

Minutes

Cuyahoga County Board of Control  
Monday, July 12, 2021 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Transportation Planning Engineer, Department of Public Works,  
(Alternate for Michael Dever)  
Catherine Tkachyk, Interim Director, Department of Purchasing

**II – REVIEW MINUTES – 7/6/2021**

Michael Chambers motioned to approve the minutes from the July 6, 2021 meeting; Nan Baker seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2021-338**

Department of Human Resources, submitting an amendment to Contract No. 1160 with Worxtime, LLC for Patient Protection and Affordable Care Act Third Party Administrator services for the period 5/1/2019 – 4/30/2021 to extend the time period to 4/30/2022 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-338 was approved by unanimous vote.

**BC2021-339**

Fiscal Office, submitting an amendment to Contract No. 1422 with Cogsdale Corporation for software support and maintenance services on the FAMIS Financial Management System for the period 4/1/2018 – 3/31/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$73,835.86.

Funding Source: General Fund

Mike Zapola, Fiscal Office and Jack Rhyne, Department of Information Technology, presented. Nan Baker asked if this item was an ERP cost or a General Fund item; asked if this was required because of the delay in the ERP system; and asked if this was a double charge. Trevor McAleer asked if the \$74,000 was included in the ERP Implementation Budget presentations Jack Rhyne has made to County Council; and asked if it was included as an operational cost. Nan Baker followed up to confirm if this contract was tracked; and confirmed any delays in the ERP Implementation would create an additional need for this contract.

Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2021-339 was approved by unanimous vote.

**BC2021-340**

Department of Information Technology, on behalf of Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 558 with Opex Corporation for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2021 to extend the time period to 4/5/2022 and for additional funds in the amount not-to-exceed \$13,725.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Trevor McAleer asked if this contract was a sole source; if a sole source document was required; why it was processed as an amendment instead of a sole source; and commented he is cautious of approving amendments that should be a sole source. Nan Baker asked if the contract was for one year; and asked the expected length of future extensions. Dale Miller asked for more details on how the machine works.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-340 was approved by unanimous vote.

**The following item was held at the request of the department.**

**BC2021-341**

~~Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 1026 with Oriana House Inc. for Cognitive Skills Development Programming services for the period 7/1/2014–6/30/2020 to extend the time period to 6/30/2021 and for additional funds in the amount not to exceed \$248,000.00.~~

~~Funding Source: Ohio Department of Rehabilitation and Corrections~~

**BC2021-342**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 265 with Kronos Incorporated for maintenance and software support services on the Comprehensive Human Resources Management System for the period 4/1/2017 – 3/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$39,541.74.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. Dale Miller asked if this contract is no longer needed when payroll and WFM are operational in the ERP. Nan Baker noted she is leaning towards using the ERP as the solution since it is being paid for already.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-342 was approved by unanimous vote.

**BC2021-343**

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ5766, which will result in an award recommendation to Camp HO Mita Koda Foundation in the amount not-to-exceed \$9,300.00 for the Camp HOPE Summer Program for the period 8/1/2021 – 8/31/2021.

b) Recommending an award and enter into Contract No. 1367 with Camp HO Mita Koda Foundation in the amount not-to-exceed \$9,300.00 for the Camp HOPE Summer Program for the period 8/1/2021 – 8/31/2021.

Funding Source: FY21 VOCA Defending Childhood Initiative Intake & Assessment

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-343 was approved by unanimous vote.

**BC2021-344**

Sheriff's Department, requesting to amend Board Approval No. BC2021-304, dated 6/21/2021, which approved an award on Purchase Order No. 21001652 to School Outfitters LLC for the purchase of (12) additional flip-top, training tables, (1) drafting height chair and (32) stack chairs to allow for social distancing in Training Room, by changing the amount from \$5,822.90 to \$6,310.59.

Funding Source: FY2020 Coronavirus Emergency Supplement Funding Program Grant

Laura Simms, Sheriff's Department, presented. Dale Miller asked if it was not originally approved by the system and that caused the bid to expire; and requested a determination on what went wrong so it does not happen again. Catherine Tkachyk provided additional information on the system. Nan Baker asked if there was anything else spent from the grant; if this was the last of the \$58,000; and the timeframe for the grant to be expended.

Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2021-344 was approved by unanimous vote.

**BC2021-345**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$44,536.23 for a state contract purchase and installation of a video surveillance system at Westshore Neighborhood Family Service Center.
- b) Recommending an award on Purchase Order No. 21002361 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$44,536.23 for a state contract purchase and installation of a video surveillance system at Westshore Neighborhood Family Service Center.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Dan Basta, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-345 was approved by unanimous vote.

**C. – Exemptions**

**BC2021-346**

Department of Development, recommending an alternative procurement process, to solicit and receive applications from both nonprofit and for-profit entities, for loans and grants to provide financial assistance to develop, retain and support affordable rental housing for the period 9/1/2021 – 12/31/2023.

Funding Source: Federally funded under the HOME program and/or additional federal programs which allow funding of affordable rental housing development.

Paul Herdeg, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-346 was approved by unanimous vote.

**BC2021-347**

Office of the Medical Examiner, submitting an RFP exemption, which will result in an award recommendation to Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 1/1/2021 – 12/31/2025.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Trevor McAleer asked if this covered the maintenance for the Sheriff's portion too. Nan Baker asked why the vendor wouldn't be timely in providing documents for a \$1.4M contract; asked if we followed up on documents regularly; asked if there was any hesitation in continuing because of late payment; and what would have been the result if there was a maintenance issue since January 1, 2021.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2021-347 was approved by unanimous vote.

**BC2021-348**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ6828, which will result in an award recommendation to Starting Point in the amount not-to-exceed \$5,327,330.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 8/1/2021 – 7/31/2024. Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2021-3486 was approved by unanimous vote.

**D. - Consent Agenda**

Trevor McAleer confirmed if responses were received for questions on BC2021-349. Nan Baker asked if there were any additional funds required for item BC2021-349. Nichole English responded to the questions.

There were no questions on any of the other consent agenda items.

Dale Miller motioned to approve items BC2021-349 through -354; Trevor McAleer seconded. The Consent Agenda items were approved by unanimous vote.

**BC2021-349**

Department of Public Works, submitting an amendment to Contract No. 392 with Allegro Realty Advisors, Ltd. for real estate strategic management consulting services for the period 4/10/2017 – 6/30/2021 to extend the time period to 12/31/2021; no additional funds required. Funding Source: Health and Human Services Levy Fund

**BC2021-350**

Department of Development, submitting an amendment to Agreement No. 1315 with the City of Cleveland Heights for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 5/20/2019 – 12/31/2020 to extend the time period to 12/31/2021; no additional funds required. Funding Source: Demolition Fund

**BC2021-351**

Department of Development, submitting an amendment to Agreement No. 1354 with the Village of Cuyahoga Heights for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 5/1/2018 – 12/31/2020 to extend the time period to 12/31/2021; no additional funds required. Funding Source: Demolition Fund

**BC2021-352**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 372 with the City of Euclid (Police Department) for implementation of the Blue P.R.I.N.T. (Pathway for Resilient Individuals Navigating Tomorrow) Project, a juvenile diversion based program for minority at-risk youth in connection with the FY2020 Title II Formula Juvenile Justice and Delinquency Prevention Grant for the period 10/1/2019 – 3/31/2021 to extend the time period to 3/31/2022; no additional funds required.

Funding Source: Ohio Department of Youth Services

**BC2021-353**

Department of Public Safety and Justice Services, on behalf of the County Executive's Office, submitting an amendment to Contract No. 1176 with United Way of Greater Cleveland for call center services to provide information to residents regarding COVID-19 vaccinations for the period 1/25/2021 – 6/30/2021 to extend the time period to 12/31/2021 and to amend the contract language regarding transportation expenses and invoicing process, effective 7/12/2021; no additional funds required.

Funding Source: Coronavirus Aid, Relief and Economic Security (CARES) Act

**BC2021-354**

Department of Purchasing, presenting proposed purchases for the week of 7/12/2021:

Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002210	<i>Purchase of various lab supplies for the DNA Department</i>	<i>Office of the Medical Examiner</i>	<i>Fisher Scientific</i>	<i>\$5,355.18</i>	<i>General Fund</i>
21001714	<i>Purchase of materials for the Jail 2 Kitchen Ceiling Project</i>	<i>Department of Public Works</i>	<i>Interior Supply Inc</i>	<i>\$16,517.60</i>	<i>Capital Project Funds</i>
21002068	<i>Purchase of a replacement pre-assembled guard hut for the Jane Edna Hunter Building overflow lot</i>	<i>Department of Public Works</i>	<i>Guardian Booth</i>	<i>\$14,880.81</i>	<i>General Fund</i>
21002423	<i>Purchase of box ducting for Justice Center - Tower 2</i>	<i>Department of Public Works</i>	<i>Duct Fabricators Inc</i>	<i>\$23,180.00</i>	<i>Capital Project Funds</i>
21001981	<i>Purchase of uniforms for Cuyahoga Emergency Communications Systems (CECOMS) staff</i>	<i>Department of Public Safety and Justice Services</i>	<i>Red Diamond Uniform &amp; Police Supply, Inc.</i>	<i>Not to exceed \$8,000.00</i>	<i>General Fund</i>
21002289	<i>Purchase of (5) rapid deployment vehicle bollards to protect crowds during large events</i>	<i>Department of Public Safety and Justice Services</i>	<i>Delta Scientific Corporation</i>	<i>\$27,268.80</i>	<i>FY18 State Homeland Security Grant Program – Law Enforcement</i>
21002388	<i>Purchase of (668) mass casualty patient litters for Rescue Task Force response</i>	<i>Department of Public Safety and Justice Services</i>	<i>Tri-Tech Forensics dba Rescue Essentials</i>	<i>\$8,517.00</i>	<i>FY17 Urban Area Security Initiative Grant</i>
21002390	<i>Purchase of (1) mobile cellular communications tower for disaster response</i>	<i>Department of Public Safety and Justice Services</i>	<i>Burton Enterprises LLC dba Mobil Satellite Technologies</i>	<i>\$49,900.00</i>	<i>FY17 Urban Area Security Initiative Grant</i>

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
21002395	<i>Technical Support Services for March-June 2021*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Treasurer, State of Ohio</i>	<i>\$1,262.40</i>	<i>Health &amp; Human Services Levy</i>

21002412	Technical Support Services for April-June 2021*	Division of Children & Family Services	Treasurer, State of Ohio	\$85,238.38	Health & Human Services Levy
21002096	Purchase of DNA kits and supplies**	Office of the Medical Examiner	Life Technologies Corp.	\$9,464.82	FY2019 DNA Backlog Grant
21002055	Emergency Veterinary Services***	Department of Public Works	BRM OH MGMT, LLC dba The Family Pet Clinic	\$1,313.04	50% Dick Goddard Best Friends Fund; 50% General Fund
21002296	Purchase of Factory Authorized parts for the Courthouse Square Boiler Repair****	Department of Public Works	Johnson Controls	\$2,801.65	General Fund

\*Alternative procurement process to authorize payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 7/1/2019 – 12/31/2021, approved by Board of Control Approval No. BC2020-430, dated 7/27/2020.

\*\* Approval No. BC2019-914 dated 12/9/19, which amended Board of Control Approval No. BC2019-95 dated 2/14/19, which authorized an alternative procurement process, and resulted in award recommendations to Promega and Life Technologies in the total amount not to exceed \$276,257.00 to procure genetic testing kits and other consumable supplies for the period 1/1/2019-12/31/2020, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$577,848.00.

\*\*\*Approval No. BC2020-646 dated 12/7/20, which amended Board of Control Approval No. BC2020-211, dated 4/6/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, by changing the amount not-to-exceed from \$400,000.00 to \$600,000.00.

\*\*\*\*Approval No. BC2020-684 dated 12/21/20, which amended BC2019-597 dated 8/12/2019, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2020 to extend the time period to 12/31/2021; no additional funds required.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
None					



## **V – OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Court of Common Pleas/Corrections Planning Board, requesting authority to submit a grant application to Ohio Department of Mental Health and Addiction Services in the amount of \$137,910.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the SFY2022 Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2021 – 6/30/2022.

Funding Source: Ohio Department of Mental Health and Addiction Services

#### **Item No. 2**

Sheriff's Department, submitting an amendment to a grant agreement with the Ohio Emergency Management Agency for reimbursement of eligible expenses for the Northern Border Initiative Operation Stonegarden Project in connection with the FY2018 State Homeland Security Grant Program for the period 9/1/2018 – 6/30/2021 to extend the time period to 7/31/2022; no additional funds required.

Funding Source: FY2018 U.S. Department of Homeland Security Grant Funds Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Emergency Management Agency

## **VI – PUBLIC COMMENT**

There was no public comment.

## **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:40 a.m.