



**Cuyahoga County Board of Control Agenda
Tuesday, February 18, 2020 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/10/20

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-122

Department of Public Works, recommending an award on RQ47585 to Columbiana Dodge, Inc. dba Columbiana Chrysler Jeep Dodge (12-1) in the amount not-to-exceed \$55,574.00 for the purchase of (2) new, never-titled 2020 Dodge Grand Caravan 4-Door Wagons SE AT for use by the Division of Children and Family Services.

Funding Source: Administrative Services-Children & Family Services

BC2020-123

Department of Public Works, submitting an amendment to Agreement No. AG1800050 with Cuyahoga Soil and Water Conservation District for technical assistance with various activities in connection with the implementation of soil and water conservation measures in accordance with Ohio Revised Code Chapter 940 for the period 3/27/2018 – 3/26/2020 to extend the time period to 3/26/2021 and for additional funds in the total amount not-to-exceed \$14,000.00:

a) for Storm Water Pollution activities in the amount not-to-exceed \$8,500.00 associated with National Pollutant Discharge Elimination System (NPDES) covered construction activities.

b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$5,500.00.

Funding Source: \$8,500.00 - Road and Bridge Fund and \$5,500.00 - Sanitary Sewer Fund

BC2020-124

Department of Information Technology, recommending an award on RQ46661 and enter into a contract with Carahsoft Technology Corporation in the amount not-to-exceed \$37,592.00 for the purchase of (160) Enterprise Select Chat Operation software subscriptions and support services for the period 2/18/2020 – 2/17/2021.

Funding Source: General Fund

BC2020-125

Department of Information Technology,

a) Submitting an RFP exemption on RQ47962, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$5,142.74 for the purchase of (2) Microsoft SQL Server Standard Core licenses for use by the Department of Public Works.

b) Recommending an award on RQ47962 to Dell Marketing LP in the amount not-to-exceed \$5,142.74 for the purchase of (2) Microsoft SQL Server Standard Core licenses for use by the Department of Public Works.

Funding Source: Public Works Custodial Fund

BC2020-126

Office of Procurement & Diversity, submitting and amendment to Contract No. CE1800477 with Brink's, Incorporated fka Dunbar Armored Inc. for armed guard and armored truck services for various County Departments for the period 01/01/2019 – 12/31/2021 to expand the scope of services, by adding (1) pick-up location for the Office of Child Support Services (Juvenile Court), located at 9300 Quincy Avenue, Cleveland, effective 01/01/2019 and for additional funds in the amount not-to-exceed \$18,158.82.

Funding Source: General Fund

BC2020-127

Sheriff's Department, submitting Agreement No. AG2000217 with City of Richmond Heights in the amount not-to-exceed \$60,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

BC2020-128

Sheriff's Department,

a) Recommending to terminate an agreement with the City of Cleveland for inmate housing services for various law enforcement agencies operating within the City of Cleveland for the period 8/1/2018 – 11/30/2019, effective 6/1/2019.

b) Submitting Agreement No. AG2000221 with the City of Cleveland in the amount not-to-exceed \$50,000.00 for inmate housing services for various law enforcement agencies operating within the City of Cleveland for the period 6/1/2019 - 12/31/2019:

1. Cleveland Clinic Foundation
2. Cleveland Municipal School District
3. Case Western Reserve University
4. University Hospitals
5. Cleveland State University
6. Cuyahoga Metropolitan Housing Authority
7. Cuyahoga Community College
8. University Circle Incorporated
9. MetroHealth System

Funding Source: Revenue Generating

BC2020-129

Sheriff's Department, submitting Agreement No. AG2000220 with Village of Woodmere in the amount not-to-exceed \$5,000 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

BC2020-130

Sheriff's Department, submitting an agreement with Board Of Park Commissioners of The Cleveland Metropolitan Park District in the amount not-to-exceed \$3,000.00 for inmate housing services for the period 1/1/2020 – 12/31/2020.

Funding Source: Revenue Generating

BC2020-131

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ46790 and enter into a contract with OhioGuidestone (22-2) in the amount not-to-exceed \$50,000.00 for diversion case management services for the period 2/1/2020 - 1/31/2022.

Funding Source: RECLAIM Grant

BC2020-132

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ46148 and enter into a Master contract with various providers (25-5) in the total amount not-to-exceed \$350,000.00 for thermal and chemical bed bug inspection and extermination services for the period 1/1/2020 – 12/31/2021:

- a) Contract No. CE2000494-01 Speed Exterminating Company in the amount not-to-exceed \$210,000.00.
- b) Contract No. CE2000494-02 Terminix International LP dba Terminix Commercial in the amount not-to-exceed \$140,000.00.

Funding Source: Health and Human Services Levy

C. – Exemptions

BC2020-133

Department of Public Works, submitting an RFP exemption on RQ46919, which will result in an award recommendation on state contract to Great Lakes Petroleum in the amount not-to-exceed \$1,236,000.00 for the purchase of fuel for various County Facilities for the period 4/1/2020 – 3/31/2022.

Funding Source: Enterprise Fund – County Airport - \$60,000.00; Internal Service Fund – Space Maintenance - \$36,000.00; Internal Service Fund – Maintenance Garage - \$1,040,000.00

BC2020-134

Sheriff’s Department, recommending an alternative procurement process on RQ47971, which will result in an award recommendation and issuance of a purchase order to Personnel Research & Development Corp. dba PRADCO in the amount not-to-exceed \$49,000.00 for Pre-Hire Psychological Assessments for Protective Service Officers for the period 2/18/2020 – 12/31/2020.

Funding Source: Building Security Internal Services Fund

BC2020-135

Sheriff’s Department, requesting approval to amend Board Approval No. BC2019-766, dated 10/21/2019, which amended Board Approval No. BC2019-564, dated 7/29/2019, which approved an alternative procurement process and resulted in award recommendations to various providers, payable by department orders, in the total amount not-to-exceed \$150,000.00 for various equipment repairs in the Jail facilities for the period 7/29/2019 - 12/31/2020, to allow for payment by purchase orders, **by rescinding awards to multiple providers in the total amount not-to-exceed \$17,000.00:**

- a) Belenky, Inc. - \$13,000.00
- b) Cleveland Communications, Inc. - \$35,000.00
- d) General Parts, LLC - \$60,000.00
- e) SoundCom - \$25,000.00

Rescind awards

- f) Astro Supply – \$10,000.00**
- g) Dawnchem, Inc. - \$7,000.00**

Funding Source: General Fund

D. – Consent Agenda

BC2020-136

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1800383 with Beech Brook for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020; no additional funds required.

Funding Source: Health and Human Services Levy

BC2020-137

Department of Sustainability, submitting an amendment to Contract No. CE1900111 with Coalition for Green Capital for Green Bank Services for the period 2/11/2019 – 2/10/2020 to extend the time period to 7/31/2020; no additional funds required.

Funding Source: Original Contract – Sustainability Fund

BC2020-138

Fiscal Office presenting proposed Travel for the week of 2/18/2020

Travel Requests							
Department	Community Partner (1)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Regional Collaboration	Tim Cowden (CEO of Kansas City Development Council)	A forum entitled "Regional Collaboration Stakeholder Initiative"	City of Brooklyn, Mayors and Managers, Department of Regional Collaboration	1/16/-1/17/2020	Cleveland, Ohio Tri-C Jerry Sue Thornton	*Lodging– \$195.05 *Meals - \$50.00 *Airfare – \$616.00 Total- \$861.05	General Fund

Reimbursement paid to the City of Brooklyn capped at \$500.00*NOTE: Travel for expenses to be shared with Mayors and Managers Association for speaker**

Purpose:

Regional Stakeholder Initiative with County wide leaders of organizations that impact the County: Members of this group include Metro, Cleveland Clinic, Libraries, Team NEO, NOACA, Tri-C, CSU, NOPEC, ODOT and others to review current events and support regional collaboration and cost savings. We meet quarterly and this one had an economic development focus. The cost of travel is for the Economic Development Chief of Kansas City, Tim Cowden, to speak about the challenges and successes of the region he supports. The Mayor of Brooklyn chairs the Committee and prepaid the travel. The department is seeking reimbursement for the travel costs of the speaker up to the capped commitment of \$500.00.

Department	Travel Requests						Funding Source
	Staff (1)	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services/ Division of Children and Family Services	Jaleesa Dotson	A seminar entitled "ABC Training at University of Delaware"	University of Delaware	2/9/- 2/11/2020	Newark, Delaware	**Lodging – \$223.85 **Meals - \$128.00 **Rental Car- \$329.79 **Tolls - \$30.00 ***Airfare – \$758.90 Total- \$1,470.54	Health and Human Services Levy – 70% Title IV-E – 30%

*Paid to Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$758.90)**

Purpose:

The Attachment and Biobehavioral Catch-up (ABC) intervention was developed to help caregivers provide nurturing care and engage in synchronous interactions with their infants. Young children who have experienced early mistreatment and/or disruptions on care can often behave in ways that push caregivers away. ABC Helps caregivers reinterpret children's behavioral signals so that they provide nurturance even when it is not elicited. Nurturance does not come naturally to many caregivers, but children who have experienced early adversity especially need nurturing care.

Department	Travel Requests						Funding Source
	Staff (2)	Event	Host	Dates of Travel	Location	Expenses	
Department of Health and Human Services/ Division of Senior and Adult Services	Tracey N. Mason, and Marlene Robinson-Statler	A conference entitled "2020 Aging in America ASA Conference"	America Society on Aging (ASA)	3/23/-3/27/2020	Atlanta, GA	*Registration - \$1,885.00 **Lodging – \$1,864.00 **Meals - \$500.00 **Ground Transportation- \$70.00 **Parking- \$160.00 **Mileage- \$458.80 (capped at amt. of airfare) **Baggage- \$100.00 ***Airfare- \$458.80 Total- \$5,486.60	Health and Human Services Levy

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$458.80)**

Purpose:

The staff at DSAS are requesting approval to attend the Aging in America Conference being held on Atlanta, Georgia, March 24-27, 2020. The Conference/ Leadership institute will be held at the Hyatt Regency Atlanta, 265 Peachtree St NE, Atlanta, GA 30303. Aging in America attendees can earn up to 22 CE credits during the 2020 conference. The conference brings together a multidisciplinary community of professionals to explore issues, challenges and opportunities in aging. The theme for 2020: Examining the Needs of Today’s Diverse Older Adults.

Travel Requests							
Department	Staff (1)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Innovation and Performance	Catherine Tkachyk	A conference entitled "Transforming Local Government Conference"	Alliance for Innovation	5/6/-5/8/2020	Phoenix, AZ	*Registration - \$810.00 **Lodging – \$493.06 **Meals - \$148.00 **Ground Transportation-\$30.00 ***Airfare-\$459.40 Total- \$1,940.46	General Fund

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$459.40)**

Purpose:

The Alliance for Innovation Transforming Local Government Conference brings together local government innovators from around the country to learn from each other on successes and challenges related to improving government. This year’s conference has a track on organizational culture, strategy, ecosystem, budget, transportation, public safety, environment, and housing. Catherine Tkachyk was asked to present with two other County governments (Durham County, North Carolina and Athens-Clarke County, GA) on how to start up an Office of Innovation in local government.

	Travel Requests						
Department	Staff (1)	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Edgar Andras	A seminar entitled "Drug Enforcement Administration (DEA) Forensic Chemist Seminar"	Drug Enforcement Administration	3/8/- 3/13/2020	Dulles, VA	**Lodging - \$627.15 **Meals - \$218.00 **Ground Transportation- \$43.10 **Mileage- \$398.48 Total – \$1,286.73	2019 Coverdell Grant

**Staff reimbursement

Purpose:

For Edgar Andrus, Forensic Scientist 2, to attend a training seminar to develop a deeper understanding of the tasks performed in his role as a drug chemist. He will be taught about novel drugs as well as how other laboratories are identifying and handling them. Edgar will also learn more about the equipment we use in the laboratory and the equipment that could be used in the future.

BC2020-139

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/18/2020

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
IS-20-47885	Annual subscription of McAfee MVision Cloud Security Software	Department of Information Technology	Advanced Server Management Group, Inc.	\$31,890.00	General Fund
IS-20-47918	(2) year subscription license for Fastvue Reporter for Barracuda Web Filter	Department of Information Technology	VCloud Tech Inc.	\$14,727.19	General Fund
CT-20-47914	Various industrial supplies for Facilities Division, Sanitary Engineer and Road and Bridge Division	Department of Public Works	Grainger	Not-to-exceed \$47,500.00	\$20,000.00- General Fund – Internal Service Fund \$20,000.00 - Enterprise Fund \$7,500.00 - Road and Bridge Fund
CR-20-47481	Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab	Medical Examiner's Office	Lab Source, Inc.	\$2,080.59	Medical Examiner's Office Crime Lab Fund
CR-20-47481	Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab	Medical Examiner's Office	Fisher Scientific	\$3,439.03	Medical Examiner's Office Crime Lab Fund
CR-20-47481	Pads, mats, tubes, scalpels, bags, filters, labels, pipets, tips, applicators and coats for DNA Lab	Medical Examiner's Office	Amerisochi, Inc.	\$1,708.00	Medical Examiner's Office Crime Lab Fund

CR-20-47583	Laboratory gas for various labs	Medical Examiner's Office	Airgas USA, LLC	Not-to-exceed \$13,000.00	Medical Examiner's Office Crime Lab Fund
CR-20-47777	Swabs, masks, scissors, rulers, probes, gowns, shoe covers, forceps, blade handles and knives for Autopsy Lab	Medical Examiner's Office	Fisher Scientific	\$11,215.18	Medical Examiner's Office Lab Fund
CR-20-47777	Swabs, masks, scissors, rulers, probes, gowns, shoe covers, forceps, blade handles and knives for Autopsy Lab	Medical Examiner's Office	Lab Source	\$3,198.05	Medical Examiner's Office Lab Fund
CR-20-48047	Application, assessment fees and 2020 Annual Accreditation fee	Medical Examiner's Office	ANSI-ASQ National Accreditation Board	\$33,800.00	Medical Examiner's Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
PO20000019	Post Adoption Special Services Subsidy: non-recurring adoption fees*	Division of Children and Family Services	Linda Griffin P.A.	\$1,000.00	70% Health and Human Services Levy 30% Title IV-E
CR-20-48046	2020 Accreditation for Residency Program	Medical Examiner's Office	Accreditation Council for Graduate Medical Education	\$4,700.00	Medical Examiner's Office Crime Lab Fund

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition/ Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting housing rehabilitation Contract No. CE1920025-02 with LSC Construction, LLC in the amount not-to-exceed \$1,250.00 in connection with a homeowner rehabilitation loan to Kathleen Krizman (Board Approval No. BC2018-505) for the installation of new front step landing railings for the period 12/3/2019 – 9/2/2020.

Funding Source: Community Development Block Grant Fund

Item No. 2

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 41694	Amendment to Contract No. CE1800176	United Survey, Inc.	2018 Sewer Rehabilitation Program in various County sewer districts	\$0.00	Department of Public Works	4/30/2018 – 4/30/2020 to extend the time period to 12/30/2020	(Original contract) Sewer District Fund	2/6/2020

Item No. 3

**Purchases Processed
\$1,000.00 - \$4,999.99
For the period 1/2/2020 – 1/31/2020
(No Vote Required)**

Purchase Order #	Purchase Order Date	Description	Department	Vendor Name	Total	Status
2027119	1/31/2020	Lab Coats, Sodium Thiosulfate, Detergent - Trace/Photo/Fingerprint	Medical Examiner	AMERISOCHI, INC.	\$1,079.50	3PS - Sent
2027118	1/31/2020	Sanitary - Batteries	Public Works	Harris Battery Company, Inc.	\$5,000.00	3PS - Sent
2027117	1/31/2020	JC TV System	Sheriff	MTI	\$2,434.00	3PS - Sent
2027107	1/29/2020	WSFTP Technical Support Subscription	Information Services Center	MNJ TECHNOLOGIE S DIRECT	\$4,700.00	3PS - Sent
2027106	1/29/2020	Hot/Cold Therapy Packs	Senior and Adult Services	4 IMPRINT	\$1,707.94	3PRS - Ready to Send
2027105	1/29/2020	Temporary/Permanent Voting Location Change Letters	Board of Elections	Midwest Direct	\$2,851.85	3PS - Sent
2027104	1/28/2020	Flooring Materials for BOE Project	Public Works	L. Fishman & Son, Inc. dba Fishman Flooring Solutions	\$1,144.27	3PS - Sent
2027099	1/28/2020	(2020) Hair Nets, Beard Nets & Bouffant Caps for Kitchen Staff	Sheriff	L-Mor, Inc. dba Darling Fire & Safety Co., Inc.	\$4,466.00	3PS - Sent
2027098	1/28/2020	(2020) Hair Nets, Beard Nets & Bouffant Caps for Kitchen Staff	Sheriff	W.B. Mason Company, Inc.	\$2,395.50	3PS - Sent

2027097	1/28/2020	REINSTALL ADJUST INSTALLATION & PROGRAMMING for CAMERAS ON 1st FL	Board of Elections	Intellinet Systems	\$1,193.88	3PRS - Ready to Send
2027096	1/28/2020	Portable Restroom Rentals for Various County Buildings	Public Works	United Rentals	\$4,800.00	3PS - Sent
2027094	1/27/2020	2020 Self Contained Breathing Apparatus (SCBA) Testing	Sheriff	GENE PTACEK & SON FIRE	\$1,443.50	3PS - Sent
2027087	1/23/2020	Plow Blades for the Airport	Public Works	Concord Road Equipment Mfg Inc	\$1,288.44	3PS - Sent
2027083	1/23/2020	Video Access Control for Jail 1 - 4th Floor	Information Services Center	INTEGRATED PRECISION SYSTEMS, INC.	\$3,065.18	3PS - Sent
2027081	1/22/2020	Magna Cart Platform 300 lb. capacity 4 wheel folding truck	Board of Elections	HPM BUSINESS SYSTEMS INC.	\$1,027.77	3PS - Sent
2027079	1/21/2020	NMS - Outside Toxicology Testing - November 2019 Toxicology	Medical Examiner	National Medical Services dba NMS Labs	\$4,905.00	3PS - Sent
2027057	1/21/2020	Repairs to Nobles Strive Carpet Extractor	Public Works	ASTRO SUPPLY	\$1,912.95	3PS - Sent
2027056	1/21/2020	Road and Bridge - Power Tools, Grinders, and Drills	Public Works	Hilti Inc	\$5,000.00	3PS - Sent
2027053	1/21/2020	Facilities: Televisions for Jail Facilities	Public Works	MNJ TECHNOLOGIE S DIRECT	\$2,418.00	3PS - Sent
2027052	1/21/2020	Facilities: Shop Lite Fixtures for Halle 5th Floor 40242	Public Works	GRAYBAR ELECTRIC COMPANY	\$4,000.00	3PS - Sent
2027051	1/21/2020	Facilities: Gas Nails and Drywall Screws	Public Works	Hilti Inc	\$4,950.00	3PS - Sent
2027050	1/21/2020	Print Shop: Calendar Printing, Scoring, Stitching	Public Works	Direct Digital Graphics	\$4,095.00	3PS - Sent
2027049	1/21/2020	Print Shop: City of Brooklyn Newsletter	Public Works	Direct Digital Graphics	\$2,425.00	3PS - Sent

2027042	1/16/2020	2020 Data Days Sponsorship	Innovation and Performance	CASE WESTERN RESERVE UNIVERSITY	\$4,500.00	3PCR - Complete Receipt
2027039	1/16/2020	(2020) Paper Towel Rolls	Sheriff	W.B. Mason Company, Inc.	\$1,558.80	3PS - Sent
2027038	1/16/2020	(2020) black can liners	Sheriff	W.B. Mason Company, Inc.	\$3,564.00	3PS - Sent
2027036	1/16/2020	(2020) Utility Carts & Trash Dumpsters	Sheriff	SOVEREIGN INDUSTRIES, INC.	\$2,312.00	3PS - Sent
2027030	1/16/2020	Pipette Calibration	Medical Examiner	Pipette Pros LLC	\$4,254.99	3PS - Sent
2027029	1/15/2020	Invoices for independent medical exams and affiliated services approved by alternate procurement	Human Resources	Medical Resource Group, Inc.	\$3,510.00	3PRS - Ready to Send
2027028	1/15/2020	2020 BULLETPROOF VEST TRAUMA PLATES	Sheriff	VANCE OUTDOORS, INC	\$1,480.50	3PS - Sent
2027026	1/15/2020	Bottles, Tubes, Pipettes, Applicators, Dishes, Respirators, Paper, Sharps - Drug Chemistry	Medical Examiner	FISHER SCIENTIFIC COMPANY, L.L.C.	\$1,779.06	3PS - Sent
2027025	1/15/2020	Pitney Bowes postage meter for 2020	Board of Elections	PITNEY BOWES GLOBAL MAILING SYSTEMS	\$4,743.00	3PS - Sent
2027024	1/15/2020	Lockers - 6th Floor	Medical Examiner	HPM BUSINESS SYSTEMS INC.	\$4,697.77	3PS - Sent
2027023	1/15/2020	Weights Calibration & Balances PM	Medical Examiner	Lake Balance Calibration Solutions	\$2,452.00	3PS - Sent
2027014	1/14/2020	Absentee Ballot Envelopes for Nursing Home Voters - 2020 March Election	Board of Elections	Western States Envelope and Label	\$1,188.00	3PS - Sent

2027010	1/14/2020	HHS 2020: MNJ Technologies Direct-Cisco 8811 IP Phone-Wall Mountable	Health & Human Services	MNJ TECHNOLOGIE S DIRECT	\$1,712.00	3PS - Sent
2027008	1/13/2020	HHS2020: Longevity Awards	Health & Human Services	PS Awards	\$3,142.45	3PS - Sent
2027005	1/10/2020	Backup VAT Logs for March 17, 2020 Primary Election	Board of Elections	SP Mount Printing Company	\$3,800.00	3PS - Sent
2027002	1/10/2020	Magnifier, Lamps, Sealer, Stools - Firearms	Medical Examiner	FISHER SCIENTIFIC COMPANY, L.L.C.	\$2,119.10	3PS - Sent
2026999	1/10/2020	Archives - Banker Boxes	Public Works	W.B. Mason Company, Inc.	\$2,190.00	3PS - Sent
2026997	1/9/2020	Water Booster Parts for JJC	Public Works	MARK ELLIOTT COMPANY	\$1,732.00	3PS - Sent
2026995	1/9/2020	IQ Casework - DNA	Medical Examiner	Promega Corporation	\$4,968.00	3PS - Sent
1926994	1/9/2020	Repair to two Agilent Injectors - Toxicology	Medical Examiner	Envantage, Inc.	\$1,500.00	3PS - Sent
2026993	1/8/2020	Reagent Alcohol & Xylene - Histology	Medical Examiner	The Warner GrahamCo	\$4,855.52	3PS - Sent
2026992	1/8/2020	Bleach, Spic & Span, Brillo Pads - Autopsy	Medical Examiner	L-Mor, Inc. dba Darling Fire & Safety Co., Inc.	\$1,814.70	3PS - Sent
2026990	1/7/2020	Spanish translations administrative/non-election related materials for 2020	Board of Elections	Access 2 Interpreters	\$3,000.00	3PS - Sent
2026985	1/7/2020	Facilities: Premix Freeze Point	Public Works	LAKESIDE SUPPLY COMPANY	\$1,560.00	3PS - Sent
2026984	1/7/2020	Facilities: Collapsible Ball Hooks	Public Works	LAKESIDE SUPPLY COMPANY	\$3,348.00	3PS - Sent
2026983	1/7/2020	Print Shop (CFS): Solar Yellow Catalogs	Public Works	Western States Envelope and Label	\$3,466.20	3PS - Sent
2026982	1/7/2020	Facilities: BOE Carpentry Supplies	Public Works	FBM Wholesale	\$4,999.00	3PS - Sent

				Builders Supply		
1926981	1/7/2020	Animal Shelter: Volgistics Volunteer Management Software	Public Works	Volgistics, Inc.	\$1,356.00	3PS - Sent
2026980	1/7/2020	Print Shop (HR): HR Wellness Postage for Mailing	Public Works	WEEKLEYS MAILING SERVICE	\$1,808.19	3PS - Sent
2026976	1/7/2020	Fingerprint Laboratory Supplies	Medical Examiner	Evident, Inc.	\$1,446.31	3PS - Sent
2026975	1/7/2020	Wonder Wax, Slides Histology	Medical Examiner	Mercedes Medical	\$3,724.00	3PS - Sent
1926974	1/7/2020	NMS - Outside Toxicology Testing - October 2019 Toxicology	Medical Examiner	National Medical Services dba NMS Labs	\$3,471.00	3PS - Sent
2026969	1/6/2020	Tempered Reflective Glass for Probation	Sheriff	Prism Glass & Door Co., Inc.	\$1,890.00	3PS - Sent
2026962	1/3/2020	Mediation Legal Fees - MediationInc.	PW - Sanitary Engineer	MEDIATIONIN C	\$4,125.00	3PCR - Complete Receipt
2026959	1/3/2020	Archives - Shelving Dividers	Public Works	CENTRAL BUSINESS GROUP dba Patterson Pope Inc.	\$1,682.00	3PS - Sent
2026958	1/3/2020	Archives - 6x9 Inch Blank Tab Card Guides with 1/3 Cut Tabs	Public Works	Franklin Mills Co.	\$3,880.00	3PS - Sent
2026957	1/2/2020	Materials for Justice Center Sidewalk	Public Works	LAKEWOOD SUPPLY CO	\$1,356.54	3PS - Sent
2026956	1/2/2020	Kitchen Hood Inspection for the Justice Center Cafeteria	Public Works	S.A. Comunale Co., Inc.	\$1,312.08	3PS - Sent

VI – PUBLIC COMMENT
VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, February 10, 2020 at 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Interim Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
James Boyle, County Council (Alternate for Dan Brady)
Councilman Dale Miller
Councilwoman Nan Baker
David Marquard, Design and Construction Administrator, Department of Public Works
(Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 2/3/2020

Michael Chambers motioned to approve the minutes from the February 3, 2020 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2020-106

Department of Public Works, recommending an award on RQ46241 and enter into a contract with C&S Engineers, Inc. (20-4) in the amount not-to-exceed \$450,000.00 for general engineering services for the Cuyahoga County Airport for the period 2/10/2020 – 2/13/2025.
Funding Source: General Fund

Nichole English, Department of Public Works, presented. Dale Miller asked why C&S Engineers, Inc. was selected over the current provider. Lenora Lockett stated that the provider has not completed the registration process with the Office of the Inspector General and recommended conditional approval. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-106 was conditionally approved by unanimous vote.

BC2020-107

Department of Public Works, recommending an award on RQ47463 and enter into a contract with Fabrizi Recycling, Inc. (10-8) in the amount not-to-exceed \$413,558.45 for the replacement of Lindbergh Boulevard Culvert No. C-00.93 over a creek to the West Branch of Rocky River in the City of Olmsted Falls. Funding Source: 80% Cuyahoga County using the \$7.50 Vehicle License Tax Fund and 20% Municipality

Nichole English, Department of Public Works, presented. James Boyle asked why the recommended award amount was considerably lower than the project estimate. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2020-107 was approved by unanimous vote.

BC2020-108

Department of Public Works, recommending an award on RQ47458 and enter into a contract with Brilar LLC in the amount not-to-exceed \$14,000.00 for County Kennel snow removal services for the period 2/10/2020 – 5/1/2020.

Funding Source: Kennel Operations Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked why this contract is just now being presented for approval and not at the beginning of the winter season; asked how the snow has been removed up until this point; asked if it is less expensive to contract services rather than have Sanitary Engineer staff remove the snow; and asked what will the provider be paid if there is no snow for the remainder of the winter.

James Boyle asked how the snow is being removed on other County-owned properties, such as the Board of Elections.

Nan Baker asked for clarification on the time period and if the recommended amount will only cover 2-3 months of services; asked what is the monthly cost; and asked if these services will be bid out in the future and presented to the Board for approval prior to the beginning of the next winter season.

Michael Chambers commented that this provider is not only coming out to the Animal Shelter, other businesses in the area use this provider for the same services.

Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2020-108 was approved by unanimous vote.

BC2020-109

Department of Development, submitting an amendment to Contract No. CE1800346 with Housing Research and Advocacy Center for fair housing services for the period 4/1/2018 - 12/31/2019 to extend the time period to 9/30/2020 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Federal Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-109 was approved by unanimous vote.

BC2020-110

Department of Development, submitting an amendment to Contract No. CE1900125 with Community Housing Solutions for emergency furnace repair/knob and tube electrical replacement services for the period 2/1/2019 – 1/31/2020 to extend the time period to 1/31/2021 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Federal - Community Development Block Grant

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2020-110 was approved by unanimous vote.

BC2020-111

Department of Development, submitting an amendment to Contract No. CE1800391 with National Council for Community Development, Inc. dba The National Development Council for economic development technical assistance services for the period 11/1/2018 – 12/31/2019 to extend the time period to 4/30/2020 and for additional funds in the amount not-to-exceed \$26,000.00.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. James Boyle asked if other municipalities are using these services and asked that the department follow up and provide this information to the Board members. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-111 was approved by unanimous vote.

BC2020-112

Department of Development,

a) Submitting an RFP exemption on RQ47956, which will result in a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

b) Recommending a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$2,163.20 for past invoices associated with the publication of a legal notice in connection with the release of HOME Investment Partnerships Program funds through the Cuyahoga Housing Consortium to participate in funding for various projects for the period 9/26/2019 – 12/31/2019.

Funding Source: HOME Administration Fund

Sara Parks Jackson, Department of Development, presented. James Boyle commented that a better process for advertising legal notices needs to be pursued, where the legal requirements could still be met even if the notices are not in newspaper print form, as various County agencies are required to publish legal notices. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-112 was approved by unanimous vote.

BC2020-113

Department of Information Technology, submitting an amendment to Contract No. CE1600276 with Infor Public Sector, Inc. for software licenses, maintenance and support for Enterprise Resource Planning software for the period 10/27/2016 – 10/26/2026 for the purchase of additional licenses and for additional funds in the amount not-to-exceed \$423,430.62.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology and Jack Rhyne, Project Manager, Infor, presented.

Dale Miller asked for clarification on the time period and if this amendment provides for the adjustment of the number of licenses, based on need; asked what the licenses are used for; asked if these are being used for various Infor modules and asked for the annual total amount for Infor licensing.

James Boyle asked if the County determined the number of licenses at the inception of the project in 2015 – 2016 and asked why the Enterprise Resource Planning Team only looked at the need for additional licenses now while the contract has been in effect since 2016; and asked if these additional licenses were anticipated.

Nan Baker asked if these licenses are considered an operational expense as they were deemed capital expenses in the past.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-113 was approved by unanimous vote.

BC2020-114

Fiscal Department,

a) Submitting an RFP exemption on PO20000004, which will result in an award recommendation to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

b) Recommending an award on PO20000004 to RR Donnelley in the amount not-to-exceed \$31,852.30 for payment of postage costs in connection with the mailing of Homestead Applications for calendar year 2020.

Funding Source: Real Estate Assessment Fund

Lisa Rocco, Fiscal Department, presented. Dale Miller asked why this item was a “walk-on” and asked what requirements had not yet been met to allow this item to complete all approvals in the OnBase workflow; asked how long it would take to complete the approval process and if there are any non-routine issues to address; and asked if the item could be delayed for one week to allow completion of the approval process.

Michael Chambers recommended that the item move forward for a vote, as the provider paid postage costs up front so the County would be in compliance with the Ohio Revised Code requirements; and stated that he does not feel it would be fair to the provider to delay the item for another week. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-114 was approved by unanimous vote.

The following item was held at the request of the department.

BC2020-115

~~Department of Public Safety and Justice Services, recommending an award on RQ47022 and enter into a contract with Cleveland Rape Crisis Center in the amount not to exceed \$100,466.41 for domestic violence victims assistance services for the Direct Service for Survivors Program in connection with the FY2019 STOP Violence Against Women Act Block Grant for the period 1/1/2020 – 12/31/2020.
Funding Source: State of Ohio, Office of Criminal Justice Services~~

BC2020-116

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. CE1800384 with Planned Parenthood of Greater Ohio for the Teen Pregnancy Prevention Program for the period 1/1/2019 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$125,000.00.
Funding Source: Health and Human Services Levy

Kathleen Johnson, Family and Children First Council, presented. Nan Baker asked if evaluations conducted by Case Western Reserve University reflect any improvements in the data regarding fewer teen pregnancies, disease prevention and increased education and awareness at the schools providing program services and if the funding is making any impact.

Dale Miller asked if there is any evidence that the numbers are moving in the right direction and if this is reflected in teen knowledge or behaviors; commented that there needs to be improvement in the evaluation process to see if the results are due to the program to determine its' effectiveness, as there is a wide range of opinions about what works; and said that there needs to be access to national studies.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-116 was approved by unanimous vote.

BC2020-117

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Submitting an RFP exemption on RQ47893, which will result in an award recommendation to Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.
- b) Recommending an award on RQ47893 and enter into a contract with Senior Transportation Connection in the amount not-to-exceed \$200,000.00 for operational support for transportation services for seniors and adults with disabilities for the period 2/10/2020 – 12/31/2020.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Dale Miller commented that the 2020 – 2021 budget provided funding for multiple years and asked why this request is only for one year. Nan Baker asked for clarification on the transportation service users eligibility requirements. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2020-117 was approved by unanimous vote.

C. – Exemptions

BC2020-118

Office of the Medical Examiner, recommending an alternative procurement process, which will result in various awards to University Hospitals in the total amount not-to-exceed \$50,000.00 for tissue sample processing services for the period 2/10/2020 – 12/31/2020.

Funding Source: Medical Examiner’s Office Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. Mr. Shannon respectfully requested that the Board conditionally approve this item or agree to hold the item for one week, if that was the Board’s preference, as the provider has not completed the registration process with the Office of the Inspector General. Michael Chambers recommended that the request receive conditional approval. Michael Chambers motioned to conditionally approve the item; Dale Miller seconded. Item BC2020-118 was conditionally approved by unanimous vote.

D. – Consent Agenda

There were no questions on the consent agenda items. Michael Chambers motioned to approve BC2020-119 through -121; James Boyle seconded, the consent items were unanimously approved.

BC2020-119

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1800461 with Perk Company, Inc. for resurfacing of Cedar Road from South Green Road to Interstate 271 in the Cities of Beachwood, Lyndhurst, South Euclid and University Heights for a decrease in the amount not-to-exceed (\$48,140.93).

Funding Source: 80% Federal Funds/20% Ohio Public Works Commission Issue 1 (up to \$1M).

BC2020-120

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-20-47612	Heartworm and parvovirus tests for Animal Shelter	Department of Public Works	Idexx Distribution Inc.	Not-to-exceed \$11,000.00	Special Revenue Fund
CT-20-47817	Medical and industrial gases for use at various facilities	Department of Public Works	Airgas USA, LLC	Not-to-exceed \$49,999.00	20% - Sanitary Sewer 20% - Road and Bridge 32% - Special Revenue and 28% - General Fund
CT-20-47839	Lift truck for Harvard Facility for Sanitary Engineer	Department of Public Works	Burns Industrial Equipment	\$48,432.10	Sanitary Sewer Fund
CT-20-47849	Purchase of (1) 2020 Ford AWD Utility Interceptor	Department of Public Works	Bob Gillingham Ford	\$39,854.00	Road and Bridge Fund
CT-20-47910	Hydromatic pump for Sanitary Engineer	Department of Public Works	Pump Systems LLC	Not-to-exceed \$49,500.00	Sanitary Sewer Fund
CT-20-47980	Repair of cooling tower at Juvenile Justice Center	Department of Public Works	Mark Elliott Company	\$8,720.00	General Fund – Internal Service Fund
CR-20-47900	Purchase a digital microscope camera for Firearms/Toolmarks Lab	Medical Examiner's Office	W. Nuhsbaum	\$5,788.00	Medical Examiner's Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

Open Market Purchases
(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Andria Richardson, Clerk of the Board of Control, announced that due to the President’s Day holiday, the Board of Control meeting on Monday, February 17, 2020 is canceled and that the next meeting is scheduled for Tuesday, February 18, 2020.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:53 a.m.

Item Details As Submitted By Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2020-122

Fleet Services (Cfs) - 2020 Dodge Grand Caravan 4dr Wagon Se At

myPro Transaction Title: FLEET SERVICES (CFS) - 2020 DODGE GRAND CARAVAN 4DR WAGON SE AT

Scope of Work Summary

The Department of Public Works is requesting a Recommendation of Award to Columbiana Dodge, Inc. for (2) 2020 Dodge Grand Caravan 4DR Wagon SE AT. This will be a Purchase Order.

- a. The goal of this project is to obtain (2) 2020 Dodge Grand Caravan 4DR Wagon SE AT. These vehicles are not replacements, they are for additional staff.
- b. The scope of the Purchase Order includes the delivery of (2) 2020 Dodge Grand Caravan 4DR Wagon SE AT.

Procurement

Identify the original procurement method on the contract/purchase:

RFB Informal Bid - Purchase Order (PO) in the amount of \$55,574.00. Sent to ten vendors, with one (1) vendor submitting a bid.

Contractor Information

Columbiana Dodge, Inc.

100 Commerce Circle

Columbiana, OH 44408

Contact: Devon Hull

Funding

Funding has been approved through Administrative Services-Children & Family Services.

The schedule of payments is by invoice.

BC2020-123

Summary Of Requested Action:

Scope of Work Summary:

Department of Public Works is requesting approval of the annual renewal of the Agreement between DPW and SWCD in the amount of \$14,000. Sanitary Sewer funds in the amount of \$5,500 for the Public Involvement and Public Education Program and Road & Bridge funds in the amount of \$8,500 for technical assistance related to NPDES covered construction activities. This previous MOU Agreement is an update to the 2019 Agreement (BC2019-03 for \$14,000)

The primary goal is for the County to continue to work with Cuyahoga Soil & Water Conservation District in connection with the implementation of a conservation program that promotes best practices for pollution prevention from the period March 27, 2020 to March 26, 2021.

The location of the project is the Soil & Water Conservation District.

The project is located in Council District 7.

Procurement

This is a government to government agreement within Cuyahoga agencies

This is an update to the 2019 Agreement between DPW & SWCD in the amount of \$14,000 (BC2019-03)

Contractor and Project Information

The address is:

Cuyahoga Soil & Water Conservation District
3311 Perkins Avenue, Suite 100
Cleveland, Ohio 44114
Council District 7
Project Status & Planning

Funding

This is funded through Sanitary Sewer Funds and Road & Bridge Funds.

The schedule of payments is by quarterly invoice.

BC2020-124

IT CHAT TOOL (CARAHSOFT TECHNOLOGY CORPORATION)

DoIT; 46661; 2019; Carahsoft Technology Corporation; Contract

Scope of Work Summary

DoIT requesting approval of a contract with Carahsoft for IT Chat Operations subscription for \$37,592.00, approval-1 year.

The primary goals of the project are to provide chat operations software to the County.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was informal bid 2x in BuySpeed.

Contractor and Project Information

Carahsoft Technology Corporation
11493 Sunset Hills Rd,

Reston, VA 20190

Council District (xx)

Alicia Witmer is their contract specialist.

Project Status and Planning

The subscription reoccurs annually.

Funding

The project is funded 100% by the General Fund – DoIT Security.

The schedule of payments is upon invoice.

BC2020-125

Purchase 2 Microsoft Sql Server Licenses For Public Works Metasys System - Rq 47962

Department of Information Technology on behalf of the Department of Public Works; RQ# 47962 2020 Dell Marketing LP; RFP Exemption Purchase 2 Microsoft SQL Server Licenses for Public Works Metasys System

Scope of Work Summary

Department of Information Technology on behalf of the Department of Public Works is requesting approval of a purchase with Dell Marketing LP for the anticipated cost of \$5,142.74.

The Microsoft Enterprise Agreement requiring purchases of Microsoft software through Dell Marketing was approved by County Council - Item EXEC2017-00258 on 8/9/17

The Public Works Metasys System Server failed. This required the creation of a virtual server on which to move the Metasys System, which is used to manage the HVAC at the Justice Center. The creation of the virtual server requires the purchase of two Microsoft SQL Server Licenses.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – N/A, TAC Approval is part of OnBase Processing
- b) Are the purchases compatible with the new ERP system? - N/A
- c) Is the item ERP approved - N/A
- d) Are the services covered by the original ERP budget - N/A

Procurement

The procurement method for this project was RFP Exemption. The total value is \$5,142.74.

We are asking that these subscriptions be purchased as an RFP Exemption as these licenses are a Microsoft product in which the county has a MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.

Contractor and Project Information

DELL MARKETING LP

PO BOX 643561

PITTSBURGH, PA 15264-3561

The President for the contractor/vendor is Michael S. Dell

Funding

The project is funded 100% - Non-General Fund - Public Works – Building and Grounds Administration

The schedule of payments is one-time invoice.

BC2020-126

The Office of Procurement & Diversity requesting to amend Contract # CE1800477 on RQ43471 with Brink’s Incorporated fka Dunbar Armored, Inc. for the period 01/01/2019 – 12/31/2021; to change the scope of services, effective 01/01/2019 and requesting to add one additional Child Support Location (Juvenile Court 9300 Quincy Avenue, Cleveland, Ohio 44106) Services were provided by vendor and this location was missed unintentionally on the original contract. Additional Funding is needed for this location for time period 1/1/2019-12/31/2021, not to exceed \$18,158.82.

On January 21, 2020 the Board approved the authority to prepare this amendment for consideration at a future meeting. (Approval No. BC2020-72)

The primary goal is to allow the vendor to continue to pick-up at Juvenile Court Child Support Office Location, effective 01/01/2019 through 12/31/2021 for the pick-up of money and delivery to various banks on behalf the Fiscal Office/General Services Division.

This location was on the previous contract. For the current contract, in 2018, a RFP process was used to select and award the contract. The new contract was awarded to the vendor that had the contract previously. One location for Child Support Services was unintentionally missed on the contract and was not caught by the Child Support Department, OPD, nor the vendor until recently.

In the future, OPD will enforce internal procedures to check and recheck contract locations. In addition, OPD will make sure procurement trainings emphasize the need to check and recheck contract details throughout the procurement process and contract duration. Furthermore, vendors will be reminded and encouraged to also check and recheck contract details.

Procurement

The procurement method we are requesting to use is a Contract Amendment. The total value of the Contract Amendment #3 is \$18,158.82.

The original contract was in the amount of \$236,780.07

Amendment No. 1 was in the amount of \$13,825.00

Amendment No. 2 was to change name from Dunbar Armored, Inc. to Brink’s, Incorporated.

Approval of this request will change the contract total to \$268,763.89

Departments Serviced

Clerk of Courts

Fiscal/Auto Title Division

Juvenile Court

Common Pleas Court- Probation Department

Probate Court

County Treasury

Fiscal/General Services (County Animal Shelter)

Additional Location added for Cuyahoga Job and Family Services (Office of Child Support Services)

Contract Start Date

01/01/2019

Contract End Date

12/31/2021

Contractor and Project Information

Brink's, Incorporated
P.O. Box 64115
Baltimore, MD 21264

The primary owner is Douglas A. Pertz

Project Status and Planning.

This amendment will allow the vendor to provide secure services through 12/31/2021 and for the pick-up of money at 1 additional location and deliver to various banks on behalf of the County.

Funding

The contract is funded 100% by the General Fund.

The schedule of payments is by monthly invoice.

BC2020-127

SHERIFF'S DEPT

RQ# N/A

2020

CITY OF RICHMOND HTS

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with City of Richmond Hts, revenue generating.

Prior Board Approval Number: BC2019-958.

Prisoner board & care for City of Richmond Hts prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

City of Richmond Hts
26789 Highland Rd
Richmond Hts, Ohio 44143
Tom Wetzels, Lieutenant

Project Status and Planning

The project is an existing project.

Funding the proposed contract is a revenue generating agreement.

BC2020-128

Cuyahoga County Sheriff's Department
Requisition number: N/A Government to Government
City of Cleveland
Type: Contract termination
Scope of Work Summary

Sheriff's Department is **requesting approval to terminate** the agreement with the city of Cleveland for Outside agencies (Case Western Reserve University, Cleveland Clinic Foundation, Cleveland Municipal School District, Cleveland State University, Cuyahoga Community College, Cuyahoga Metropolitan Housing Authority, MetroHealth System, University Circle Incorporated & University Hospital) prisoner board & care services. Inmates are transfer from the city jails to the county jail and approved prisoner types are then charged the per diem rate. The city of Cleveland's funds have been depleted, leaving unpaid invoices dated from June 2019 through December 2019. The city of Cleveland will be requesting approval to enter into a new agreement to certify additional funds to the cover the June 2019 - December 2019 outstanding charges. This is a revenue generating agreement.

Prior Board Approval Number: BC2019-262.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

City of Cleveland
4041 NORTHFIELD RD
HIGHLAND HTS, OH 44122
David Carroll, Acting Commissioner Division of Corrections

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

Cuyahoga County Sheriff's Department
Requisition number: N/A Government to Government
City of Cleveland
Type: Contract Renewal
6/1/19 through 12/31/19

Scope of Work Summary

The Sheriff's Department is **requesting approval to enter in an agreement** with the city of Cleveland for the outside agencies (Case Western Reserve University, Cleveland Clinic Foundation, Cleveland Municipal School District, Cleveland State University, Cuyahoga Community College, Cuyahoga Metropolitan Housing Authority, MetroHealth System, University Circle Incorporated & University Hospital) prisoner board & care services. Inmates are transferred from the city jails to the county jail and the approved prisoner types are then charged the per diem rate. The new agreement would be not to exceed \$50,000.00 from 06/01/19 through 12/31/19 to cover all outstanding aforementioned 2019 city of Cleveland Prisoner Board & Care invoices. This is a revenue generating agreement.

Prior Board Approval Number: BC2019-262.

The primary goals of the project are jail regionalization. Cuyahoga County will also be able to invoice the City of Cleveland for approved prisoner board and care services.

Procurement

This is a government to government contract between Cuyahoga County and the City of Cleveland.

Contractor and Project Information

City of Cleveland
4041 Northfield Road
Cleveland, Ohio 44122
216-765-6953
Council District All

Project Status and Planning

This project will include the Sheriffs Corrections Center

The project is on a critical action path due to the current circumstances surrounding the Cuyahoga County Jails.

Funding

This funding project is proposed as cost neutral to both parties.
The schedule of invoices to the City of Cleveland is monthly.

BC2020-129

SHERIFF'S DEPT

RQ# N/A

2020

VILLAGE OF WOODMERE

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with Village of Woodmere, revenue generating.

Prior Board Approval Number: BC2019-533.

Prisoner board & care for Village of Woodmere prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

Village of Woodmere

27899 Chagrin Blvd

Woodmere, Ohio 44122

John Patterson, Lieutenant

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

BC2020-130

SHERIFF'S DEPT

RQ# N/A

2020

CLEVELAND METROPARKS

PRISONER BOARD & CARE CONTRACT

Scope of Work Summary

Sheriff's Dept requesting approval of the Prisoner Board & Care contract with Cleveland Metroparks, revenue generating.

Prior Board Approval Number: BC2018-598.

Prisoner board & care for Cleveland Metroparks prisoners to be housed at the Sheriff's Dept. The anticipated start-completion dates are 01/01/2020- 12/31/2020.

The primary goals of the project are jail regionalization.

Procurement

The proposed contract is a revenue generating agreement.

Contractor and Project Information

Cleveland Metroparks
4101 Fulton Parkway
Cleveland, Ohio 44144

Ken Schabitzer, Lieutenant

Project Status and Planning

The project is an existing project.

Funding

The proposed contract is a revenue generating agreement.

BC2020-131

Juvenile Court Fy2020 Contract with OhioGuidestone for Diversion Case Management Services
Scope of Work Summary

Juvenile Court requesting approval of a contract with OhioGuidestone for the not-to-exceed value of \$50,000.00.

This vendor will be providing case management services for diversion youth. The anticipated start-completion dates are February 1, 2020 through January 31, 2022.

The primary goals of the project are:

- Provide case management services for diversion youth
- Link families with other necessary services

Procurement

The procurement method for this project was a RFP. The total value of the RFP is \$50,000.00.

The RFP was closed on October 23, 2019.

There were two (2) proposals pulled from OPD, two (2) proposals submitted for review, and one (1) vendor approved.

Contractor and Project Information

OhioGuidestone
434 Eastland Road
Berea, Ohio 44017

The President is Richard Frank.

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the RECLAIM Grant.
The schedule of payments is monthly.

BC2020-132

Title:

Division of Senior and Adult Services/Division of Children and Family Services – SA-20-46148 – 2020 – Multiple Vendors - Master Agreement – Bed Bug Extermination

Scope of Work Summary

Division of Senior and Adult Services and Division of Children and Family Services requesting approval of a master agreement with Speed Exterminating Company and Terminix International, LP for the anticipated cost not to exceed \$350,000.00.

Bed Bug Extermination Services shall be provided to seniors, children and families throughout Cuyahoga County. The anticipated start-completion dates are 1/1/2020-12/31/2021.

The primary goals of the project are:

- To help low-income seniors, children and families exterminate bedbugs throughout Cuyahoga County

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$350,000.00

The RFP closed on 8/30/2019. (*When applicable*) There is an SBE participation/goal of 10%.

There were 25 RFPs pulled from OPD, 5 proposals submitted for review, 2 proposals approved.

Contractor and Project Information

The addresses of all vendors is
Speed Exterminating Company
4141 Pearl Road
Cleveland, OH 44109
Council District 3

Terminix International, LP
150 Peabody Place
Memphis, TN 38103
Council District N/A

The owner of Speed Exterminating Company is John Young. The General Manager of Terminix International, LP is Terry Hughes.

The address is the project is countywide.

The project is located in all County Council districts.

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because work is due to start 01//01/2020, and contract submission was delayed by switching from a single-vendor agreement to a master agreement.

The project's term starts 01//01/2020, and contract submission was delayed by switching from a single-vendor agreement to a master agreement.

Funding

The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

The schedule of payments is monthly.

C. – Exemptions

BC2020-133

Great Lakes Petroleum - Rq46919 - Fuel For Various County Locations
Public Works; CT-20-46919 – 2020 - Great Lakes Petroleum; State Contract – Fuel for Various County Locations

Scope of Work Summary

Department of Public Works is requesting approval of a contract with Great Lakes Petroleum for the anticipated cost not-to-exceed \$1,236,000.00.

Fuel to be delivered to various County Locations/Buildings. There are fuel tanks located at Sanitary Engineers, York Yard and the County Airport that at used to fuel County owned vehicles. There are also numerous generators, located at various County building, that need to be filled. The anticipated start-completion dates are April 1, 2020 - 3/31/2022.

The primary goals of the project are to be able to purchase fuel at a cheaper cost. The fuel tanks at the locations need to be filled, if they are not, we could not provide our own fuel for vehicles and save money by purchasing in bulk rather than paying pump prices at various stations.

Procurement

The procurement method for this project was a state contract. The total value of the award recommendation and contract is not-to-exceed \$1,236,000.00.

The state contract was approved by the State of Ohio Department of Administrative Services on 7/5/2018. An RFP Exemption is being requested because the recommended vendor was approved as the Cleveland area supplier through the State Contract. The bid was completed for the entire State, including all entities allowed to utilize State Contract pricing, making the bidding process for the Contracts much more competitive.

Contractor and Project Information

Great Lakes Petroleum
4500 Renaissance Parkway
Cleveland, Ohio 44128

The President for the vendor is Tom Arcoria.

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded by the following funding sources/amounts

Enterprise Fund – County Airport - \$60,000.00

Internal Service Fund – Space Maintenance - \$36,000.00

Internal Service Fund – Maintenance Garage - \$1,040,000.00

The schedule of payments is by invoice.

BC2020-134

Title: Alternative Procurement for Psychological Assessments for Protective Service Officers Sheriff's Department; RQ# -SH-20-47971; Year - 2020; Vendor Name – Personnel Research & Development Corp. DBA PRADCO; Alternate Procurement – Psychological Evaluations

Scope of Work Summary

The Sheriff's department is submitting an alternative procurement for PRADCO to result in an award and issuance of a Purchase Order for a not-to-exceed amount of \$49,000.00. This award will allow our office to move forward with the back log of Psychiatric Examinations caused when contractor, Case Western, chose to drop Protective Service exams when we extended their existing contract. This unexpectedly left us with no contractor to perform this function and several in the hiring process we could lose to other jobs because of the delay.

The approval of an alternate procurement process will allow our office to move forward with the hiring process for Protective Service, while our office works on competing for a Multi-Year contract for Psychiatric/Psychological Exams for deputies, Protective Service staff, and with an option for Corrections Officers is we move in that direction.

Describe the exact services being provided.

PRADCO will provide Pre-Hire Psychological Assessments for Protective Service Officers that have been offered employment contingent upon the completion and outcome of the Psychological evaluations.

PRADCO will complete the following:

Quick View Emotional Intelligence Assessment

In-Depth Enhanced Survey (online questionnaire)

Quick View Law Enforcement Assessment

Inward Personality Inventory – (IPI)

Interview with a PRADCO professional trained in safety force assessment

The anticipated start-completion dates will be the approval date of the Alternative Procurement until December 31, 2020.

The primary goals of the project are:

Provide a report once the Pre-Hire Psychological Assessment of potential Protective Officers has been completed

Interview candidates with a PRADCO professional

Administer an online assessment questionnaire

Procurement

The procurement method for this project is an Alternative Procurement for a purchase order in the amount not-to-exceed \$49,000.00.

Contractor Information

The address of the vendor is:

Personnel Research & Development Corp. DBA PRADCO
178 East Washington Street
Chagrin Falls, Ohio 44022

The Vice President for the vendor:

Lawrence J. Borodkin, Ph.D.

Project Status and Planning

The need for these services occurs regularly. Human Resources has Pre-Offers out to individuals who are waiting for Psychological/Psychiatric Exams. Until the exams are complete and the reports received, no offers for employment can be made.

With the not-to-exceed Purchase Order/Department Order in place while our office works on moving forward with a Multi-Year contract for these services, this will allow the HR Department to move forward with the hiring process for Protective Service Officers.

Funding

The project is funded 100% by the Building Security Internal Services Fund.

The schedule of payments will be upon receipt of invoices from the vendor.

BC2020-135

SHERIFF'S DEPARTMENT AMEND ALTERNATE PROCUREMENT BOC APPROVAL FOR BC2019-564/BC2019-766

Scope of Work Summary

The Cuyahoga County Sheriff's Department requesting approval to amend Board of Control Approval BC2019-564 for Jail Equipment Repair Alternate Procurement Process, note to exceed \$150,000.00 for the period 7/29/2019-12/31/2020.

The prior approval was BC2019-564 on July 29, 2019.

This request is to amend the Board of Control Approval, BC2019-564, BC2019-766, for the Jail Equipment Repair Alternate Procurement Process. This alternate procurement originally enabled the Sheriff's Department to award small repairs to various vendors, not-to-exceed \$150,000.00 total for the period 7/29/2019-12/31/2020. This request was then amended to allow the Sheriff's Department to establish not-to-exceed Department/Purchase Orders for each of the six approved vendors. This amendment is to rescind the approved awards to Dawnchem, Inc. and Astro Supply. Astro Supply has failed to provide the required documents. Dawnchem was acquired by another company which was not included on the original alternate procurement process.

Previously Approved Vendors

Astro Supply - \$10,000.00

Belenky, Inc. - \$13,000.00

Cleveland Communications - \$35,000.00

Dawnchem, Inc. - \$7,000.00
General Parts, LLC - \$60,000.00
SoundCom - \$25,000.00

This amendment will reduce the total not-to-exceed amount to \$137,000.00.

Procurement

No procurement method was conducted for these vendors. Originally, an informal bid was put out through BuySpeed under SH-19-46128 to gather service rates, but the Sheriff's Department was only able to obtain quotes from the above referenced vendors.

Contractor and Project Information

The addresses of all vendors:

~~Astro Supply
6904 Sandy Hood Dr.
Parma, Ohio 44134~~

Belenky, Inc.
1601 Frederick Blvd.
Akron, Ohio 44320

Cleveland Communications
5220 Hauserman Rd.
Cleveland, Ohio 44130

~~Dawnchem, Inc.
30510 Lakeland Blvd.
Willowick, Ohio 44095~~

General Parts, LLC
8500 Sweet Valley Drive
Suite 403
Cleveland, Ohio 44125

SoundCom
227 Depot Street
Berea, Ohio 44017

Project Status and Planning

These repairs occur sporadically and need to be completed and resolved quickly in order to maintain critical jail operations.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

D. – Consent Agenda

BC2020-136

Scope of Work Summary

Family and Children First Council requesting approval of a contract amendment with Beech Brook for the anticipated cost not-to-exceed \$0.00 amending for time only.

Original BC2018-818 \$125,000.00 1/1/19-12/31/19

Teen pregnancy prevention programming

The anticipated start-completion dates are upon execution-12/31/20

The primary goals of the project are (list 2 to 3 goals).

- In collaboration with FCFC, the selected school districts, community partners and the external evaluator, develop effective measures to meet the goals of the program and of prevent Out-of-Wedlock births among teens in Cuyahoga County;
- Ensure program development of services is geared toward school age youth of both genders, with primary emphasis on the target population of youth ages grades 5th through 12th.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$400,000.00.

he RFP was closed on 07/20/2018.

Contractor and Project Information

Beech Brook
3737 Lander Rd.
Cleveland, Ohio 44124
Council District 11

The executive director for the contractor/vendor Beech Brook is Thomas P. Royer.

The project is located in Council District 11

Funding

The project is funded 100% by the Health and Human Services Levy.
The schedule of payments is monthly.

BC2020-137

Coalition For Green Capital Contract Amendment

Department of Sustainability; RQ# 44644, 2020 Coalition for Green Capital; Contract Amendment,
Coalition for Green Capital Contract Amendment

Scope of Work Summary

Department of Sustainability is requesting approval of a contract amendment with Coalition for Green Capital for the anticipated cost \$0.00.

If the Project is not new to the County: BC2019-115

The anticipated completion date is July 31, 2020.

The primary goals of the project is to receive consulting services for the design and launch of a Green Bank to catalyze investment in local clean energy deployment in Cuyahoga County, Ohio. The objective of this project, developed in coordination and partnership with the George Gund Foundation, the Cleveland Foundation, and the Cuyahoga County Government, is to have a functional Green Bank in place that is ready to finance projects July 2020. Green Banks are public purpose finance institutions or funds dedicated to clean energy and green infrastructure projects and have been highly successful in other areas of the country (New York, Connecticut, California, Maryland) in leveraging public resources with private investment to help make projects more affordable and financeable.

Procurement

The procurement method for this project was an RFP Exemption. The total value of the exemption was \$50,000. The contract amendment is to extend the term of the contract, not to add additional funding.

Contractor and Project Information

Coalition for Green Capital

1875 CONNECTICUT AVE NW, 10TH FLOOR

Washington, DC 20009

The contact for the contractor/vendor is Abraham Wapner

Project Status and Planning

The project is not new to the County. We are extending an existing contract.

Funding

The project was funded 100% by the Sustainability Fund.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes length of the contract and is the first amendment of the contract.

BC2020-138

(See related items for proposed Travel for the week of 2/18/2020 in Section D. above)

BC2020-139

Office of Procurement & Diversity presenting proposed Purchases

(See related items for proposed purchases for the week of 2/18/2020 in Section D. above)

V – OTHER BUSINESS

Item No. 1

Homeowner Rehab Loan To Krizman - Contractor: Lsc Construction, Llc- Loan # 31-2017-5496 - DEFERRED LOAN

Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Krizman for contract with LSC Construction, LLC for the anticipated cost \$1,250.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Kathleen Krizman

City – Richmond Heights

Total Loan Amount of \$9,525.00

Property Taxes are current as of 6/14/2018.

Scope of services – Masonry and Plumbing

Homeowner loan includes agreements with the following:

DiFrancesco and Sons - \$7,525.00

LSC Construction, LLC - \$1,250.00

Homeowner Contingency in the amount of \$750.00

Item No. 2

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 2/18/2020 in Section V. above)

Item No. 3

See related list of Purchases between \$1,000.00 - \$4,999.99 Processed for the period 1/2/2020 – 1/31/2020 in Section V. above)

VI – PUBLIC COMMENT

VII – ADJOURNMENT