

Minutes

Cuyahoga County Board of Control

Monday, April 10, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director of Public Works

Lenora Lockett, Director, Office of Procurement & Diversity

Dennis Kennedy, Fiscal Officer

II – REVIEW MINUTES – 4/3/17

Armond Budish motioned to approve the minutes from the April 3, 2017 meeting, as written; Michael Dever seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV – CONTRACTS AND AWARDS

A – Tabled Items

There were no tabled items

B – New Items for Review

BC2017-270

Department of Public Works, recommending an award on RQ38579 and enter into a contract with Allegro Realty Advisors, Ltd. (6-26) In the amount not-to-exceed \$219,355.00 for real estate strategic management consulting services for the period 4/10/2017 – 6/30/2019.

Funding Source: Health and Human Services Levy

Nichole English, Department of Public Works, presented. Dale Miller asked if funding for this item was included in the 2017 Budget update; and inquired about how a coordinated effort is being made around facilities planning and the work being done with the Health and Human Services planning process. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-270 was unanimously approved.

BC2017-271

Department of Public Works, submitting an amendment (Subsidiary No. 2) to Contract No. CE1600070 with Schirmer Construction, LLC for the replacement of Bagley Road Bridge No. 03.45 over Plum Creek in the City of Olmsted Falls for additional funds in the amount not-to-exceed \$178,150.03.

Funding Source: \$7.50 Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. Dale Miller asked if the County reached out to the State of Ohio or the Ohio Turnpike to discuss if they would be willing to cover a portion of the costs due to the acceleration of the project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-271 was unanimously approved.

BC2017-272

Department of Public Works, recommending an award on RQ38527 to Hach Company in the amount of \$116,110.00 for the purchase of (10) Flo Loggers and Sensors.

Funding Source: Sanitary Sewer Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-272 was unanimously approved.

BC2017-273

Department of Public Works,

a) Recommending to amend Board Approval No. BC2017-198 dated March 13, 2017, which authorized an RFP exemption, (due to lateness), for lease of space located at 2843 and 2905 Franklin Avenue, Cleveland for the County Archives for the period 12/3/2013 – 2/28/2017 to extend the time period to 6/30/2017 and for additional funds in the amount of \$4.00, by changing the resulting action from a payment to a Contract with Welcome House, Inc.

b) Submitting a contract with Welcome House, Inc. for lease of space located at 2843 and 2905 Franklin Avenue, Cleveland for the County Archives for the period 12/3/2013 – 2/28/2017 to extend the time period to 6/30/2017 and for additional funds in the amount of \$4.00.

Funding Source: General Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-273 was unanimously approved.

BC2017-274

Department of Development, requesting approval of a HOME loan in the amount of \$350,000.00 to Villa San Bernardo, LLC for the provision of affordable housing units for the Villa San Bernardo Apartments Project located at 1160 Broadway Avenue, Bedford. Funding Source: Federal Home Investment Partnership Funds

Sara Jackson, Department of Development, presented. Dale Miller asked about the conditions of the terms of the loan; and why this item is described as a loan instead of a grant. Dennis Kennedy asked for clarification on who the loan is with. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-274 was unanimously approved.

BC2017-275

Department of Development, recommending a payment to Greater Cleveland Sports Commission in the amount of \$200,000.00 for operational support for the period 1/1/2017 – 12/31/2017. Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Nan Baker asked if \$200,000.00 is the typical amount the County pays annually; and are there any specified conditions on what the funding is being used for. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-275 was unanimously approved.

BC2017-276

Department of Development, recommending a payment to International Council of Shopping Centers in the amount of \$1,200.00 to rent a County sponsored booth at the ReCon 2017 Retail Real Estate Convention in Las Vegas, NV for the period 5/21/2017 – 5/24/2017. Funding Source: General Fund

Arnold Lockett, Department of Development, presented. Nan Baker encouraged the Department to report back on the success of co-sponsoring the event with the Mayors and Managers; asked for clarification on what the \$1,200.00 covers; what are the related expenses; and the exact amount being sponsored by the County. Trevor McAleer asked for clarification on the history of the County's participation in the event; how successful has the County been with other Cities submitting their recommendations for site development in Cuyahoga County; which Cities will be represented in the Booth; how many County staff will be attending the event; if there is an anticipated target to measure the success of the trip and if the City of Cleveland is participating. Dale Miller asked if the sites being marketed for restoration are mostly existing struggling spaces or new developments. He inquired about the reality of expanding bricks and mortar retail; and asked what funding will be utilized to cover related expenses and if those expenses are budgeted. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-276 was unanimously approved.

BC2017-277

Department of Information Technology, recommending an award on RQ39397 to MNJ Technologies Direct in the amount not-to-exceed \$39,873.00 for the purchase of (3) HP Blade Servers. Funding Source: General Fund

Patrick Wright, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-277 was unanimously approved.

BC2017-278

Office of Procurement and Diversity, on behalf of the Department of Public Works, recommending an award on RQ38999 to RGT Services, LLC dba The Fowler Company (19-1) in the amount not-to-exceed ~~\$177,250.00~~ **\$195,000.00** for maintenance of decorative lighting for the Veterans Memorial Bridge No. 84 for the period 4/1/2017 – 3/31/2019. Funding Source: Road & Bridge Fund

Lenora Lockett, Office of Procurement & Diversity, presented. The amount not-to-exceed was amended to reflect \$195,000.00. Dennis Kennedy inquired about the rational of why 19 bids were sent out but only 1 bid received. Armond Budish asked for clarification on the maintenance of decorative lighting on the Bridge; and if the County maintains all the lights on Bridges that are equipped with lighting in the City of

Cleveland. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-278 was unanimously approved.

BC2017-279

Medical Examiner's Office, recommending an award on RQ37036 to Charles Brenner in the amount not-to-exceed \$19,200.00 for maintenance on DNA View and Paternity software for the period 10/1/2016 – 9/30/2019. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-279 was unanimously approved.

BC2017-280

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ38268, to Cuyahoga County Corrections Association (4CA), Inc. in the amount not-to-exceed \$425,000.00 for supervised residential treatment programming services in connection with the Halfway House Substance Use Disorder Treatment Program for the period 7/1/2016 – 6/30/2017.

Funding Source: Ohio Department of Rehabilitation and Corrections

Katherine Utt, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Michael Dever seconded. Item BC2017-280 was unanimously approved.

BC2017-281

Common Pleas Court/Corrections Planning Board, recommending and award on RQ39465 and enter into a contract with Hyndsight Productions, Inc. in the amount not-to-exceed \$34,895.00 for video production services for the FY2016 Welcome to the Court Grant Project for the period 7/1/2016 – 5/31/2017.

Funding Sources: 50% State Justice Institute Grant; 50% General Fund match

Katherine Utt, Corrections Planning Board, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-281 was unanimously approved

BC2017-282

Common Pleas Court/Juvenile Court Division, recommending an award on RQ39185 and enter into an agreement with the City of East Cleveland in the amount not-to-exceed \$12,000.00 for the Community Diversion Program for the period 4/1/2017 – 12/31/2017. Funding Source: General Fund

Sarah Baker, Juvenile Court, presented. Nan Baker asked if the amount being funded is earmarked for the City of East Cleveland only; how many municipalities participate and do they receive the same amount; what is the total amount allocated for this program; have the funds been exhausted. Dale Miller asked if any evaluation data is available on how successful the program is. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-282 was unanimously approved.

BC2017- 283

Department of Public Safety and Justice Services, recommending an award on RQ38881 and enter into a contract with Mental Health Services for Homeless Persons, Inc. DBA Frontline Service in the amount not-to-exceed \$240,000.00 for Central Intake and Assessment services for the Defending Childhood Initiative for the period 12/1/2016 – 9/30/2017.

Funding Source: State of Ohio Attorney General FY2017 Victims of Crime Act (VOCA)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-283 was unanimously approved

BC2017-284

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ36953 and enter into a contract with Case Western Reserve University/The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, Mandel School of Applied Social Science (26 - 5) in the amount not-to-exceed \$100,000.00 for Closing the Achievement Gap Program evaluation services for the period 1/1/2017 – 12/31/2017. Funding Source: Health and Human Services Levy Fund

Robin Martin, Family and Children First Council, presented. Dale Miller asked if other vendors submitted bids, and inquired about the status of preliminary information the County is waiting to receive. Nan Baker asked for clarification on the time period of the services being provided; what was evaluated in past years; and if the funding associated with this item covers Calendar years 2014, 2015, and 2016. Lenora Lockett, Office of Procurement & Diversity stated that Dunn Research and Consulting, GPI Enterprise and Thomas P. Miller and Associates were the vendors who submitted bids for this project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-284 was unanimously approved.

BC2017-285

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1400164-01 with Early Childhood Options of University Circle for child care drop-in services for the period 7/1/2014 - 6/30/2017 to extend the time period to 6/30/2018 and for additional funds in the amount not-to-exceed \$166,048.02. Funding Source: 100% Federal TANF

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-285 was unanimously approved.

BC2017-286

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ39412 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$73,100.00 for consultant services for the development and implementation of a 5-year strategic plan for the period 11/1/2016 – 6/30/2017. Funding Source: Health and Human Services Levy Fund

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller commented that the Administration is taking the Health and Human Services planning process very seriously and he supports this project. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-286 was unanimously approved.

BC2017-287

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ39171 and enter into a contract with Beta Drive Hotel Group, LLC dba Hilton Garden Inn in the amount not-to-exceed \$19,442.00 for rental of space and catering services for the Annual Caregiver Dinner being held on June 3, 2017. Funding Source: Health and Human Services Levy

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-287 was unanimously approved.

C – Consent Agenda

There were no questions on the Consent agenda items. Armond Budish motioned to approve the Consent Agenda items; Dale Miller seconded. Items BC2017-288 through -293 were unanimously approved.

BC2017-288

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1600071 with Catts Construction, Inc. for the 2016 Operation Resurfacing Program Group 5 for a decrease in the amount of (\$201.22):

- a) West 73rd Street from Denison Avenue to Lorain Road in the City of Cleveland.
- b) Munn Road from Rocky River Drive to Warren Road in the City of Cleveland

Funding Source: \$7.50 Vehicle License Tax Fund

BC2017-289

Department of Public Works, submitting an amendment to Contract No. CE1600218 with Schirmer Construction, LLC for rehabilitation of Cedar Road Bridge No. 229 over Doan Brook in the City of Cleveland to change the scope of services, effective 3/15/2017 and to make budget line item revisions; no additional funds required.

Funding Source: Original Contract - 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund

BC2017-290

Department of Information Technology, on behalf of the County Planning Commission, recommending to declare (1) HP Design Jet Plotter as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2017-291

Department of Information Technology, recommending to declare (9) Kronos Hand Punch Time Clocks as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: Revenue Generating

BC2017-292

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1600112 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for the FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 10/1/2015 – 12/31/2016 to extend the time period to 9/30/2017; no additional funds required.

Funding Source: FY2015 Title II Juvenile Justice and Delinquency Prevention Block Grant Program

BC2017-293

Office of Procurement & Diversity, presenting proposed purchases for the week of 4/10/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>IS-17-39347</i>	<i>HP ProBook 650 G2 Notebooks and accessories for Common Pleas Court</i>	<i>Department of Information Technology</i>	<i>Diltex Inc.</i>	<i>\$11,272.80</i>	<i>HHS Levy Fund</i>
<i>CT-17-39543</i>	<i>Underbridge inspection vehicle rental</i>	<i>Department of Public Works</i>	<i>Pittsburgh Rigging Company</i>	<i>\$12,738.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39544</i>	<i>Bridge tracker inspection unit rental</i>	<i>Department of Public Works</i>	<i>Harcon Corporation</i>	<i>\$20,044.00</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39643</i>	<i>Legal notice: Advertise Runway Obstruction Removal Project</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$1,800.00</i>	<i>Airport Operational Fund</i>
<i>CT-17-39662</i>	<i>Pocket folders for Print Shop</i>	<i>Department of Public Works</i>	<i>Zippityprint.com</i>	<i>\$1,140.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39667</i>	<i>Rotary hammer trade package</i>	<i>Department of Public Works</i>	<i>Hilti Inc.</i>	<i>\$823.42</i>	<i>Road and Bridge Fund</i>
<i>CT-17-39674</i>	<i>Engine parts</i>	<i>Department of Public Works</i>	<i>Sill's Motor Sales</i>	<i>\$15,000.00</i>	<i>80% - Sanitary Sewer Fund 20% - Road and Bridge Fund</i>
<i>CT-17-39680</i>	<i>Return address envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Western States Envelope and Label</i>	<i>\$850.41</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>CT-17-39690</i>	<i>Color paper for Print Shop</i>	<i>Department of Public Works</i>	<i>Xpedx</i>	<i>\$660.00</i>	<i>General Fund/Internal Service Fund – Print/Copy Services</i>
<i>SA-17-39507</i>	<i>Elder Abuse banner for Mt. Pleasant Center</i>	<i>Department of Senior and Adult Services</i>	<i>Dynamic Sign Company</i>	<i>\$1,400.00</i>	<i>Health and Human Services Levy Fund</i>

CR-17-39599	Rainen pipette tips for DNA	Medical Examiner	Government Scientific Source	\$1,747.20	DNA Back Log Grant
CR-17-39601	Paraffin, filter and mounting medium for Histology	Medical Examiner	Mercedes Medical	\$1,827.00	Medical Examiner's Office Lab Fund
CR-17-39603	Hematoxylin, eosin, cassettes and drawers for Histology	Medical Examiner	Leica Microsystems, Inc.	\$1,285.00	Medical Examiner's Office Lab Fund
CR-17-39631	Propylene and ethylene glycol	Medical Examiner	Sigma-Aldrich	\$560.22	Medical Examiner's Office Crime Lab Fund
CR-17-39632	Power Plex Fusion System for Parentage/ID	Medical Examiner	Promega Corporation	\$4,651.00	Medical Examiner's Office Crime Lab Fund
CR-17-39635	Supplies for Drug Chemistry	Medical Examiner	Shimadzu	\$1,657.00	Medical Examiner's Office Crime Lab Fund
CR-17-39637	Modification to vehicle interior to accommodate a laptop	Medical Examiner	MNJ Technologies Direct	\$630.60	General Fund
CR-17-39639	Lab coats, nitrile gloves, masks, sharps and swabs for Drug Chemistry	Medical Examiner	Fisher Scientific Company, LLC	\$954.67	Medical Examiner's Office Crime Lab Fund
CR-17-39640	Tubes, pipettes and racks for DNA	Medical Examiner	VWR International	\$1,031.61	Medical Examiner's Office Crime Lab Fund
CR-17-39676	Fume absorbers for Histology	Medical Examiner	Fisher Scientific Company, LLC	\$761.72	Medical Examiner's Office Lab Fund
SH-17-39290	Blankets for inmates	Sheriff's Department	Brooke Supplies	\$4,800.00	General Fund
SH-17-39630	Batteries for personal alarm transmitter radios for Jail staff.	Sheriff's Department	Cleveland Communications, Inc.	\$975.00	General Fund

Items already purchased:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
FC-17-39534	FCSS: Adaptive equipment	Family and Children First Council	North Coast Community Homes	\$4,479.30	State
FC-17-39684	FCSS: Family membership	Family and Children First Council	YMCA of Greater Cleveland	\$864.64	State

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>SH-17-39495</i>	<i>Nutri-cal drink mix – April</i>	<i>Sheriff's Department</i>	<i>Good Source Solutions, Inc.</i>	<i>\$9,950.00</i>	<i>General Fund</i>

V – OTHER BUSINESS

Mission Critical Item:

BC2017-294

Department of Public Works, recommending an award on RQ39766 to Cromwell Mechanical, LLC in the amount of \$19,083.00 for emergency repair of a water main break located at PRC Bridge garage.

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Michael Dever seconded. Dale Miller asked for information on the procurement process. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-294 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Health and Human Services, submitting a grant award in the amount of \$10,000.00 from Saint Luke's Foundation for the Fatherhood Initiative Conference for the period 3/1/2017 – 7/31/2017.

Funding Source: Saint Luke's Foundation Grant

VI – PUBLIC COMMENT

There was not public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:41 a.m.