seconded. Items BC2017-19 through -21 were unanimously approved.

BC2017-19

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1400018-01 with Karvo Paving, Co. for reconfiguration of the Warrensville Center Road/Van Aken

Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills for a decrease in funds in the amount not-to-exceed (\$29,880.76)

Funding Source: Road & Bridge Fund

BC2017-20

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1600022 with Cuyahoga County Court of Common Pleas/Juvenile Court Division for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 -12/31/2016 to extend the time period to 9/30/2017; no additional funds required.

Funding Source: Original Agreement FY15 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant

BC2017-21

Office of Procurement & Diversity, presenting proposed purchases for the week of 1/3/2017

<i>Direct Open Market Purchases (Purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>WT-17-38864</i>	<i>Projector for community projects, job fairs, etc.</i>	<i>Cuyahoga Job and Family Services</i>	<i>Quality Ribbons & Supplies Co.</i>	<i>\$799.99</i>
<i>IS-17-38849</i>	<i>DJI Osmo+ Camera and accessories</i>	<i>Department of Information Technology</i>	<i>B & H Foto & Electronics Corp.</i>	<i>\$898.00</i>
<i>IS-17-38854</i>	<i>HP ProBook laptop for new employee</i>	<i>Department of Information Technology</i>	<i>Hewlett-Packard</i>	<i>\$1,152.11</i>
<i>IS-17-38855</i>	<i>Cisco 8831 IP Conference Phones with SmartNet for Domestic Relations Court</i>	<i>Department of Information Technology</i>	<i>Y&S Technologies</i>	<i>\$1,276.00</i>
<i>IS-17-38901</i>	<i>Wireless conference set for Health and Human Services</i>	<i>Department of Information Technology</i>	<i>Bit Direct</i>	<i>\$714.45</i>
<i>IS-17-38902</i>	<i>Backdrop curtain for AV Control Center</i>	<i>Department of Information Technology</i>	<i>Tiffin Scenic Studios, Inc.</i>	<i>\$844.00</i>
<i>IS-17-38948</i>	<i>HP ProBook laptops for Court Reporters at Common Pleas Court</i>	<i>Department of Information Technology</i>	<i>Hewlett-Packard</i>	<i>\$2,056.22</i>
<i>CT-17-38848</i>	<i>Replacement band saw for Justice Center</i>	<i>Department of Public Works</i>	<i>Ornamental Products Tool & Supply</i>	<i>\$1,169.00</i>
<i>CT-17-38853</i>	<i>Replacement Numberall Stamping Press</i>	<i>Department of Public Works</i>	<i>HPM Business Systems Inc.</i>	<i>\$1,897.77</i>
<i>CT-17-38866</i>	<i>Steel toe safety footwear</i>	<i>Department of Public Works</i>	<i>Mansil Footwear, Inc. dba Red Wing Shoe Store</i>	<i>Not-to-exceed \$800.00</i>
<i>CT-17-38880</i>	<i>File folder tags</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$819.00</i>
<i>CT-17-38884</i>	<i>Offset paper for Print Shop (HHS/Re-entry)</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$1,227.90</i>
<i>CT-17-38906</i>	<i>Waterproof phone number stickers for Print Shop</i>	<i>Department of Public Works</i>	<i>Bernard R. Doyle Inc. dba Fastsigns</i>	<i>\$710.00</i>
<i>CT-17-38907</i>	<i>Finishing services for Print Shop (HHS/Re-entry)</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,155.00</i>

CT-17-38931	Replacement compressor for Justice Center	Department of Public Works	Donwil Company	\$1,023.00
CT-17-38938	Runway de-icing fluid for Airport	Department of Public Works	Nachurs Plant Food Company dba Nachurs Alpine Solutions	\$17,480.00
CT-17-38939	Finishing services for Print Shop	Department of Public Works	United Finishing & Die Cutting Inc.	\$510.35
CT-17-38943	Emergency vouchers	Department of Public Works	RR Donnelley	\$598.00
CT-17-38952	Certified mail envelopes for Print Shop	Department of Public Works	Mac Paper Converters	\$1,395.60
CT-17-38974	Return address envelopes for Print Shop	Department of Public Works	Western States Envelope and Label	\$1,930.70
CT-17-38982	Record jackets for Print Shop	Department of Public Works	The Envelope Printery of Ohio Inc.	\$1,075.00
CT-17-38983	Floor wax for Justice Center	Department of Public Works	Sovereign Industries, Inc.	\$955.79
ST-16-38784	Brake parts for S-425 Sanitary Engineer vehicle	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$625.50
JC-16-38263	HP Printers and feeders	Juvenile Court	CDW Government, Inc.	\$6,107.57
SH-17-38862	Ammunition	Sheriff's Department	Vance Outdoors, Inc.	\$17,847.00
SH-17-38933	Bakery pan cleaner for jail kitchen	Sheriff's Department	Acuity Specialty Products Group, Inc.	\$510.40
SH-17-38967	C-Fold paper towels	Sheriff's Department	W.B. Mason Company, Inc.	\$12,350.00
SH-17-38973	Nitrile gloves	Sheriff's Department	Frontier Industrial	\$20,898.00
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CE-17-38951	Deadlatch Solenoid for Jail Complex	Department of Public Works	Craftmaster Hardware Company, Inc.	\$598.64
CT-17-38903	Emergency repairs to generator at Medical Examiner's Building	Department of Public Works	Ohio CAT	\$22,271.64
FC-16-38895	FCSS: Safety adaptive equipment	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$3,100.00
CE-16-38802	Paint for Road & Bridge Trailer	Department of Public Works	Sherwin-Williams Co.	\$604.83
CE-16-38817	Road salt for Bridge Garage	Department of Public Works	Cargill, Inc.	\$3,880.63
CT-16-38801	Paint for Dunham Road Bridge	Department of Public Works	Sherwin-Williams Co.	\$641.29
CT-17-38956	Heat sensor for fire alarm at Justice Center	Department of Public Works	SimplexGrinnell LP	\$704.61
ST-16-38803	Paint for Sanitary Trailer	Department of Public Works	Sherwin-Williams Co.	\$812.91
<i>Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)</i>				

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
SH-17-38649	Spices – January	Sheriff's Department	Benjamin Foods	\$3,676.20
SH-17-38650	Beans – January	Sheriff's Department	Gordon Food Service, Inc.	\$6,360.00
SH-17-38650	Beans – January	Sheriff's Department	Benjamin Foods	\$6,675.00
SH-17-38651	Frozen vegetables – January	Sheriff's Department	Benjamin Foods	\$18,465.00
SH-17-38651	Frozen vegetables – January	Sheriff's Department	Good Source Solutions, Inc.	\$6,270.00
SH-17-38654	Sauces & dressings – January	Sheriff's Department	Benjamin Foods	\$1,822.50
SH-17-38654	Sauces & dressings – January	Sheriff's Department	JNS Foods, LLC	\$8,710.20
SH-17-38655	Beef patties – January	Sheriff's Department	Benjamin Foods	\$15,540.00
SH-17-38656	Bagels – January	Sheriff's Department	JNS Foods, LLC	\$3,942.00
SH-17-38658	Turkey – January	Sheriff's Department	Benjamin Foods	\$6,840.00
SH-17-38659	Bulk cereal – January	Sheriff's Department	Benjamin Foods	\$6,396.00
SH-17-38660	Turkey ham – January	Sheriff's Department	Good Source Solutions, Inc.	\$13,320.00
SH-17-38660	Turkey ham – January	Sheriff's Department	JNS Foods, LLC	\$10,935.00

V – OTHER BUSINESS

BC2017-22 Time-sensitive/mission-critical item – Hugh Shannon presented an item on behalf of the Medical Examiner's Office: RQ39027; repair of Tecan Mini Prep 75 diluter instrument that runs immunoanalysis Elisa drug abuse tests; \$865; vendor – Rindi Rico. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. The motion was unanimously approved. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. The item was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Letter of Intent with Pace Aviation Inc. for an option to Lease Property located at the Cuyahoga County Airport to build an Aircraft Hangar Facility for a period of 1 year.

Funding Source: an approximate investment of \$3,500,000.00 in improvements over the lease term.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with the City of Westlake in connection with the culvert replacement of Bradley Road Culvert C-05.44 over Walker Ditch.

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$80,000.00 from Shaker Heights Board of Education for support of the Spark Early Literacy Program for the period 9/1/2016 – 8/31/2107.

VI – PUBLIC COMMENT

There was no public comment unrelated to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:36 a.m.

Item Details

IV. Contracts and Awards

B. New Items

BC2017-23

Department Of Information Technology

Describe the goods or services to be procured.

Annual maintenance for the Microplex HD60 and HD90 printers, from Dec 4, 2015 thru Dec 3, 2017.

Tier 0 is < 50,000 pages/month (Tier 0 included w/purchase first year), Tier 1 < 100,000/month, Tier 2 < 200,000 pages/month.

	Device	Year 1	Yr1 Uplift	Year 2	Yr1 uplift and Yr2	
Tier 0		\$4,192				
Tier 1	HD60	\$5,055	\$863	\$5,800	= \$6,663	
Tier 2	HD90	\$6,069	\$1,877	\$7,000	= \$8,877	Total \$15,540

Total Cost

\$14,600.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Project Location(s)

PRINTERS ARE LOCATED AT 1642 LAKESIDE

Procurement Type

RFP EXEMPTION

BC2017-24

DEPARTMENT OF INFORMATION TECHNOLOGY

Describe the goods or services being procured.

NIMBLE BUSINESS CASE

Problem Statement

The current IT infrastructure at Health and Human Services uses a Nimble Enterprise SAN solution for data storage. HHS needs maintenance and support for critical patches and solutions. Our engineers call for support a few times a month.

Analysis

HHS currently has a contract in place that expires on 1/31/17.

Solution

HHS would like to amend the contract with TEC for Nimble support that would take maintenance from 2/1/17 until 12/12/19 which is when the Nimble SAN's support from the vendor expires.

Project Description

Nimble SAN is currently supported by TEC. This would be an amendment to the current contract.

Financials

Total cost: \$33,250.00

Total Cost

\$33,250.00

Was the specific project funding included in OBM-approved budget for the current year?

Y

Contract Start Date

2/1/2017

Contract End Date

12/12/2019

BC2017-25

Treasurer's Office

A. Scope of Work Summary

1. Recommend Award to Mid-West Presort Mailing Services, Inc., on RQ38364 for Production and Mailing of First Half and Last Half 2016 Real Property Tax Bills and Delinquent Collection for the County Treasurer, in the amount of \$284,217.00, (\$54,217.00 for Production and Mailing; \$230,000.00 Postage).
2. The primary goals of the project are to have homeowners receive their tax bills in a timely manner enabling the County Treasurer to efficiently collect taxes. The tax bills are mailed in December 2016 and June 2017. In late September or early October 2017 Delinquent collection tax bills are sent to delinquent taxpayers regarding payment. Sending the delinquent notices has been shown to be effective in collection of past-due accounts.

B. Procurement

1. The procurement method for this project was an Alternative Procurement. The alternate procurement exemption was approved by BC2016-935 on December 12, 2016.

C. Contractor and Project Information

Mid-West Presort Mailing Services, Inc.
2222 West 110th Street
Cleveland, Ohio 44102

James M. Gebbie, CEO
216-251-2500

D. Project Status and Planning

1. The project reoccurs annually.
2. The project has 3 phases, estimated to be completed October 2017. The first phase production and mailing of the first half tax bills in December 2016 was already produced and mailed by Mid-West Presort Mailing Services. The second phase will be the production and mailing of the second half tax bills in June 2017 and the third phase will be mailing of delinquent tax bills during the months of September and October 2017.
3. The project is county wide.

E. Funding

1. The project is funded 100% by the General Fund.
19% from TS160101/0278 (\$54,217.00) & 81% from TS160101/0283 (\$230,000.00)
2. The schedule of payments will be per invoice.

Production of approximately 800,000 complete real property tax bill packages (350,000 per collection, 50,000 for the delinquent collection, 50,000 for County Treasury use) each tax bill package including one or more tax bill(s), one return envelope and one carrier envelope. Mailing of the bills is also required.

Prior Novus approval BC2015-793

BC2017- 26

TRANSFER TO THE COUNTY FUNDS FOR THE FIRST YEAR CLEVELAND (FYCLE) PROGRAM

The Goals of First Year Cleveland are to:

- Increase the number of babies surviving their first year of life in Cuyahoga County
- Decrease the infant mortality rate by 25% in targeted communities.
- Reduce racial disparities in infant mortality in targeted communities.

Once these funds have been accepted by the County, they will be added to an existing contract with the City of Cleveland for the MomsFirst program. Additional funding will allow MomsFirst to serve additional consumers.

Project start was September 1, 2016 but because this is a new community wide initiative with many different partners it has taken some time to get this moving.

C. Exemptions

BC2017-27

Describe the goods or services to be provided. Your description should include a brief explanation of need.

The Department of Public Works is submitting this contract amendment with Hepner Air Filter Service, Inc. to extend the original time period of 11/1/15 - 10/31/16 by twelve months, ending 10/31/17. During the original twelve month contract period, only 48% of funds were used so we're extending this contract

by an additional twelve months and requesting \$0. Hepner provides installation services for specialty air filters at various County Buildings and this amendment will ensure there is no interruption of services.

Estimated Cost:
\$0.00

Was the specific project funding included in the OBM-approved budget for the current year?
Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 11/1/2016
End Date: 10/31/2017

Why is this method preferred over the standard, competitive procedure?

By amending the contract with Hepner Air Filter Service, Inc. at this time, it will provide continuous installation services for specialty air filters at various County buildings and ensure there is no interruption of services. The current contract has ample funds to cover an additional twelve month period without requested additional funds.

Were other vendors evaluated? If not, explain.

No other vendors were evaluated at this time; the Department of Public Works is submitting this as a one (1) year amendment extension and for zero dollars with the existing vendor.

If contract amendment term has begun, respond to the following questions:

- a) Why is the contract amendment being submitted late?
- b) What is being done to prevent this from reoccurring?

The project term for this contract amendment has already started. There were delays in getting this amendment organized with the vendor because a separate air filter formal bid was released and closed during the fourth quarter of 2016 and Hepner was not awarded.

This amendment extends the contract until 10/31/17. The intent is to have a new procurement process deployed prior to this amendment expiring to ensure no gaps in services.

BC2017-28

Medical Examiner's Office

Describe the goods or services to be procured. Your description should include a brief explanation of need.

Seeking approval to enter into a Not-to-Exceed Contract

Vendor Name(s):

Estimated Cost:
\$19,200.00

Was the specific project funding included in OBM-approved budget for the current year?
Y

Procurement Type
RFP EXEMPTION

Briefly describe the proposed procurement method.
Why is this method preferred over the standard, competitive procedure?
Were other vendors evaluated? If not, explain.

BC2017-29

A. Scope of Work Summary

1. Prosecutor's Office requesting approval of a contract with SHI for the anticipated cost of \$307,595.22. The anticipated start-completion dates are 2/1/2016-1/31/19.
2. The primary goals of the project are to provide Prosecutors Office with software required to conduct day-to-day operations. This software includes Microsoft Office, Microsoft Windows, Microsoft SQL Server and Microsoft Office 365/Exchange for our email needs.

B. Procurement

1. The procurement method for this project was State Term schedule. The total value of the State Term purchase is \$307,595.22.
2. The State Term procurement process was closed 2/24/2016.
3. The proposed contract received a State Term exemption on 2/24/2016.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Steve Burnside
SHI International Corp
1408 Newell Court
Columbus, Ohio 43228
2. The president of the contractor/vendor (SHI) is Thai Lee

D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term has already begun. The reason there was a delay in this request is due to the absence of our Fiscal Officer's FLMA and eventual resignation.

E. Funding

1. The project is funded 100% by the General Fund (PR191056-0600).
2. The schedule of payments is yearly, by invoice.

BC2017-30

Office of Early Childhood

Describe the goods or services to be provided. Your description should include a brief explanation of need.

Adding Funds in the amount of \$5,000 to increase the total contract from \$439,910.33 to \$444,910.33. These funds will be to ensure the program is not under budget.

Estimated Cost:
\$444,910.33

Was the specific project funding included in the OBM-approved budget for the current year?

Y

If applicable, start- and end-dates of the contract or amendment.

Start Date: 12/1/2016

End Date: 12/31/2016

Why is this method preferred over the standard, competitive procedure?

The Educational Service Center of Cuyahoga County (ESC) is a political subdivision of the State of Ohio. The ESC through cooperative endeavors provides fiscal services to a variety of different Programs throughout Cuyahoga County. The ECMH Coordinator position is being funded in collaboration with the Alcohol, Drug Addiction and Mental Health Services Board, Cuyahoga County Board of Developmental Disabilities, Division of Children and Family Services, Office of Early Childhood, and the ESC. Because of this unique funding structure and the ESC's role as a fiscal agent we felt this was a good fit for this position.

Because the ESC was providing this service for the ECMH coordinator we felt that it was naturally also a good fit to also act as the fiscal agent for the EC Resource and Training Coordinator and the ECMH therapists. All three positions will work together within the Child Welfare System and supervised by the same person at DCFS.

Were other vendors evaluated? If not, explain.

All partners working on this initiative agree that the funding model was best for the ECMH Coordinator and that the Educational Service Center offered the greatest flexibility for this position. Because the ECMH Coordinator and the EC Resource and Training Coordinator and Therapist will be working together in the same Unit of Children and Families Services and Supervised by the same person it made sense to continue the model we put in place with the ECMH Coordinator. We feel this is a way to better integrate the positions into the Early Childhood System.

If contract amendment term has begun, respond to the following questions:

a) Why is the contract amendment being submitted late?

b) What is being done to prevent this from reoccurring?

a) We did not anticipate that we would be over spent in this contract because they had been underspending for the majority of the contract but as the program matured under this contract spending became stable and as a result will be overspent. We have an additional appropriation in the 2016 budget that we had not planned on applying to this contract but we will apply to cover the over spending.

b) We did not have a fiscal officer for most of 2015 and part of 2016. We now have a dedicated fiscal officer who can help keep better tracking of spending.

D. Consent Agenda

BC2017-31

Department of Public Works on behalf of the Sheriff's Department, recommending to declare miscellaneous office equipment, cameras and Laptops that are obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said items, in accordance with Ohio Revised Code Section 307.12(l).